

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
July 8, 2024 - 7:00 PM
Vicksburg Administration Building
301 S. Kalamazoo St.
Vicksburg, MI**

MINUTES

Members Present: Ron Centofanti, Tina Forsyth, Carol Lohman, David Schriemer, Dan Grabowski, Stephanie Willoughby, Virgil Knowles

Members Absent: None

Board Secretary: Amy Manchester

Administrators Present: Keevin O'Neill, Steve Goss, Gail VanDaff, Dewey Waterman

Guests Present: Lisa Coe, Michele O'Neill

President Knowles called the meeting to order at 7:00 p.m.

I. SUPERINTENDENT'S REPORT

Supt. O'Neill announced to the Board that he and Asst. Supt. Goss met with the Vicksburg Foundation and the Foundation granted VCS \$20,000 for a new digital sign for in front of the Vicksburg Administration Building.

Supt. O'Neill gave an update on Summer School which was very well attended at the secondary level. The elementary students are participating in a learning challenge this summer and earning charms for each level. It's been a big hit.

A. Staff Update

Supt. O'Neill gave an update on staffing for the 2024-25 school year.

B. Legislative Update

Supt. O'Neill stated that the final budget ended up being a disappointment. The mental health and school safety (31aa) allocation was greatly reduced. One positive aspect of the budget is the UAAL reduction of 5.78%. This is equivalent to almost \$380 per pupil.

C. Kindergarten Enrollment

There are 150 registered Kindergarten students and 32 BK students enrolled at this time.

II. REPORTS AND PUBLIC INQUIRY

A. Budget and Finance Report - Steve Goss

Asst. Supt. Goss presented the month budget progress report for June 2024 showing total revenue of \$31,707,216; total expenditures of \$33,134,421 and deficiency of revenue over expenses of \$(1,427,205).

B. Investments Update - Steve Goss

Asst. Supt. Goss gave an update on the district's investment accounts.

C. Bond Construction Update - Steve Goss/Dewey Waterman

Maintenance Director, Dewey Waterman, gave an update on the construction in the elementary schools. The flooring replacement is going well. Many classrooms are painted. Bathroom renovations are ongoing. VMS will be getting new air handlers

installed on the gymnasium roof. VHS construction is progressing well and new ceiling equipment is being installed in each classroom. Dewey will provide an update to the Board at the next meeting.

III. AUDIENCE

No one wished to address the Board on a non-agenda item.

IV. BOARD ACTION REQUIRED

A. Approval of the June 10, 2024 Regular Board Meeting Minutes: A motion for approval was made by Lohman and supported by Willoughby.

Motion carried unanimously.

B. Approval of General Fund Invoices Totaling \$741,096.46 - ROLL CALL VOTE: A motion for approval was made by Grabowski and supported by Centofanti.

Motion carried unanimously by roll-call vote.

C. Approval of Purchase Card Disbursements for May 2024 Totaling \$106,384.21 - ROLL CALL VOTE: A motion for approval was made by Schriemer and supported by Willoughby.

Motion carried unanimously by roll-call vote.

D. Approval to Authorize and Direct Board Secretary to Post the Regular Meeting Schedule of the Board of Education at the Administration Building and Complete Affidavit of Posting: A motion for approval was made by Forsyth and supported by Lohman.

Motion carried unanimously.

E. Approval to Designate Depository of Fund to Employee Bank of Choice: A motion for approval was made by and supported by Lohman and supported by Forsyth.

Motion carried unanimously.

F. Approval of Designated Investment Depositories: A motion for approval was made by Lohman and supported by Forsyth.

Motion carried unanimously.

1. MILAF

2. PNC

3. Fifth Third Bank

4. Kalamazoo County State Bank

5. Huntington Bank

6. Mercantile Bank

G. Approval to Designate Authorized Signatures for Checking and Savings: A motion for approval was made by Schriemer and supported by Grabowski.

Motion carried unanimously.

1. General Fund Treasury, General Fund, Building and Site Funds, Debt Retirement Accounts (two signatures - may be facsimiles)

a. Board President

b. Superintendent

c. Asst. Superintendent

d. Controller

2. Payroll (one signature - may be facsimile)
 - a. Superintendent
 - b. Board President
 - c. Controller
 3. School Service and Trust & Agency (one signature - may be facsimile)
 - a. Superintendent
 - b. Asst. Superintendent/Board Treasurer
 - c. Controller
 4. Vicksburg High School Athletic Checkbook (One signature)
 - a. High School Principal
 - b. High School Assistant Principal
 - c. Assistant Superintendent
 - d. Controller
 5. Vicksburg Middle School Athletic Checkbook (One signature)
 - a. Middle School Principal
 - b. Middle School Assistant Principal
 - c. Assistant Superintendent
 - d. Controller
 6. Basic Flex Spending (One signature)
 - a. Assistant Superintendent
 - b. Controller
 - c. Superintendent
- H. Approval to Designate Authorized Signatures for Entry to Safe Deposit Box: A motion for approval was made by Forsyth and supported by Centofanti.
Motion carried unanimously.
1. Superintendent
 2. Assistant Superintendent/Board Treasurer
 3. Exec. Asst. to Superintendent/Office Manager/Board Secretary
 4. Controller
- I. Approve Purchase Cards (limits listed below with authority granted to Asst. Supt. to temporarily increase limits for specific purchases): A motion for approval was made by Lohman and supported by Forsyth.
Motion carried unanimously.
1. Assistant Superintendent (\$100,000)
 2. Superintendent (\$7,500)
 3. Controller (\$100,000)
 4. Director of Curriculum and Instruction (\$7,500)
 5. Director of Technology Services (\$5,000)
 6. High School Principal (\$7,500)
 7. High School Asst. Principal (\$7,500)
 8. Middle School Principal (\$7,500)

9. Middle School Asst. Principal (\$7,500)
 10. Indian Lake Principal (\$5,000)
 11. Sunset Lake Principal (\$5,000)
 12. Tobey Principal (\$5,000)
 13. Maintenance Supervisor (\$5,000)
 14. Director of Food Service (\$5,000)
 15. Director of Community Education (\$5,000)
 16. Director of Transportation (\$5,000)
 17. Director of Athletics (\$5,000)
 18. Vicksburg Pathways High School Principal (\$5,000)
 19. Director of Human Resources (\$5,000)
- J. Approval of the Following Retainer Service Providers for 2024-25 School Year: A motion for approval was made by Lohman and supported by Forsyth.
Motion carried unanimously.
1. Auditors: Plante Moran
 2. Legal: Thrun Law Firm
- K. Approval of the Following Teacher Contracts Upon Results of State and Federal Record and Unprofessional Conduct Checks: A motion for approval was made by Lohman and supported by Willoughby.
Motion carried unanimously.
1. Patrick Dunham - VHS Social Studies
 2. Madelyn Taft - VHS English
 3. Amy Sue Manly - VHS/VMS Media Specialist
 4. Max Jones - VHS Mathematics
 5. Christian Wolf - Pathways HS Mathematics
 6. Ashlee Huyck - VMS English
 7. Kimberly Sterzick - VMS English
 8. David LaBurn - VMS Mathematics
 9. Miranda Leach - VMS Special Education
 10. Savannah McDowell - IL 4th Grade
- L. Approval of VHS FFA Field Trip to the FFA National Convention in Indianapolis, IN on October 23-26, 2024: A motion for approval was made by Lohman and supported by Schriemer.
Motion carried unanimously.
- M. 1st Reading Approval of the Following Policies - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Forsyth.
Motion carried unanimously by roll-call vote.
1. PO 2264 - Non-Discrimination on the Basis of Sex in Education Programs or Activities
 2. PO 2266 - Non-Discrimination on the Basis of Sex in Education Programs or Activities (NEW)

3. PO 1240 - Evaluation of the Superintendent
- N. 2nd Reading Approval of the Following Policies - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Willoughby.
Motion carried unanimously by roll-call vote.
 1. PO 2410 - Prohibition of Referral or Assistance
 2. PO 2414 - Reproductive Health and Family Planning
 3. PO 2418 - Sex Education
 4. PO 6321 - School Construction and Renovation
 5. PO 6350 - Prevailing Wage
 6. PO 6520 - Payroll Deductions
 7. PO 8800 - Religious, Patriotic Ceremonies and Observances

There being no further business to come before the Board, President Knowles adjourned the meeting at 7:39 p.m.

President Virgil Knowles
August 12, 2024

Secretary Amy Manchester