

## IJJ TEXTBOOK / SUPPLEMENTARY MATERIALS SELECTION AND ADOPTION

The Board will approve and adopt all new textbooks and companion resources. The Superintendent shall establish textbook selection procedures that shall provide for the appropriate involvement of staff members, parents, students, and District community members. These procedures may provide for the establishment of textbook and companion resource adoption committees.

Textbooks and companion resources for common schools recommended by textbook adoption committees will be placed on display in the District office for a period of at least sixty (60) days prior to the meeting at which the Board will consider their adoption.

Textbooks for high schools recommended by textbook selection committees will be placed on display in the District office for a period of at least sixty (60) days prior to the meeting at which the Board will consider their adoption. Information related to high school textbooks, which are proposed for approval, shall be placed on the District website.

In recommending materials, committees will strive for continuity of textbooks and companion resources throughout the different grades and use the same book series in all classes of the same grade.

The Superintendent will establish procedures for the purchase and distribution of all necessary textbooks, companion resources, and other related instructional materials from the adopted list free of cost to students.

### **Removal of Textbooks/Companion Resources**

Textbook selection committees may recommend to the Superintendent that certain previously adopted textbooks or companion resources be deleted from the Board-approved list. Textbooks and companion resources will not be deleted without the approval of the Board.

### **Disposal of Learning Materials**

The Board authorizes the Superintendent to establish regulations for the disposal of surplus or outdated learning materials when it has been determined that the cost of selling such materials equals or exceeds estimated market value of the learning materials.

Adopted: February 6, 2018

LEGAL REF.: A.R.S. 15-203  
15-342  
15-721

15-722  
15-726

CROSS REF.:     DN - School Properties Disposition  
                      IJL - Library Materials Selection and Adoption  
                      KEC - Public Concerns/Complaints about Instructional  
Resources