

Board of Education

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J. Vance Lee Superintendent
Capitan Municipal Schools
519 Smokey Bear Blvd. Capitan, NM 88316
575-354-8500
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CAPITAN MUNICIPAL SCHOOLS BOARD OF EDUCATION

AGENDA ITEM EXECUTIVE SUMMARY

1. Board Meeting Date: May 27, 2025
2. Item Title: II.A.3 SFA Food Service Management Company Renewal Form
3. Name of Presenter:
4. This item is for: XX Action ____ Consent Agenda ____ Discussion ____ Report/Information
5. Proposed Motion (Action Items Only): I move that we approve the 2025-26 SFA Food Service Management Company Renewal Form, as presented.
6. Executive Summary: Please see attached.

New Mexico Public Education Department



Student Success and Wellness Bureau



School Food Authority and Food Service Management Company Renewal Form

NOTE: Please fill in all areas of this renewal

SCHOOL FOOD AUTHORITY (SFA) INFORMATION	
School Food Authority Name (SFA):	Capitan Municipal Schools
Address:	519 Smokey Bear Boulevard, Capitan NM 88316
Phone:	575-354-8500
School Food Authority Main Point of Contact:	
Name:	J Vance Lee
Email:	Vance.lee@capitantigers.org
Phone:	575-354-8500
FOOD SERVICE MANAGEMENT CONTACT COMPANY (FSMC) INFORMATION	
Food Service Company Name:	Southwest Foodservice Excellence, LLC
Address:	9366 East Raintree Dr. Ste 101, Scottsdale, AZ 85260
Phone:	480-551-6550
School Food Authority Main Point of Contact:	
Name:	Monty Staggs
Email:	Monty.staggs@sfellc.org
Phone:	480-551-4550
Contract Type: Cost Reimbursable or Fixed Price	Cost Reimbursable
Contract Year (Example SY 23-24):	SY 22-23
Execution Date:	07/01/2022
This Renewal is for Renewal Year:	Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input checked="" type="checkbox"/> Year 4 <input type="checkbox"/>

Renewal Agreement to Original Food Service Management Contract

This renewal agreement (renewal number) 3, dated May 6th, 2025, is between (SFA Name) Capitan Municipal Schools, hereafter called the Local Education Agency (LEA), and (FSMC Name) Southwest Foodservice Excellence, LLC, Food Service Management Company (FSMC) to all original terms and conditions set forth in the original contract. This renewal agreement commences on July 1st, 2025, and continues until June 30th, 2026 (This date may be no more than one year from the date the agreement commences).

- A. Extensions or renewals are contingent upon the fulfillment of all contract provisions contained in the original contract.
- B. The LEA and FSMC shall abide by all terms and conditions mentioned in the original contract inclusive of federal regulations 2 CFR 200's and 7 CFR 210.
- C. If either party fails to comply with any of the obligations required in the original contract agreement either party may give a written notice of Termination and contact the state agency. The written notice must be received within 60 days of the termination date and withdrawal any renewals of the original contract.
- D. In the case of a needed amendment to the contract the SFA and FSMC shall notify the state agency of the amendment and get it approved prior to executions.
- E. For any proposed contract extension that includes a material change for the renewal period, the entire contract must be rebid rather than renewed with the requirement in 7 CFR 210.16(a)(1), 210.21(a). SFAs will need to comply with procedures and timelines outlined for new contracts. A material change could include any change from the initial Guarantee option; major programmatic changes, or major change to the contract financial agreements.

IN WITNESS WHEREOF, the parties have executed this Renewal Agreement of the original contract as of the date of signature.

SO AGREED:

Chris Odom	<u>Chris Odom</u> ADFEC0DC024EE70F09F374A65BB43D8C contractworks	Chief Operating Officer	05/13/2025
Print Name	Signature of FSMC Authorized Representative	Title	Date

Print Name	Signature of LEA Authorized Representative	Title	Date
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Print Name	Signature of State Agency	Title	Date
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