

Wood Dale School District 7 Board of Education
543 N. Wood Dale Rd. • Wood Dale, Illinois
Regular Meeting • Thursday, August 16, 2018 • 7:00 p.m. • Board Room

MINUTES

ROLL CALL/QUORUM/PLEDGE OF ALLEGIANCE

President Petrella called the meeting to order at 7:00 p.m. and he directed the secretary to call the roll. Upon roll call the following members answered present: Cox, Petrella, Daniels, Lange, Woods, and Botello.

Absent members: Fletcher-Gomez.

Also present were: Dr. John Corbett, Superintendent; Dr. Merri Beth Kudrna, Curriculum Director; Mr. Steve Wilt, Business Manager; Mrs. Shelly Skarzynski, Principal; Mr. Al Buttimer, Principal; Mr. Tim Shermak, Principal; Mrs. Elvia Villalobos, Principal; Ms. Cristina Montano, Administrative Secretary, staff, and community members.

Ms. Fletcher-Gomez joined open session at 7:02 p.m.

NOTICES AND COMMUNICATIONS

- Freedom of Information Requests: During the last month the Board received two FOIA requests: 1) from NBC 5 regarding any district records related to employee cases involving sexual misconduct or gender discrimination. 2) SmartProcure for copies of purchase orders from 2/5/18 until present. The administration complied with both FOIAs within the allotted time frame.
- Dr. Corbett announced that teachers and staff returned to work for the 2018/19 school year today. He provided information regarding the activities that took place and thanked Mrs. Daniels for representing the Board at a number of the staff back to school events.
- Dr. Corbett expressed his gratitude to the custodians, bus drivers, office, technology and summer school staff, as well as the administrators, for all the hours they put in over the summer months to assist in preparing for the first day of school.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF CONSENT AGENDA INCLUDING MINUTES, FINANCIAL REPORTS AND PERSONNEL REPORT

1. Approved Budget Hearing Meeting Minutes June 21, 2018, Regular Board Meeting Minutes for June 21, 2018, Closed Session Meeting Minutes for June 21, 2018.
2. Approved Treasurer's Report for June & July 2018.
3. Approved Budget Status Report for June 2018 & July 2018.

Approved Payroll for June & July 2018 and bills for July & August 2018 as summarized herein:

Payroll	6/18 & 7/18	\$1,611,478.82
Bills Payable	7/18 & 8/18	<u>\$ 929,637.43</u>
Totals		\$2,541,116.25

4. Approved Personnel Report for the month of August, 2018.
 - a. **Employment** – ratified the employment of **Vince Esposito**, Teacher @ JH; **Andrew Speiden**, Band Director @ JH; **Alexander Serluco**, Physical Education Teacher @ WV; **Samantha Allbright**, Teacher @ OB; **Joselyn Howland**, Speech Pathologist @ OB; **Taylor Hertzberg**, Paraprofessional @ JH; **Liane Matuszak**, Part-time Paraprofessional @ ECEC; and **Nicole Windsor**, Part-time Paraprofessional @ OB effective 8/16/18.
 - b. **Resignation** – accepted the resignation of **Gina Crawmer**, Teacher @ JH effective 7/3/18; **Daniel Aukst**, Paraprofessional @ JH effective 8/8/18; **Kaitlin Kearney**, Speech Therapist @ OB effective 8/10/18; and **Brenda Mota**, Paraprofessional @ OB effective 8/14/18.
 - c. **Maternity Leave** - approved the 12-week maternity leave request for Melyssa Madeck, Bus Driver @ DO beginning approximately 12/9/18.

It was moved by Mr. Cox and seconded by Mr. Lange that the Board approve the consent agenda for the month of August, 2018.

Roll call vote: Yeas – Botello, Daniels, Lange, Fletcher-Gomez, Woods, Cox, and Petrella.

Nays – none. Motion carried.

SUPERINTENDENT'S REPORT

- A. **Enrollment Status Report** – Dr. Corbett provided the Board with a report on the current district enrollment. Dr. Corbett also informed the Board that since the enrollment numbers were still fluid, he would wait until the September meeting to bring his report that would include enrollment trends.
- B. **Summer School Report** – Dr. Corbett provided the Board with a brief summary of the Summer School Program.

- C. **KaBoom Grant** - Dr. Corbett informed the Board that the Playground Grant was approved by KaBoom! and he was requesting Board approval of the contract/agreement on the August agenda. Dr. Corbett stated, Discover Financial Services was the community sponsor for the project and would be providing \$85,000 to support the building of a new playground at Oakbrook School. The Board discussed the details of the agreement and asked Dr. Corbett some further questions.
- D. **Every Student Succeeds Act (ESSA)- Overview** - Dr. Corbett explained that over the last year Illinois has been working on setting out the parameters to ensure all school districts are in compliance with the Federal Education Law ESSA, which is the reauthorization of the No Child Left Behind Act (NCLB). The requirements for what districts will need to do and how information will be reported to the community to be in compliance with ESSA are now in full force. An overview of ESSA was presented to the Board.
- E. **Annual Report on Prevention of and Response to Bullying, Intimidation & Harassment** – Illinois State law and Board Policy (7:180) requires the administration to provide the Board with an annual evaluation of the outcomes and effectiveness of the Bullying Policy. The principals gathered and analyzed data regarding bullying at all the schools over the 2017/18 school year. Mr. Buttner provided a report on behalf of all the principals. The Board was reminded that, as required by Illinois State law and Board Policy, the report will be posted on the district website after the presentation to the Board of Education.
- F. **PTO Leadership Meeting (Board Goal 1c)** - Dr. Corbett met with the District 7 PTO Leadership Team on August 7th. The Board was provided with a summary of that meeting.
- G. **Annual Emergency Procedures Review Meeting** – Members of the Administrative Team met with representatives from the Wood Dale Police and Fire Departments on July 12th to review the District 7 Emergency Procedures Manual. District emergency drills and other precautions to be taken to keep our students and staff safe were also addressed at this meeting. The only major change to the procedures was the addition of the techniques the staff learned as a result of the A.L.I.C.E. training provided last June. The Board was provided with a report.
- H. **Presentation of 2018/19 Tentative Budget** – Mr. Wilt presented the tentative budget for Board review. After his presentation the Board was reminded the tentative budget would be on display to the public for no less than 30 days prior to the September Budget Hearing/Board meeting, and the administration would then ask the Board for final approval.
- I. **Control Technology Solutions (CTS) Energy Audit Summary** - This spring the administration worked with Control Technology & Solutions (CTS) to have a comprehensive energy audit conducted for all our facilities. The purpose of the audit was to identify projects that would result in long term savings for the school district. CTS created a report that was reviewed with the Finance Committee on August 6th. At that meeting recommendations were discussed with those committee members. Mr. Wilt reviewed the report with the Board and discussed the recommendations shared with the Finance Committee members.
- J. **Monthly Financial Update** – Mr. Wilt provided the Board with a detailed report regarding the financial status of the District. His report included an update regarding summer construction/projects.
- K. **Informational Items and Communications** – The following are important dates for upcoming school district events:
- Friday, August 17 OB Meet the Teacher 2-3pm
WV Meet the Teacher 1:30pm-2:30pm
 - Monday, August 20 First Day of School Grades K-8
 - Wednesday, August 22 OB Kindergarten Back to School Night 5:30-6:30pm
WV Outdoor Education Parent Meeting @ Westview Gym 6:30-7:30pm
 - Thursday, August 23 EC Parent Orientation 8am-3pm
 - Monday, August 27 First Day of School ECEC
OB Back to School Night 6-7pm
 - Tuesday, August 28 JH 6th Grade Back to School Family Night 6:30-7:30pm
WV 5th Grade Bring Your Parents to School Night 7-8pm
Beginning Band Sign Up Night 4-7pm @ JH
 - Wednesday, August 29 JH 7th & 8th Grade Back to School Family Night 6:30-7:30pm
 - Thursday, August 30 WV 4th Grade Bring Your Parents to School Night 7-8pm
 - Monday, September 3 Labor Day Holiday - No School
 - Tuesday, September 4 WV 3rd Grade Bring Your Parents to School Night 7-8pm
Fenton Band Day Rehearsal 6:30pm @ FHS
 - Wednesday, September 5 JH PTO Meeting 6:30pm
 - Thursday, September 6 OB 2nd Grade Back to School Night 6-7pm
 - Friday, September 7 Fenton Band Night 5:45pm
 - Tuesday, September 11 OB/WV PTO Meeting @ OB 6:30pm
 - Wednesday, September 12 OB/WV PTO Back to School Picnic @ WV 4-7pm

- Friday, September 14 JH PTO Back to School Dance 7-9pm
- Tuesday, September 19 EC Birth-5 Developmental Screening 3-5:30pm
- Thursday, September 20 School Board Meeting 7:00pm

It was moved by Mr. Lange and seconded by Mrs. Daniels that the Board approve the Superintendent's Report for the month of August, 2018. After a voice vote President Petrella declared the motion carried.

COMMITTEE REPORTS

- A. Finance Committee** - The Finance Committee met on August 6th to discuss the Control Technology & Solutions (CTS) Energy Audit and develop recommendations for the full Board of Education. The Finance Committee recommended the Board authorize the administration to solicit RFPs for a portion of the work identified in the audit. The work would include conversion of the HVAC system at the junior high from electrical to natural gas or an alternative energy source, as well as lighting efficiency upgrades at the junior high and possibly Oakbrook.

ACTION ITEMS

1. **Approval of 2018/19 Tentative Budget** - It was moved by Mr. Lange and seconded by Ms. Fletcher-Gomez that the Board approve the 2018/19 Tentative Budget.

Roll call vote: Yeas – Daniels, Fletcher-Gomez, Botello, Cox, Petrella, Woods, and Lange.
Nays –None. Motion carried.

2. **Approval of Intergovernmental Agreement with Wood Dale Park District** – It was moved by Mrs. Daniels and seconded by Mr. Cox that the Board approve the Intergovernmental Agreement with Wood Dale Park District.

Roll call vote: Yeas – Cox, Petrella, Daniels, Lange, Botello, Fletcher-Gomez, and Woods.
Nays – None. Motion carried.

3. **Authorize Administration to Solicit Requests for Proposal for Work Outlined in the Control Technology Solutions (CTS) Energy Audit** - It was moved by Mr. Woods and seconded by Ms. Fletcher-Gomez that the Board authorize the administration to solicit requests for proposal for work outlined in the Control Technology Solutions (CTS) Energy Audit.

Roll call vote: Yeas – Lange, Fletcher-Gomez, Woods, Cox, Petrella, Botello, and Daniels.
Nays – None. Motion carried.

4. **Approval of Community Partner Playground Contract with KaBoom, Inc.** - It was moved by Mrs. Daniels and seconded by Ms. Fletcher-Gomez that the Board approve the Community Partner Playground Contract with KaBoom, Inc., and authorize Dr. Corbett to execute the agreement immediately.

Roll call vote: Yeas – Daniels, Cox, Lange, Petrella, Fletcher-Gomez, Woods, and Botello.
Nays – None. Motion carried.

CLOSED SESSION - It was moved by Mr. Cox and seconded by Mr. Woods that the Board enter into executive session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and pending litigation.

Roll call vote: Yeas – Lange, Daniels, Woods, Fletcher-Gomez, Petrella, Botello, and Cox.
Nays – none. Motion carried.

The Board went into closed session at 8:30 p.m.

The Board came out of closed session at 8:41 p.m.

ADJOURNMENT: It was moved by Mr. Cox and seconded by Ms. Fletcher-Gomez that the meeting be adjourned. After a voice vote President Petrella declared the motion carried.

The meeting adjourned at 8:42 p.m.