

Browning Public Schools
Board Agenda Request
Meeting To Be Held: January 29, 2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☒ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 1/22/25

To: Board of Trustees
 Browning Public Schools

From Rebecca Rappold
Title: Superintendent

Subject: School Related Leave to Attend NIEA Hill Week 2024-2025

Description: I am requesting school related leave to attend 2025 NIEA Hill Week in Washington, DC February 11-13, 2025 since this is an opportunity to share information about our school district and community and advocate as educators for District funding. This important event offers a unique opportunity to engage in policy and advocacy efforts that directly impact Native education and Impact Aid advocacy on legislative priorities, Native languages, workforce development, along with opportunities for advocacy planning, congressional meetings, and tribal consultations. Advocates will go to Capital Hill and advocate for Impact aid and other Native American educational and community issues.

Financial Impact: School Related Leave Only

Funding Source (Budget/grant, etc.): N/A

Attachment(s): leave request and seminar information.

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

The National Indian Education Association

2025 Hill Week

Draft Agenda



SUBJECT TO CHANGE

Monday, February 10th

03:00 pm – Registration open until 5:00 pm

Tuesday, February 11th

07:00 am – Registration open until 9:00 a.m.

09:00 am – Doors Open at Congressional Visitors Center

09:15 am – Opening Prayer and Welcome

09:30 am – Remarks from NIEA Executive Director, Jason Dropik

10:00 am – Legislative Landscape Panel

10:30 am – Congressional Speakers – Part I

11:30 am – LUNCH (Provided)

12:00 pm – Congressional Speakers – Part II

02:30 pm – BREAK – Leave Congressional Visitors Center

03:30 pm – Promoting Indian Education Funding, Appropriations Panel

06:00 pm – Welcome Reception

Wednesday, February 12th

08:00 am – Coffee and Tea

08:30 am – Opening Prayer and Greetings

09:00 am – Panel Discussion – Native Languages

10:00 am – Panel Discussion – Workforce Development

11:00 am – Working Lunch – Advocacy Planning

01:30 pm – Panel Discussion – Post-Secondary Success

03:00 pm – USDA Tribal Consultation – Food and Nutrition Services

Thursday, February 13th

09:00 am - 5:00 pm - Congressional Hill Meetings

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Sample Request
Building _____

Employee # _____
Substitute Name None

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>2/10/25-2/14/25</u>	<u>40 hrs</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ Date _____

☒ **Approved; Condition upon the specific leave being available for the specific employee** ☐ **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Agenda, Name, Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop NIEA Hill Week (Attach Brochure/Agenda)

Location Washington, DC

Departure Date 2/10/25

Return Date 2/14/25

Departure Time 4:00PM

Return Time 10:00PM

Transportation: ☐ Personal Vehicle
☐ District Vehicle
☐ Professional Development

Mileage _____ = \$ 0
Per Diem _____ = \$ 0

☐ Registration PO# _____ = \$ 0

☐ Hotel PO# _____ = \$ 0

☐ Other PO# Airfare _____ = \$ 0

Submit Receipts on return for Taxi/Shuttle/Parking/Luggage Sub Total \$ 0

Budget _____ (_____ %)
_____ (_____ %)

Check Total \$ 0

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____