

**SODA SPRINGS JT. SCHOOL DISTRICT #150
BOARD OF TRUSTEES MEETING**

**January 24th, 2018
District Offices
7:00 P.M.**

BOARD MEMBERS PRESENT

DAN LAU

CHAIR

IRENE TORGESEN

VICE-CHAIR

CRAIG KENYON

TRUSTEE

JIM STOOR

TRUSTEE

ALAN ERICKSON

TRUSTEE

- 1. Call Meeting to Order:** Chairman Lau called the board meeting to order at 7:43 pm with Vice-Chair Torgesen, Trustee Erickson, and Trustee Stoor in attendance. Trustee Kenyon would enter the meeting while in progress. Also in attendance were Superintendent Molly Stein, Clerk Jonathan Balls, Principal Sue Hansen, Principal Robert Daniel, Counselor Chris Ledbetter, Director Valee Wells, two staff members, two patrons, and one student.

1.1 Approval of Agenda: Chairman Lau asked if any additional agenda items were needed to be added to the posted agenda. With no changes brought forth to the posted agenda, Trustee Erickson made a motion to approve the agenda as posted. The motion was seconded by Vice-Chair Torgesen. By a voice vote, the motion passed unanimously.

1.2 Pledge of Allegiance: Chairman Lau invited the trustees, administration, staff, patrons, and student to join Clerk Balls in saying the Pledge of Allegiance.

- 2. Executive Session: Idaho Code § 74-206(1)(b) – Student:** At 7:06 pm, Chairman Lau asked for a motion to go into executive session. Trustee Erickson made a motion to go into executive session per Idaho Code § 74-206(1)(b) – Student. The motion was seconded by Trustee Stoor. By a roll call vote: Chairman Lau: Yes, Vice-Chair Torgesen: Yes, Trustee Stoor: Yes, Trustee Erickson: Yes.

While in executive session, the board met with a student and parent regarding their alternate graduation plan.

At 7:16 pm, Trustee Erickson made a motion to go out of executive session. The motion was seconded by Trustee Stoor. By a roll call vote: Chairman Lau: Yes, Vice-Chair Torgesen: Yes, Trustee Stoor: Yes, Trustee Erickson: Yes.

Once out of executive session, Trustee Stoor made a motion to approve the alternate graduation plan of Student A. The motion was seconded by Trustee Erickson. By a voice vote, the motion passed unanimously.

3. Food Service

- 3.1. 1st Reading: Policy 771 “Charging School Lunches”** The board discussed how many food charges a student could make while having a negative lunch balance. Trustee Kenyon entered the meeting during the discussion. The board decided that a student could charge four (4) times before receiving a reduced meal and then four (4) more meals bringing the total number of lunches served with a negative balance to eight (8). After the discussion, Trustee Stoor made a motion to accept the modified Policy 771 as 1st reading. The motion was seconded by Trustee Erickson. By a voice vote, the motion passed unanimously.

During the discussion of Policy 771, Trustee Kenyon entered the meeting.

- 3.2. Changes to Free Breakfast:** Food Service Director Valee Wells explained to the board that due to low free and reduced numbers, it was no longer profitable to offer breakfast free to all students. Providing free breakfast to all students costs the district approximately \$4500 each month. The board discussed the implications and financial burden of stopping free breakfast for all students. After the discussion, Trustee Stoor made a motion to stop serving breakfast free to all students starting March 1st. The motion was seconded by Trustee Kenyon. By a voice vote, the motion passed unanimously.

4. Approve Board Meeting Minutes

- 4.1. Approve the minutes of December 19th 2017 board meetings** Chairman Lau had previously given Clerk Balls a few grammatical changes to help the minutes read easier. With no further changes to the minutes, Trustee Kenyon made a motion to approve the meeting minutes of December 19th, 2017 board meeting as amended. The motion was seconded by Trustee Erickson. By a voice vote, the motion passed unanimously.

5. Ratify Bills and review Budget Report

- 5.1. Ratify Bills: December 2017** – The board reviewed the bills paid during December 2017 totaling \$638,176.33. After a brief discussion on the bills, Trustee Erickson made a motion to ratify the bills paid during December 2017. The motion was seconded by Trustee Stoor. By a voice vote, the motion passed unanimously.

- 5.2. Budget Report: December 2017** - The board reviewed the budget for the period ending December 31st, 2017 and asked questions of Clerk Balls.

- 6. Correspondence:** Superintendent Stein passed around thank-you cards from employees.

- 7. Public Input:** None

- 8. Staff Input:** Principal Daniel stated that the High School students and staff will watch the movie Wonder provided by a local business sponsorship. Principal Hansen mentioned that a dance was held for the Thirkill Elementary students for those that met their accelerated reading goals.

9. TMS Construction Update:

- 9.1. TMS Construction Plan approval:** The board heard that in two boilers are recommended and needed to handle the entire Tigert Middle School facility. The state Division of Building Safety has approved the drawings and the city commented back about having a dedicated fire hydrant within 100 feet of the building. After the updates, Trustee Erickson made a motion to approve the construction plan with the

state and city approved drawings. The motion was seconded by Trustee Stoor. By a voice vote, the motion passed unanimously.

9.2. Public Auction List: Clerk Balls discussed with the board the need to have a public auction for the surplus items in the TMS gym and annex. A live auctioneer will be used on Saturday February 10th at 10am to auction off the surplus equipment and building fixtures. The board then reviewed the list of surplus equipment and building fixtures. The proceeds from the auction will go back to use in the TMS building complex. Trustee Stoor made a motion to declare the list of equipment and building fixtures as surplus to be auctioned off for the public. The motion was seconded by Trustee Erickson. By a voice vote, the motion passed unanimously.

9.3. January Construction Bills: Clerk Balls presented the January construction bills in the amount of \$59,183.03 for approval to be paid. Trustee Erickson made a motion to approve the January construction bills. The motion was seconded by Trustee Kenyon. By a voice vote, the motion passed unanimously.

10. Old Business: None

11. New Business:

11.1. Resignations: Clerk Balls stated and passed along the resignation letters from Rikki Wood as the TMS Cheer Coach and Cliff Garbett as the High School Football Coach. Trustee Stoor made a motion to accept the resignation of Rikki Wood as the TMS Cheer Coach and Cliff Garbett as the High School Football Coach. The motion was seconded by Trustee Kenyon. By a voice vote, the motion passed unanimously.

11.2. 1st Reading: Policy 262 “Board Meetings”

11.3. 1st Reading: Policy 276 “Access to Public Records”

11.4. 1st Reading: Policy 305 “Superintendent Evaluation”

11.5. 1st Reading: Policy 411 “Personnel Files”

11.6. 1st Reading: Policy 674 “Limited English Programs”

11.7. 1st Reading: Policy 679.50 “Homeless Education”

11.8. 1st Reading: Policy 679.70 “Students in Foster Care”

11.9. 1st Reading: Policy 679.80 “Transportation for Students in Foster Care”

11.10. 1st Reading: Policy 850 “Purchasing”

Superintendent Stein reviewed the changes to the above policies with the board. After a lengthy discussion, Trustee Erickson made a motion to approve the above policies as 1st reading. The motion was seconded by Trustee Kenyon. By a voice vote, the motion passed unanimously.

11.11. Auditor Contract: Clerk Balls brought to the board the 3-year contract from Kurt Folke with Quest CPAs to audit the financials of the district. The school board has used Quest CPAs for the past 3 years. Superintendent Stein recommended that we continue to use Quest CPAs. After the discussion, Trustee Stoor made a motion to accept and sign the contract with Quest CPAs. The motion was seconded by Trustee Kenyon. Using a voice vote, the motion passed unanimously.

11.12. 2017 Utility Report: Clerk Balls reviewed the utilities paid for the three main school buildings. He pointed out the increased electricity numbers for the Tigert Middle School. Superintendent Stein and he discussed having another audit done to see if a piece of equipment is failing and drawing additional electricity unnecessarily.

12. Superintendent & Chairman Report: Superintendent Stein reviewed the Continuous Improvement Plan, the recent district wide staff and student attendance, teacher and principal evaluations, professional development events, Leadership Premium reviews, and hiring status with the board.

12.1. ISBA Day on the Hill: February 19th & 20th Boise: Clerk Balls asked who will be able to attend the ISBA day on the Hill in February. All said that they will be able to attend. They then discussed travel and hotel arrangements. Clerk Balls will register the board and make the travel arrangements.

13. Adjournment. With no other business to come before the Board of Trustees, Chairman Lau declared the meeting adjourned at 10:23 pm.