

April 22, 2026

Dr. Jennifer Martin-Green, Superintendent  
Southfield Public Schools  
24661 Lahser Road  
Southfield, MI 48033

RE: Southfield Public Schools – Palmer Moving Amendment #6 Recommendation

Dear Dr. Green:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise Southfield Public Schools (SPS) in its selection and procurement of Physical Mover Services for the district relocation work beginning in 2023 for the 2022 Bond Program (the “Project”).

This update for Amendment #6 represents the mutual efforts of PMR and SPS Administration & Staff (the Project Team) to present a reconciliation of the original contract through Amendment #4 with applicable credits for removed or unused scope, as well as additional 2025 services required to support unforeseen adjustments associated with district moves, storage adjustments, decommissioning activities, and post move support across multiple facilities.

#### **RECOMMENDATION**

Upon completion, review, and analysis of the district relocation work, the Project Team recommends a **Total Recommendation of Negative Nineteen Thousand Three Hundred Five Dollars and 75/100 (-\$19,305.75)** for Amendment #6 to the Physical Move Services contract with Palmer Moving & Storage Co.

#### **Breakdown of Total Recommendation is as follows:**

##### **Reconciliation for Original Contract through Amendment #4**

- (\$2,750.00) Credit for Merrill Lynch work removed from original contract scope
- (\$2,766.00) Credit for unused balance of T & M, NTE work at Adler per Amendment #1
- (\$16,500.00) Credit for decreased Stevenson trailer storage scope per Amendment #2
- \$1,000.00 Additional contingency per SPS internal adjustment to Amendment #4

**Overview of 2025 Extras / Changes**

- (\$6,325.00) Credit for Vandenberg decommissioning after Sound Mind Sound Body per Amendment #4 (furniture kept by Birney K-5 team)
- (\$9,217.50) Credit for unused balance of internal moves allowance per Amendment #4
- \$4,633.75 Additional packing material and labor for Summer 2025 work
- \$440.00 Crate collection at Eisenhower for Levey move (backcharge to OMA crate provider)
- \$11,850.00 Additional storage for Stevenson trailers and decommissioning after move in
- \$12,600.00 Levey trailer storage September through December 2025
- \$440.00 Crate collection at Vandenberg & SRAC for Birney move (backcharge to OMA crate provider)
- \$569.00 Additional packing material at Birney for Winter Break 2025
- \$15,000.00 Additional labor and decommissioning at Birney
- \$8,400.00 Additional day of post move support at Vandenberg and 3 days at SRAC (original scope per Amendment #4 was for all of Birney to be moved to Vandenberg)
- (\$36,680.00) Credit for District Project Contingency included in Amendment #4

The Project Team is available at the Board's convenience to answer any questions regarding the bidding process, proposals, clarification discussion process and analysis, or the recommendation by The Project Team. If you have any questions regarding the above information, please feel free to contact me at

Sincerely,



Kevin Massey, LEED AP  
Plante Moran Realpoint

**CC:** Jessee D. Sutton – Southfield Public School District,  
Accounts Payable / Purchasing Specialist

Tawanesha Jones-Williams – Plante Moran Realpoint  
Ethan Weiss – Plante Moran Realpoint

File

**Enclosures:** Palmer Moving & Storage Co. Amendment #6