

**3.9 APPROVAL OF OVERNIGHT FIELD TRIP REQUEST FOR WHS  
MUSIC STUDENTS TO TRAVEL TO DISNEY WORLD IN ORLANDO,  
FL FEB 10-FEB 14, 2027**

**A. SUBJECT**

The Board is asked to approve an overnight field trip for Woodstock High School music students to travel to Disney World in Orlando, Florida on February 10-February 14, 2027.

**B. SUGGESTED MOTION**

This item will be included as part of the Consent Agenda Motion.

WOODSTOCK COMMUNITY UNIT SCHOOL DISTRICT NO. 200

FIELD TRIP SUMMARY SHEET

Athletic/Club Name: Woodstock HS Music Deparatment

Name of Event and Description: Trip to Disney World in Orlando, Florida

Coach/Chaperone Name(s): Brian Jozwiak, Kevin Fredrick, Lyndra Tingley

Number of Chaperones: Male: 10 Female: 20 Total: Approx 20-30

Date(s) of Activity: February 10, 2027-February 14, 2027

Location of Activity: Orlando, Florida

Number of Students: Male: 50-75 Female: 75-100 Total: 150-175

| Applicable Costs: |           |   |             |   |               |           |   |               |                     |
|-------------------|-----------|---|-------------|---|---------------|-----------|---|---------------|---------------------|
| Gas/Mileage:      |           |   |             |   |               |           |   | =             | N/A                 |
| Entry/Reg Fee:    |           |   |             |   |               |           |   | =             | N/A                 |
| Lodging:          | TBD       | per night                                 | # of nights | 4 | # of Rooms    | Approx 35 | = | See itinerary |                     |
| Meals:            | 3         | per day                                   | # of days   | 4 | # of Students | 150-175   | = | See itinerary |                     |
| Tolls:            |           |   |             |   |               |           |   | =             | N/A                 |
| Transportation:   | (explain) | D200 Busses will take students to airport |             |   |               |           |   | =             |                     |
|                   |           |   |             |   |               |           |   |               | TOTAL Approx \$2.28 |

**TOTAL** Approx \$2,280 per student

Attach Daily Trip Itinerary

<https://drive.google.com/file/d/1BxgPqLkvrSLQcmuvtGanCyA4j3hD50GC/view?usp=sharing>

Above Costs to be Paid By (Including % paid by fundraising):

Students and their families. Up to 100% could be covered by fundraising

Account # (if applicable):

Submitted By:

Brian Jozwiak, Lyndra Tingley, Kevin Fredrick

9/10/25

Date

Approved By:

Principal's Signature

Date

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Superintendent's Signature

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Date

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Board Meeting Approval Date (if applicable)

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Date

## **Appendix A: Tour Proposal and Detailed Itinerary**

**To: Administration and Board of Education of Woodstock Community School District 200**

**From:** Lyndra Tingley, Brian Jozwiak, and Kevin Fredrick

**Request for Trip to** Orlando, Florida (Disney World, Universal Studios)

**Date:** Wednesday, February 10th, 2027 through Sunday, February 14th, 2027

**Plan for the Trip** (Narrative: Lead Chaperone's experience with trips, The "Why")

The Woodstock HS Music program will be traveling to Orlando, Florida to participate in a world class clinic with recording artists, attend and enjoy various theme parks, and experience the Kennedy Space Station. The Music program traveled to Central Europe in 2025 and would like to offer an affordable domestic travel opportunity once every four years to all music students.

### **Detailed Itinerary**

 **Woodstock HS Music to Orlando Feb 2027 Update.pdf**

**Trip Objectives:** (What you plan for your students to accomplish and what learning standards it relates to)

Students will enjoy traveling together as a music department to the various theme parks of Disney World, attend the Soundtrack Session workshop, and experience the Kennedy Space Station. Students will become immersed in tourism, history, local culture and food.

### **Pertinent Information**

**1a) Cost to the District:** At no cost to the district. The Travel Company will build into the cost per student to help cover transportation costs, which will be provided by D200 bussing.

#### **1b) Cost to the Student:**

- **What is Included?** Approximately \$2,280; this includes the cost of insurance, which will be required to purchase, of either \$100 for basic package, or \$150 for Cancel For Any Reason (CFAR)
- **What is Not Included?** Everything is included in the price listed above.











**2) Chaperones:** We expect to create a chaperone team composed of parents, staff members, and administrators where each chaperone will be responsible for 8-10 students. Most chaperones will be responsible for paying for their own trip.



**3) Student Expectations:** They will sign the student expectation contract that aligns with our school policies and rules. Ultimately, students are expected to represent WHS and our music programs with respect, class, and hard work.

**4) Cancellation and Travel Protections Plan (Insurance)** Students must purchase insurance for this trip through Travel Insured International- a travel insurance company for student groups that is preferred by Music Travel Consultants.

**5) Supporting Documents**

| Document Title   |   |
|--|---|
|  Appendix A. 2027 Disney: Tour Prop...    |  Appendix F: Chaperone Expectations      |
|  Appendix B: Frequently Asked Ques...     |  Appendix G: Health Forms (1).pdf        |
|  Appendix C: Payment Schedule             |  Appendix H. WCUSD 200 Overnight ...     |
|  Appendix D: Fundraising Opportuniti...   |  Appendix I: Parent Letter - WHS Disn... |
|  Appendix E: Travel Protection Plan.pdf |  Appendix J: Chaperone Benefits and... |
| * Required documents   |   |

Thank you so much for your time and consideration of this potential experience and trip for students within our school district. If you have any further questions, please email us at [ltingley@wcusd200.org](mailto:ltingley@wcusd200.org)/[kfredrick@wcusd200.org](mailto:kfredrick@wcusd200.org)/[bjozwiak@wcusd200.org](mailto:bjozwiak@wcusd200.org) or over the phone at **630-373-4040**. We look forward to moving forward with your approval to provide the students of Woodstock Community School District with this great opportunity.

Sincerely,

Lyndra Tingley, Brian Jozwiak, and Kevin Fredrick  
WHS Music Department





## Woodstock HS Music Dept

Woodstock, IL

February 10 - 14, 2027

Wednesday, February 10

Travel Day

\*\*\*Airfare INCLUDED\*\*\*

An airfare ESTIMATE has been included in this proposal. Pricing is subject to change upon release of 2027 airfare.

\*\*\*1 Checked Bag INCLUDED\*\*\*

Flights Depart ORD/MDW

Flights Arrive at MCO

Travel Stipend / Dinner (\$20)

Hotel Check-In

Thursday, February 11

Magic Kingdom

Breakfast at the Hotel

Breakfast this morning will be provided at the hotel.

Disney's Magic Kingdom

Explore lands of endless enchantment and where your fantasy becomes a reality in Magic Kingdom Park! Explore seven whimsical lands and all they have to offer such as Tomorrowland where you can experience the future that never was by hopping aboard your space shuttle in the thrilling Space Mountain, or leave the real world behind for a high-stakes race across the grid from the computerized world of "TRON: Lightcycle Run". At Magic Kingdom you'll also enjoy the most beloved and historic of Disney attractions such as "It's a Small World", "Jungle Cruise", and "Haunted Mansion". But there's so much more! Dazzling entertainment like Disney Festival of Fantasy Parade and don't forget to stick around for the nighttime fireworks spectacular! Whether you're a teen, kid, or kid at heart Magic Kingdom is quintessentially Disney!

Lunch in the Park (\$20)

Dinner in the Park (\$20)

Friday, February 12

Cocoa Beach & KSC

Breakfast at the Hotel

Breakfast this morning will be provided at the hotel.

Soundtrack Session Workshop

Cocoa Beach & Lunch

White sands, swaying palms and gentle breezes invite you to one of the finest beaches on Florida's Space Coast! 'Sea' the crystal blue waters of the Atlantic, bask in the warm Florida sun, swim, build sandcastles or join in a game of volleyball.

Kennedy Space Center

A guided tour of the grounds and facilities shows you replicas of America's most famous space vehicles. Take a seat in the IMAX Theatre with its 5-1/2-story-high, 70-foot-wide screen, to view a film about our explorations in space. Visit the Exhibition Center before leaving.

Pizza & Pool Time

Saturday, February 13

Universal Studios

Breakfast at the Hotel

Breakfast this morning will be provided at the hotel.

Universal Studios

With Steven Spielberg as a creative consultant, Universal Studios is billed as the world's Number One Movie Studio and Theme Park. At Universal, action-packed movies become action-packed rides! The park features an incredible array of shows, movie sets and attractions and beckons you to take a behind-the-scenes look at the filmmaking process. Lights! Camera! Action! Here's your chance to star in your favorite movie! From the "Hollywood Rip Ride Rocket Rockit™" at the park entrance to "Revenge of the Mummy™" at the back, the park is packed with thrills. Be sure to find the hidden entrances to "The Wizarding World of Harry Potter™ – Diagon Alley™" Then you can purchase your school robes and wand, ride "Escape from the Gringotts™" and board the "Hogwarts™ Express" from King's Cross to Hogsmeade!

Lunch in the Park (\$20)

Islands of Adventure

Universal's Islands of Adventure, located in Orlando, Florida, is a dynamic theme park renowned for its immersive attractions and thrilling rides inspired by popular films and literary worlds. The park features distinct themed islands, including Marvel Super Hero Island, Jurassic Park, and The Wizarding World of Harry Potter, each offering unique experiences, from heart-pounding roller coasters to interactive adventures. With its cutting-edge rides, vibrant theming, and innovative attractions, Islands of Adventure delivers an exhilarating and enchanting experience for visitors of all ages.

Dinner in the Park (\$20)

Sunday, February 14

Hollywood Studios

Breakfast at the Hotel

Breakfast this morning will be provided at the hotel.

## Resort Check-Out & Load

### Hollywood Studios

Let the adventure of the movies begin at Disney's Hollywood Studios! Incredible excitement awaits at every turn. Whether it's down Sunset Boulevard to Zoom to an Aerosmith Concert on Rockin' Roller Coaster, or hurtling up and down on a thrilling elevator ride as you enter...The Twilight Zone. Enjoy Live Shows and character entertainment like A Frozen Sing Along Celebration, or step inside a classic Mickey Mouse cartoon in Mickey and Minnie's Runaway Railway. You can even live out your very own Toy Story by exploring Toy Story Land and enjoying attractions such as Slinky Dog Dash, Alien Swirling Saucers, and more! Finally, journey to a galaxy far, far, away in Star Wars: Galaxy's Edge. Here in this completely immersive land you can pilot the Millennium Falcon, join the resistance on a daring mission, build your own lightsaber or droid, and run into some of your favorite characters from the Star Wars Franchise. No matter what your favorite movie is, you're the star here at Disney's Hollywood Studios!

### Lunch in the Park (\$20)

### Airport Check-In

### Flights Departs MCO

### Flights Arrive at ORD/MDW



# TOUR CONDITIONS

## Woodstock HS Music Dept

Woodstock, Illinois  
to:

Orlando, FL

Walt Disney World Resort  
Imagination Campus

February 10 - 14, 2027

### Trip Price per Person

Airfare Estimate Included, 1 Checked Bag Per Traveler Included

| Passengers | 180    | 150    | 160    | 170    |
|------------|--------|--------|--------|--------|
| Quint      | \$2129 | \$2139 | \$2183 | \$2154 |
| Quad       | \$2176 | \$2186 | \$2231 | \$2202 |
| Triple     | \$2255 | \$2265 | \$2310 | \$2281 |
| Twin       | \$2413 | \$2423 | \$2468 | \$2439 |
| Single     | \$2887 | \$2897 | \$2941 | \$2912 |

**IMPORTANT NOTE:** The above trip prices are based on hotel room occupancy and the total number of travelers and may vary depending on group size when prorated costs, such as motor coach, etc., are affected. Tour prices in this proposal are based on tariffs in effect as of August 29, 2025 and are subject to change. These trip prices were developed for individuals traveling with your group, as a group, on the trip described in this proposed itinerary.

### Inclusions

- Music Travel Consultants tour director throughout
- Roundtrip Motorcoach Transportation via chartered coaches
- Tolls, Taxes and Daily Maintenance Fees for Driver(s)
- Roundtrip economy class, non-refundable air transportation between home area and destination (if applicable).
- (4) nights Hotel Accommodations per the itinerary
- (12) Meals included; they will be a variety of buffet, fast food, plated and/or pre-selected menus per the itinerary. For variety and convenience, money will occasionally be given in lieu of a pre-determined restaurant.
- All Sightseeing & Special Events per the Itinerary
- Entrance Fees where necessary
- Taxes and Gratuities - As required for all included features
- Gratuities to Driver(s) and Local Guide(s) as necessary
- Trip Departure Briefing (if applicable)
- Customized Tour Itinerary & Baggage Tags
- All Operations & Planning Charges

### Exclusions

Passport fees; baggage handling at airports & hotels; excess baggage charges; forwarding of baggage; items or services of a personal nature such as snacks, laundry, room service, telephone calls, pay TV, movies, cables, souvenirs or the like; gratuities to travel directors; any items or services not mentioned specifically in tour conditions.

### Payment Schedule

| Payment                         | Amount   | Due Date           |
|---------------------------------|----------|--------------------|
| Non-refundable deposit          | \$150.00 | November 1, 2025   |
| Installment                     | \$300.00 | January 15, 2026   |
| Installment                     | \$300.00 | March 15, 2026     |
| Installment                     | \$300.00 | May 15, 2026       |
| Installment (\$700 Non-Refundab | \$300.00 | July 15, 2026      |
| Installment                     | \$300.00 | September 15, 2026 |
| Installment                     | \$300.00 | November 15, 2026  |
| Final Payment                   | Balance  | January 20, 2027   |

### Cancellation Information

"Cancellation" is defined as any change made to the passenger list at least 60 days prior to trip departure day. Cancellation must be made under the traveler's account at MTC® Online by clicking on the "Cancel a Traveler" link on traveler's/ payer's welcome page dashboard OR by e-mail or written communication to MTC®. With the exception of non-refundable deposits/payments, if cancellation is received 60 days or more prior to trip departure day, money returned by suppliers is refundable. Cancellations received 60 days or fewer before, or on, trip departure day are non-refundable, unless a paying substitute traveler takes the place of the cancelled person. If the trip includes airfare, cancellation and/or substitution policies may vary, depending on the airline, date of ticketing and group contract. Please contact MTC® for additional information. Travelers desiring travel and cancellation insurance may find it from a provider of their choice.

### Tour Operator Responsibility

MTC® acts only as an agent in providing means of transportation or other services. All tickets are issued and all other services are offered or provided subject to any and all terms and conditions, under which such means of transportation or other services are offered or provided. The issuance and acceptance of such services shall be deemed to be consent to the further condition that MTC® shall not be or become liable or responsible in any way in connection with such means of transportation or in connection with other services, or for any loss, injury or damage to or in respect of any person or property howsoever caused or arising, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants. The airlines, trains, motor coaches and ships concerned are not to be held responsible for any act, omission or event during the time passengers are not aboard the airline, train, motor coach or ship. MTC® reserves the right to alter the itinerary. Any extra charges arising from such change must be met by the passenger. MTC® reserves the right to cancel the tour or to remove any passenger from the tour; its sole liability in such instance being the refund of all monies paid to it for unused services. By acceptance of tour membership, Passenger agrees to the foregoing and also agrees that MTC® shall not become liable or responsible for loss, damage, injury or inconvenience to Passenger and to their possessions caused by or resulting from occurrences, negligent or otherwise, due to the malfunction or breakdown of machinery or equipment, strikes or labor disputes, acts of God, war or civil strife, acts of governments or civil authorities, disease, delays, fire, theft, weather, itinerary changes or cancellation of services or default by suppliers, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants LLC.



## **Appendix B: Frequently Asked Questions**

### **TRIP DETAILS**

When will I receive our final itinerary?

We will receive our final itinerary about a month before the trip. Once the flights are booked, about 9-12 months before the trip, the itinerary will be close to complete.

Can I change my reservation (room occupancy, etc.)?

Reservations cannot be changed once the initial deposit has been made. However, if the trip must be canceled, students can receive a refund for the cost through the purchased insurance.

How many adults or chaperones will travel with my child?

We will have at least 8 or 10 students to 1 adult.

Are parents allowed to attend a tour?

Yes, parents are allowed to attend as long as it doesn't raise the cost of our overall trip.

What if the weather is inclement?

The travel company will make any arrangements necessary if the weather should prohibit us from an activity or delay or arrival.

### **EMERGENCIES**

What happens if my child has a medical emergency while on tour?

If a medical emergency occurs, our tour staff and chaperones will immediately ensure your child receives proper care. District staff will be equipped with first aid equipment and will have any emergency prescriptions on them at all times. If we need, we will contact local medical professionals and accompany your child to a hospital or clinic if necessary. Parents/guardians will be notified right away and kept informed throughout the situation. All participants are required to have medical release and emergency contact forms on file so we can act quickly and appropriately.

What if I have an emergency and need to reach my child?

You will have the ability to reach out to your child through their cell phone

### **HOTEL/ACCOMMODATIONS**

On overnight tours, how many students will be in each hotel room?

Most of the hotels will accommodate 5 students to a room.

Who determines the hotel rooming arrangements?

Students will sign up for rooming assignments well in advance of the trip.

## **INSURANCE**

What is the required Travel Protection Plan?

Families can read the document for more information on the options they have. Plans are purchased DIRECTLY through the Music Consultants website.

## **PAYMENT AND REGISTRATION**

How do I make payment for my child's trip?

Payments will be made through the Music Travel Consultants portal.

Do you send out payment reminders?

Reminders will be sent from the travel company.

How do I register for a tour?

You will sign up for this trip through Music Travel Consultants with a non refundable deposit of \$150.

What happens if not enough participants sign up for the tour by the initial deposit date?

We will immediately notify parents of any major changes to the cost or trip.

If my school is fundraising, how will I know how much my child has earned?

Students will receive updates on how much they have earned as each fundraiser wraps up. Funds can be contributed directly to upcoming trip payments. In some cases, families may be reimbursed retroactively even after trip payments have been made.

Can I make subsequent payments online if I have mailed in the first deposit?

Yes. All payments will be made online through the payment portal.

Can I pay with a credit card over the phone?

Possibly.

## **CANCELLATIONS**

How do I cancel my child from a tour?

"Cancellation" is defined as any change made to the passenger list at least 60 days prior to trip departure day. Cancellation must be made under the traveler's account at MTC® Online by clicking on the "Cancel a Traveler" link on traveler's/ payer's welcome page dashboard OR by e-mail or written communication to MTC®. With the exception of non-refundable deposits/payments, if cancellation is received 60 days or more prior to trip departure day, money returned by suppliers is refundable. Cancellations received 60 days or fewer before, or on, trip departure day are non-refundable, unless a paying substitute traveler takes the place of the cancelled person. If the trip includes airfare, cancellation and/or substitution policies may vary, depending on the airline, date of ticketing and group contract. Please contact MTC®

for additional information. Travelers desiring travel and cancellation insurance may find it from a provider of their choice.

### **MEDICATIONS AND SPECIAL NEEDS**

What if my child has medications or allergies or is on a special diet?

All diets will be accommodated and need to be declared on the forms before the trip.

Medications will be given to students daily by our chaperones and medical staff.

What if my child has special needs?

We will work with families whose musicians have special needs to ensure that we can accommodate them. Please ensure to reach out to us about any special needs prior to signing up for the trip.

### **PACKING**

Is my child allowed to bring a cell phone or other electronic devices?

Students will be allowed to bring their cell phones. We'd encourage students to leave all other electronic devices at home.

How much money will my child need to bring on the tour?

Students will be given gift cards to spend for lunches or dinners while in the park, in addition to pre-planned group meals. Students may elect to bring spending cash for snacks or souvenirs, but no additional funds will be required.



## APPENDIX C: Payment Schedule

### Payment Schedule

| Payment                         | Amount   | Due Date           |
|---------------------------------|----------|--------------------|
| Non-refundable deposit          | \$150.00 | November 1, 2025   |
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| Installment                     | \$300.00 | March 15, 2026     |
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| Installment                     | \$300.00 | September 15, 2026 |
| Installment                     | \$300.00 | November 15, 2026  |
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### Trip Price per Person

Airfare Estimate Included, 1 Checked Bag Per Traveler Included

| Passengers | 180    | 150    | 160    | 170    |
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**IMPORTANT NOTE:** The above trip prices are based on hotel room occupancy and the total number of travelers and may vary depending on group size when prorated costs, such as motor coach, etc., are affected. Tour prices in this proposal are based on tariffs in effect as of August 29, 2025 and are subject to change. These trip prices were developed for individuals traveling with your group, as a group, on the trip described in this proposed itinerary.

## **Appendix D. Fundraising Opportunities**

The following fundraisers will be available throughout the 2024-2025 school year

- Cheese and Sausage Sale (Golden Rule Promotions)
- Poinsettia Sale (Kolzes)
- Cookie Dough Sale (Golden Rule Promotions)
- Benefit concert/family night (September)

Additional scholarships will be awarded through the D200 Music Boosters

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Students can reduce the cost of their trip as significantly as they wish, but historically, students reduce the cost anywhere from \$100-\$500





# STUDENT TRAVEL PROTECTION PLAN

TRAVEL PROTECTION PLAN FOR STUDENT GROUPS

| Benefit Per Trip   | Maximum Benefit Amount Per Trip   |
|--|-----------------------------------|
| Trip Cancellation**1   | Up to 100 % of Trip Cost*         |
| Trip Interruption***1  | Up to 150% of Trip Cost*          |
| Trip Delay – 6 hours   | Up to \$2,500 (\$250 per day)     |
| Missed Trip Connection – 3 hours                                 | Up to \$500                       |
| Single Supplement  | Included                          |
| Baggage and Personal Effects                                     | Up to \$1,000 (\$250 per article) |
| Baggage Delay – 24 hours   | Up to \$300                       |
| Medical Evacuation & Repatriation of Remains                     | Up to \$250,000                   |
| Accident & Sickness Medical Expense                              | Up to \$50,000                    |
| Political or Security Evacuation and Natural Disaster Evacuation | Up to \$150,000                   |
| Optional Cancel for Any Reason (CFAR)****                        | Up to 75% of Trip Cost*           |
| Non-Insurance Worldwide Emergency Assistance Services            | Included                          |

\*Up to the lesser of the Trip Cost paid or the limit of coverage on Your confirmation of coverage

\*\*Trip Cancellation is not applicable when \$0 Trip Cost displayed on Your confirmation of coverage

\*\*\*\$500 Return air ticket cost only if \$0 Trip Cost displayed for Trip Cancellation on Your confirmation of coverage

\*\*\*\*CFAR is optional and available provided: 1. You purchase the Cancel for Any Reason Benefit within the Time Sensitive Period; and 2. You cancel Your Trip no later than 48 hours prior to the Scheduled Departure Date of Your Trip. This Cancel for Any Reason Benefit does not cover penalties associated with any Travel Arrangements not provided by Retail Travel Supplier or the failure of Retail Travel Supplier to provide the bargained for Travel Arrangements due to cessation of operations for any reason. This benefit is not available to residents of NY State. Additional costs and terms apply.

1 Trip Cancellation and Trip Interruption coverage only applies if trip is cancelled/interrupted by a covered peril.

| Cost Of Trip    | Rates    | With CFAR* | Cost of Trip      | Rates    | With CFAR* |
|-----------------|----------|------------|-------------------|----------|------------|
| \$0             | \$10.00  | N/A        | \$5,001-\$5,500   | \$230.00 | \$345.00   |
| \$1-\$250       | \$26.00  | \$39.00    | \$5,501-\$6,000   | \$252.00 | \$378.00   |
| \$251-\$500     | \$32.00  | \$48.00    | \$6,001-\$6,500   | \$273.00 | \$409.50   |
| \$501-\$1,000   | \$46.00  | \$69.00    | \$6,501-\$7,000   | \$293.00 | \$439.50   |
| \$1,001-\$1,500 | \$63.00  | \$94.00    | \$7,001-\$8,000   | \$337.00 | \$505.50   |
| \$1,501-\$2,000 | \$83.00  | \$124.00   | \$8,001-\$9,000   | \$382.00 | \$573.00   |
| \$2,001-\$2,500 | \$105.00 | \$157.00   | \$9,001-\$10,000  | \$403.00 | \$604.50   |
| \$2,501-\$3,000 | \$125.00 | \$187.00   | \$10,001-\$11,000 | \$446.00 | \$669.00   |
| \$3,001-\$3,500 | \$145.00 | \$217.00   | \$11,001-\$12,000 | \$488.00 | \$732.00   |
| \$3,501-\$4,000 | \$167.00 | \$250.00   | \$12,001-\$13,000 | \$531.00 | \$796.50   |
| \$4,001-\$4,500 | \$187.00 | \$280.00   | \$13,001-\$14,000 | \$573.00 | \$859.50   |
| \$4,501-\$5,000 | \$208.00 | \$312.00   | \$14,001-\$15,000 | \$616.00 | \$924.00   |



## PLEASE REFER TO THE PLAN DOCUMENTS FOR A COMPLETE DESCRIPTION OF COVERAGE.

Unless otherwise shown below, these exclusions apply to You, Your Traveling Companion, or Family Member scheduled and booked to travel with You.

**The following exclusion(s) apply(ies) to the Trip Cancellation and Trip Interruption.** We will not pay for any loss or expense caused due to, arising or resulting from: 1. a Pre-Existing Medical Condition, as defined in the policy.

**The following exclusions apply to the Medical Expense benefits.** We will not pay for any loss or expense caused due to, arising or resulting from: 1. routine physical examinations or routine dental care; 2. traveling for the purpose or intent of securing medical treatment or advice; 3. Elective Treatment and Procedures; 4. Normal pregnancy (except Complications of Pregnancy) or childbirth, except as specifically covered under Trip Cancellation or Trip Interruption or elective abortion; 5. a Mental, Nervous or Psychological Condition or Disorder unless Hospitalized or Partially Hospitalized while the policy is in effect; 6. Your participation in Adventure or Extreme Activities, riding or driving in any races, or participation in speed or endurance competition or events, except as a spectator; 7. Your participation in an organized athletic or sporting competition, contest, or stunt under contract in exchange for an agreed-upon salary or compensation. This does not include athletes participating in exchange for a scholarship or tuition.

**In addition to any applicable benefit-specific exclusion, the following general exclusions apply to all losses and all benefits.** We will not pay for any loss or expense caused due to, arising or resulting from: 1. suicide, attempted suicide or any intentionally self-inflicted injury of You, a Traveling Companion, Family Member or Business Partner booked and scheduled to travel with You, while sane or insane; 2. being under the influence of drugs or narcotics, unless administered upon the advice of a Physician as prescribed; 3. activities, losses, or claims involving or resulting from possession, production, processing, sale, or use of marijuana, illegal drugs, alcohol or substances are excluded from coverage; 4. war or act of war, including invasion, acts of foreign enemies, hostilities between nations (whether declared or undeclared), or civil war, except as the policy specifically provides otherwise; 5. the commission of or attempt to commit a felony or being engaged in an illegal occupation by You, a Traveling Companion, Family Member, or Business Partner; 6. directly or indirectly, the actual, alleged or threatened use, discharge, dispersal, seepage, migration, escape, release or exposure to any hazardous biological, chemical, nuclear radioactive weapon, device, material, gas, matter or contamination; 7. piloting or learning to pilot or acting as a member of the crew of any aircraft; 8. a loss or damage caused by detention, confiscation, or destruction by customs.

**EXCLUSIONS AND LIMITATIONS apply to Baggage and Personal Effects, Musical Instruments, Baggage Delay, and Musical Instruments Equipment Rental:** We will not provide benefits for any loss or damage for the following items: a. animals; b. automobiles and automobile equipment; c. boats or other vehicles or conveyances; d. trailers; e. motors; f. aircraft; g. bicycles, except when checked as baggage with a Common Carrier; h. household effects and furnishings; i. antiques and collectors' items; j. sunglasses, contact lenses, artificial teeth, dentures, dental braces, dental bridges, retainers or other orthodontic devices or earing aids; k. artificial limbs or other prosthetic devices; l. prescribed medications; m. keys, money, stamps and credit cards (except as otherwise specifically covered herein); n. securities, stamps, tickets and documents (except as coverage is otherwise specifically provided herein); o. professional or occupational equipment or property, whether or not electronic business equipment; p. telephones or wireless devices, computer hardware or software.

**Losses not covered:** We will not provide benefits for any loss or damage caused by or resulting from: a. breakage of brittle or fragile articles (except musical instruments); b. wear and tear or gradual deterioration; c. confiscation or appropriation by order of any government or custom's rule; d. theft or pilferage while left in any unlocked or unattended vehicle; e. property illegally acquired, kept, stored or transported; f. Your negligent acts or omissions; g. property shipped as freight or shipped prior to the Scheduled Departure Date; h. electrical current, including electric arcing that damages or destroys electrical devices or appliances.

### **Pre-Existing Medical Condition Exclusion Waiver**

The Pre-Existing Medical Condition Exclusion will be waived if the protection plan is purchased within the time sensitive period, and you are medically able and not disabled from travel at the time you pay the plan cost.



## **Appendix F: Woodstock District 200 Field Trip Chaperone**

### **Expectations**

#### **CHAPERONE DUTIES AND EXPECTATIONS WILL INCLUDE BUT ARE NOT LIMITED TO:**

1. Responsible for an assigned group of students throughout the planning and execution of the trip.
2. Attendance at any pre-trip chaperone meetings and meetings during the trip will be expected.
3. Compile an emergency contact list and communication plan for the assigned group.
4. Required to attend all planned functions during the trip.
5. Responsible for getting assigned groups to specific locations on time.
6. Responsible for assuring students have all the required items needed for the day's events.
7. Work in shifts with other chaperones including supervision during all daytime activities as well as potential night time hotel hallway/room monitoring.
8. Assist with bus loading and attendance.
9. Assist with equipment loading, unloading, and handling as needed.
10. Assist with any snack and meal preparation, serving and clean-up as necessary.
11. **NO CHAPERONE WILL ISSUE DISCIPLINE TO A STUDENT.**
12. Report all problems to the Lead Staff Chaperone.
13. **NO SMOKING, CONSUMPTION OF ALCOHOL OR USE OF ILLEGAL SUBSTANCES WILL BE ALLOWED BY ANY CHAPERONE DURING THE TRIP.**

## Appendix G: D200 Field Trip Medication Form

### Woodstock Community Unit School District 200

Dear Parent/Guardian,

If your student will need to take prescription or over-the-counter medication during the international/overnight field trip, please complete the **D200 Field Trip Medication Form** with your student's physician. A physician's order is required for all prescription or over-the-counter medication that your student may need during the trip (ie. if your student has a headache, the **D200 Field Trip Medication Form** is required before medication can be administered). The **D200 Field Trip Medication Form** needs to be turned in to the trip sponsor four weeks before departure for the trip. It will be held by the trip sponsor during the trip for safety purposes. Students may carry and self-administer a prescribed asthma inhaler or epinephrine auto-injector device if the permission to self-carry is indicated by your physician. The **D200 Field Trip Medication Form** is below for your reference. If you have any questions, please call the trip sponsor or your School Nurse.

Sincerely,

District 200 Health Services



# D200 Field Trip Medication Form

## Health Services

Guidelines for the administration of prescription or non-prescription medication to students attending a school-sponsored activity or field trip (including overnight trips) will follow District 200 Board Policy 7:270, *Administering Medicines to Students*. As the school nurse does not usually accompany students on trips, the student's teacher or other designated school employee will be responsible for medication storage and administration. Illinois School Code (105 ILCS 5/22-30) and District 200 Board Policy permits students to carry and self-administer specific medication deemed necessary for life-threatening conditions provided the student's parent has completed and submitted the appropriate Request for Self-Administration of Medication\*\* form in addition to this form. (Medications that can be carried and self-administered include asthma inhalers and epinephrine). Students may **NOT** carry or self-administer medications other than asthma inhalers and/or epinephrine.

The parent must complete and submit this form to the school health office prior to departure of the trip. Medication must be provided in the original container clearly labeled with the child's name, name of medication, dosage, and possible side effects. Medication supply should coincide with the number of doses needed for the duration of the trip and **must** be dropped off to the school health office by a parent or other responsible adult.

Student's Name (Please Print) \_\_\_\_\_ Birthdate \_\_\_\_\_ Grade \_\_\_\_\_ Teacher or Activity Sponsor's Name (Please Print) \_\_\_\_\_

**MEDICATION(S) AND INSTRUCTIONS:** The following medication(s) will be stored and administered by the student's teacher or other designated school employee. \*For emergency medications (inhalers, EpiPens), please clearly write out specific instructions on when to administer, how to administer, and what to do after administration.

☐ Prescription Medication      ☒ Non-Prescription Medication      ☐ Student to Carry / Self-Administer\*\*

Name of Medication: \_\_\_\_\_

Dosage: \_\_\_\_\_ Time(s) to Be Given: \_\_\_\_\_

\*Emergency Medication Instructions: \_\_\_\_\_

☐ Prescription Medication      ☐ Non-Prescription Medication      ☐ Student to Carry /Self-Administer

Name of Medication: \_\_\_\_\_

Dosage: \_\_\_\_\_ Time(s) to Be Given: \_\_\_\_\_

\*Emergency Medication Instructions: \_\_\_\_\_

Name of Physician (Please print): \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Physician's Signature \_\_\_\_\_

Date \_\_\_\_\_

I authorize Woodstock Community Unit School District 200 and its employees and agents, to administer the above medication(s) or to permit my child to carry and self administer\*\* as directed by the physician. I agree to indemnify and hold harmless Woodstock Community Unit School District 200 and its employees and agents against any claims, except a claim based on willful and wanton conduct, arising out of the administration of medication to my child **and/or** my child's self administration of medication. I also give my permission to Woodstock Community Unit School District 200 and its employees and agents, to contact the physician in regard to any medication questions or concerns.

Parent's Name (Please Print): \_\_\_\_\_ Relationship: \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Work / Cell Phone: \_\_\_\_\_

Date \_\_\_\_\_



# **Rules/Regulations and other info for Disney Trip**

## **Expectations PRIOR for the 2026-2027 School Year**

1. Students must be in their current music ensemble for the duration of the '26-'27 school year
2. Students may not be suspended or expelled at any point during the '26-'27 school year. If such an event occurs, the student's attendance on the trip will be subject to further review by WHS administration and may result in barment from attending the trip.
3. Students will be expected to attend any additional rehearsals or meetings in preparation for the musical and non-musical portions of the trip. If a student cannot attend a rehearsal or meeting, they must supply the teacher with two weeks advance notice and be willing to undertake additional assignments as needed.

## **Rules and Regulations DURING the Trip**

4. The discipline code for student behavior and conduct contained in the WHS Student Handbook 2026– 2027 and those listed below shall apply to students on this trip.
5. There will be no drinking of any alcoholic beverages, taking or abusing any drugs, or smoking of any kind (cigarettes, vape pens, Juul, etc) by any student regardless of age of student or time of day. This would be considered a major violation and students would be sent home immediately at the cost of the student's parent/guardian.
6. Students will not use or possess drugs, including over the counter medications of any kind including aspirin or aspirin substitutes without certification of a physician. Medications must be packaged and labeled for each day and given to Mrs. Tierney before departure. Failure to comply with this expectation will result in being sent home immediately at the cost of the student's parent/guardian.
7. Students may not be in one another's hotel rooms at any point on the trip. In addition, to leave your assigned room after hours for any reason is a serious violation and may result in being sent home immediately at the cost of the student's parent/guardian. Students may NOT leave the hotel for any reason unless it is planned, communicated, and lead by trip leaders.
8. Students shall not be engaged in theft or vandalism in the place of lodging, restaurants, buses, or any other public or private place. Theft will include any amount of money taken from others, hotel amenities, or other similar items taken during the trip. This would be considered a major violation and students would be sent home immediately at the cost of the student's parent/guardian.
9. Students shall not be in any motorized vehicles as the driver or occupant other than the planned transportation (Coach bus, ferry, public transportation, uber, lyft, etc). This would be considered a major violation and students would be sent home immediately at the cost of the student's parent/guardian.
10. Students will be made aware of any unacceptable or disrespectful behavior. (This may include dress code violations, public noisiness, foul language, etc). The students shall be warned of the behavior and shall modify the behavior and/or be penalized. The students are representing Woodstock, Illinois, and the United States of America. For this reason, if the student's misbehavior continues he/she may be sent home at the cost of the student's parent/guardian.
11. Students must travel in a group of three at all times. This is especially relevant during lunch and dinner breaks. Failure to comply with this expectation will be considered a major violation and students would be sent home immediately at the cost of the student's parent/guardian.

## **Consequences and Penalties**

1. Failure of any student to observe any of the above expectations will result in the return of the student to Woodstock. The music team will notify a parent to arrange for the student to be returned to Woodstock at the earliest possible time at the cost of the student's parent/guardian.
2. Violations of other rules and regulations shall result in penalties imposed on students that are consistent with the WHS Student Handbook.
3. If a student is sent back to Woodstock the following additional consequences may take place:
  - a. the student may face disciplinary action from the school
  - b. the student may be barred from any future music trips
  - c. the student may lose the privilege of continuing their participation in the orchestra/choral/band program.

## **Medical Information**

1. If a student is ill or has an accident, the following procedure will be followed:
  - a. First aid will be administered by a trip chaperone/nurse or at any public First Aid station.
  - b. For illness or injury that requires minor surgery such as cuts and/or stitches, the chaperone/music director team will make the decision and the parent will not be immediately notified.
  - c. If the student requires hospitalization for illness or a surgical procedure, the parent will be telephoned immediately. The parent's instruction will then be followed.
  - d. In the event of an emergency where the parent cannot be reached, the child will be hospitalized unless the parent has filed an alternative plan prior to the trip with the music directors. All students must have medical insurance, evidence of this will be carried by the trip leaders at all times.

**\*\*\*UPON READING THESE RULES AND REGULATIONS, PLEASE SIGN THE BEHAVIOR CONTRACT ON THE FOLLOWING PAGE\*\*\***

# Trip Behavior Contract

## WHS DISNEY MUSIC TRIP

I understand and agree to abide by the rules and regulations listed on the opposite side of this document. I also understand and agree to abide by the consequences, as stated in the Consequences and Penalties section.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

I understand and agree that my child must abide by the rules and regulations listed on the opposite side of this document. I also understand and agree to abide by the consequences, as stated in the Consequences and Penalties section that would go into effect if my son/daughter violated any of the above rules. If my child is sent home due to misbehavior or illness, I agree to come pick them up from the airport as soon as possible.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_



## **Appendix I: Parent Letter**

Woodstock High School  
501 W South St  
Woodstock, IL

Dear Parents and Guardians,

We are excited to announce an incredible opportunity for our high school students - a music trip to Disney World! This trip will take our students to Orlando, Florida, where they will explore and enjoy the theme parks and attractions of Disney's Magic Kingdom, Hollywood Studios, Universal Studios, the Kennedy Space Center, and Cocoa Beach. We will be traveling from Wednesday, February 10th, 2027 through Sunday, February 14th, 2027. We sincerely hope you will consider joining us on this outstanding music department trip.

### **Trip Details**

**Dates:** Wednesday, February 10th 2027 - Sunday, February 14th 2027

**Itinerary:**  Woodstock HS Music to Orlando Feb 2027 Update.pdf

**Cost:** Initial Cost - Approximately \$2,100, all inclusive.

**Chaperones:** Our dedicated staff will accompany the students throughout the trip, ensuring their safety and well-being.

This trip, which celebrates the accomplishments and dedication of our music students, is sure to be an outstanding adventure, filled with memories, bonding, and exploring all that Orlando, Florida has to offer.

### **Next Steps**

**Expression of interest:** If you are interested in having your child participate in this once in a lifetime experience, please complete your registration through Music Travel Consultants and submit the downpayment of \$150 by a TBD date.

**Information Session:** We will be hosting an informational meeting on google meets or in person on Wednesday, October 8th at 7:30pm. We will send out exact details for this meeting once it becomes available.

**Fundraising:** There will be fundraising opportunities during the 2026-2027 school year so students should have the opportunity to help offset the cost of the trip.

Please feel free to reach out to your music teacher:

Kevin Fredrick Band ([kfredrick@wcusd200.org](mailto:kfredrick@wcusd200.org))

Brian Jozwiak Choir ([bjozwiak@wcusd200.org](mailto:bjozwiak@wcusd200.org))

Lyndra Tingley Orchestra ([ltingley@wcusd200.org](mailto:ltingley@wcusd200.org))

We are thrilled about the education and cultural opportunities this trip will provide to our students and look forward to your participation in this exciting venture. Let's make this musical journey to Disney World an unforgettable experience for our high school students!

Thank you,

Kevin Fredrick, Lyndra Tingley, and Brian Jozwiak

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## **Appendix J: Chaperone Benefits and Rewards**

Included in our package is 6 free chaperones. Three of those will go to our three music directors. We will offer some of the complimentary trips to WHS admin. We'd also like to give a spot to a counselor or nurse to ensure students' needs are able to be met during the trip. Additional Teachers and Parents interested in going and chaperoning will have to pay the full price should they decide to go.