

BOARD OF TRUSTEES AGENDA

☐ WORKSHOP

☒ REGULAR

☐ SPECIAL

(A) ☐ Report Only

☐ Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

(B) ☒ Action Item

Presenter(s): **David Camarillo, Executive Director for Instruction**
Ana Laura Castellón, Career & Technical Education Director

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE THE LOCAL ARTICULATION AGREEMENT BETWEEN EAGLE PASS ISD AND SOUTHWEST TEXAS JUNIOR COLLEGE -- ADVANCED SKILLS PROGRAM FOR THE 2019-2020 SCHOOL YEAR.

(C) Funding source: Identify the source of funds if any are required.

NONE REQUIRED

(D) Clarification: Explain any questions or issues that might be raised regarding this item.



Eagle Pass Independent School District

Career and Technical Education

DATE: January 06, 2020

TO: Samuel Mijares, Superintendent

FROM: Ana Laura Castellón, CTE Director *ale*

RE: Local Articulation Advanced Skills Program
Articulation Agreement 2019 - 2020

Attached are the Articles of Agreement between Southwest Texas Junior College and Eagle Pass ISD. This agreement allows our students from EPHS and CCWHS to claim college credit for the courses specified in the agreement, if they meet and maintain all prerequisites in the intended field of study and they choose to attend SWTJC.

The articulated six-year Advanced Skills Programs are:

- Administrative Information Technology
- Automotive Technology
- Child Development
- Computer Information Systems
- Law Enforcement
- Management

I respectfully request that this item be presented at the next EPISD regular school board meeting for approval.

Please call me if you need additional information.

Approval: 
David Camarillo, Executive Director for Instruction

Approval: 
Samuel Mijares, Superintendent of Schools

**LOCAL ARTICULATION ADVANCED SKILLS PROGRAM
ARTICULATION AGREEMENT NOVEMBER
2019 - 2020**

A. GENERAL

1. Eagle Pass ISD, hereafter referred to as the ISD, and Southwest Texas Junior College, hereafter referred to as the College, will articulate the following six-year Advanced Skills Programs:

✓	Administrative Information Technology	✓	Computer Information Systems
✓	Automotive Technology	✓	Law Enforcement
	Child Development	✓	Management

For each articulated program, the ISD and the College agree to incorporate in a six-year sequence the syllabi, course outlines, essential elements, and course competencies approved at the annual TEKS/WECM curriculum alignment meetings.

2. The ISD and College agree to implement the six-year Advanced Skills programs beginning with Grade 9 and ending with the second year of the College program. Further, the program will have exit points after secondary completion with a High School Diploma and after two-year postsecondary completion with an Associate of Applied Science Degree. Refer to Appendix A for each six-year program course plan.
3. The ISD and the College agree that, as a minimum, all technical courses will be *competency based*.
4. This agreement will become effective on the date parties agree to accept the conditions set forth in this document and will remain in effect until such time as mutual agreement is made to terminate.
5. Petition to end this agreement must be submitted no less than six months prior to the intended date of termination. The petition must be submitted in writing, signed by the College president or the ISD superintendent making the petition and delivered to the second party to the agreement. Delivery of the intent to terminate will constitute formal notification and will serve as grounds for termination six months following the date of delivery.
6. The parties acknowledge that Southwest Texas Junior College facilitates the articulation agreements between secondary and post-secondary institutions of higher education.
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B. STUDENT RESPONSIBILITY

1. Students participating in an Advanced Skills articulated program must meet and maintain all entrance standards, prerequisites, and academic standards of the College in the intended field of study.
2. Successful completion of the secondary portion of an Advanced Skills articulated program will become part of the student's permanent record and will be forwarded to the College upon request by the student. Local Articulated secondary courses will be identified on the high school transcript in a manner prescribed by the government educational authority.
3. Students will not be charged College tuition or fees for *advanced-placement recognition* earned under this agreement. Students will not be required to take a placement test for *advanced-placement recognition* earned under this agreement.
4. High school graduates who successfully complete the ISD portion of an Advanced Skills articulated program will receive *advanced-placement recognition* for career and technology courses.
5. Successful completion of a local articulated course in the College portion of the program means that the student has demonstrated mastery of course competencies by receiving a grade of B (80 or above) for the course.
6. *Advanced-placement recognition* will be held in escrow until the student meets the entrance requirements, enrolls at the College, and successfully completes at least six hours of coursework at the College.
7. *Advanced-placement recognition* earned at the ISD under this agreement is valid and transferable to the College for a period of up to two years from the date of a student's graduation from the ISD.
8. A student registered in a local articulated program who completes the first year of a SWTJC certificate or degree program may apply to change articulated high school course grades from "P" to a letter grade equal to a "C" or the letter grade equivalent of the student's first year GPA, whichever is greater. The student's written application must be approved by (1) a College instructor in the student's Local Articulated program who is personally familiar with the student's capabilities and the competencies associated with the articulated courses, and (2) a College administrator, preferably either the Dean of Instructional Services or the Technical Programs Director. Upon approval, the student's transcript will be changed to reflect the new grade(s).
9. A student registered in a local articulated program who completes at least six hours of coursework at SWTJC and who has received a recognized certification or licensure associated with an articulated course may apply for a grade change from "P" to a letter grade. The College catalog will contain a table of recognized certifications and licensures along with corresponding grade change equivalencies.

C. TEACHER RESPONSIBILITY

1. *Teacher Assurance* - Each teacher of a local articulated course will provide the College a signed copy of the "Teacher Assurance" form, a sample of which is provided in Appendix B.
2. *In-Service Training* – Teachers and administrators will receive in-service training on the local articulated program, the conditions of the agreement, and advanced teaching strategies. The College will host an annual meeting to review, modify, and/or improve curriculum, and renew this agreement as the need for change arises. Recommendations will be formal and subject to approval by the President of the College and the Superintendent of the ISD.
3. *Advisory Committee* - The teacher will utilize an advisory committee consisting of representatives from the College, the ISD, and business and industry for the purpose of continued development of the program.
4. *Curriculum Coordination* – Teachers will jointly develop and maintain syllabi, competencies, and standards for the local articulated courses.

D. ACCESSIBILITY

The College and the ISD agree to make every effort possible to ensure that students who choose the Local Articulated program will be provided reasonable opportunity to successfully complete it.

E. COURSES ELIGIBLE FOR ADVANCED-PLACEMENT RECOGNITION

Courses eligible for articulated Advanced Placement recognition from the secondary institution are listed in Appendix C.

F. ELIGIBILITY FOR ALL OTHER STUDENTS:

1. Students who have no prior experience in an articulated Advanced Skills program may enroll in a Local Articulated program at the postsecondary institution provided they meet all the admission and course requirements of that institution and the program's Division Chair. In general, the applicant will start with the basic courses for the articulated Advanced Skills program for which they are enrolled as specified in Appendix C.
2. Students enrolling at the postsecondary institution with prior education in an articulated Advanced Skills program may consult with the Program Division Chair to determine if *advanced-placement recognition* may be granted.

AUTHENTICATION

This document is accepted as the Advanced Skills Local Articulation Agreement existing between, Eagle Pass ISD and Southwest Texas Junior College.

ISD Superintendent	Date
Samuel Mijares	

SWTJC President	Date
Dr. Hector Gonzales	

High School Principal	Date
Luis Huerta	

SWTJC Director of Outreach	Date
Michelle Torres	