

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 2/13/2018



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 1/31/2018

To: **Browning School Board** **From:** Corrina Guardipee-Hall ED.S.
 Members Title: Superintendent

Subject: **Contract Service Agreement: Native Wellness Institute**

Description: I am requesting to bring in Theda Newbreast from the Native Wellness Institute for wellness training for principals and directors on February 26, 2018 from 2:00 – 6:00 p.m.. With the amount of things on their plate, and sickness caused from stress I believe this is a good time to work with both to help with some self-care and team building activities.

Financial Impact: \$1000.00

Funding Source (Budget/grant, etc.): Supt. PD Budget

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: February 6, 2018

Board Approval: _____

Contractor: Native Wellness Institute

Phone: 406-732-9288

Address: PO Box 164

Babb, MT 59411

P.O. Box or Street Address, City, State, Zip

Type of Project/Service (be specific): Theda New Breast will provide 4 hours of training for Administrators and Directors on wellness, stress, self-care and Team building

Contracted Dates: 2/26/18 to 2/26/18

Rate per hour/per day: _____ x _____ # of Days = \$1000.00

Per Diem/per day: 0 x _____ # of Days = _____

Mileage: 0 miles @ _____ per mile = _____

Other costs (explain): Not to exceed total \$ amount = _____

Total Project Cost = \$1000.00

Contract to be paid from:

126.90.160.2320.330 (75%) \$750.00

226.90.160.2320.330 (25%) \$250.00

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Corrina Guardipee-Hall
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.