

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees  
**FROM:** Jim Nelson, Interim Superintendent of Schools  
**SUBJECT:** **REQUEST FOR APPROVAL OF ODESSA HIGH SCHOOL  
ORCHESTRA OUT- OF-STATE TRAVEL TO COLORADO SPRINGS,  
COLORADO**  
**DATE:** October 16, 2018

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Odessa High School Orchestra is requesting permission to travel to Colorado Springs, Colorado. The trip is scheduled for April 24-28, 2019.

The cost of the trip will require fund raising and personal funds. There will be approximately 80 students from OHS traveling.

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It is recommended that the Board of Trustees approve the Odessa High School Orchestra Out-of-State travel to Colorado Springs, Colorado as presented.

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Respectfully submitted,

**Jim Nelson**  
Interim Superintendent of Schools

**Stephanie Howard**  
Chief of Staff/Assistant Superintendent  
of Secondary Operations