Card Holder: Sarah Bacalia
Purchases for: Indian Lake Elementary

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?	
4/29/25	Amazon	Modge Podge	$10.18	24170	y	
5/1/25	Amazon	Candy	$43.57	24170	y	
5/2/25	Amazon	Cooler	$65.98	24170	y	
5/7/25	Amazon	Straws	$6.88	24170	y	
5/7/25	Amazon	Ice Packs	$19.63	24170	y	
5/7/25	Binder Park Zoo	2nd grade field trip	$636.41	64522	y	
5/9/25	Amazon	Candy	$46.19	24170	y	
5/9/25	Air Zoo	4th grade field trip	$592.00	64522	y	
5/12/25	Hungry Howies	Career Day	$119.63	64522	y	
5/14/25	Sams	Candy	$159.68	24170	y	
5/16/25	Gordon Water	Monthly renewal	$22.29	64511	y	
5/20/25	Amazon	Disbuting this charge	$36.99		N	5/3 on 5/28/25 1:48 p.m.
5/21/25	Amazon	Water slide	$35.79	11173	y	
5/23/25	Amazon	Pencil sharpener	$12.99	24170	y	
5/26/25	Office Maz	Curriculum Material	$3.26	24170	y	
5/26/25	Office Maz	Curriculum Material	$18.60	24170	y	
		Total Amount of Purchases $	1,830.07			

Summary by ASN	ASN #	Total	ASN #	Total	
	24170	$386.96			
	64511	$22.29			
	64522	$1,348.04			
	11173	$35.79			

Employee Signature [signature] Supervisor Signature [signature]

5/28/25

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INFO ONLY

Total by summar	$	1,793.08
Total above	$	1,830.07
Difference	$	(36.99)

Card Holder: Mike Barwegen

Purchases for: May 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
4/30	Amazon	Notebooks for Retirees	$32.38	64537	Y
4/30	Canney's Water	Water for Lounge	$60.25	64537	Y
4/30	Future Packaging	Time Capsule	$139.97	64537	Y
5/1	Amazon	Children's Pain Reliever	$23.66	24370	Y
5/1	Amazon	Teacher Appreciation Gifts	$24.99	64537	Y
5/1	Amazon	Button Making Supplies	$27.70	24370	Y
5/1	Amazon	Markers for Art	$65.99	64549	Y
05/02	Canney's Water	Water for Lounge	$17.33	64537	Y
05/09	The Henry Ford	5th Grade Greenfield Village	$1,638.00	64524	Y
05/12	Amazon	Card Stock	29.96	24370	Y
05/13	Key Blooms	Berievement Flowers	$52.99	64537	Y
05/14	Hungry Howie's	Character Council Lunch	$28.06	64537	Y
5/14	Binder Park Zoo	2nd Grade Field Trip	$859.71	64524	Y
5/15	Canney's Water	Water for Lounge	$41.50	64537	Y
5/16	Amazon	Card Stock	$14.98	24370	Y
5/16	K'Zoo Growlers	Baseball Game	$5,425.00	64527	Y
5/19	LiggettVille	Allegan Event Ctr. - 4th Grade	$1,138.50	64524	Y
5/20	Amazon	Storage Bags, Laminator	$43.91	24370	Y
5/20	Amazon	Flags for Time Capsule	$47.97	64537	Y
5/21	Amazon	Special Ed. Supplies	$36.32	13170	Y
5/21	Polderman's	Berievement Flowers	$79.39	64537	Y
5/23	Amazon	Letterhead Paper	$20.39	24370	Y
5/26	Boulder Ridge	3rd Grade Field Trip	$1,342.64	64524	Y
		Total Amount of Purchases	$11,191.59		

	Summary by ASN #	ASN #	Total	ASN #	Total
		64537	$524.83		$0.00
		24370	$160.60		$0.00
		64549	$65.99		$0.00
		64524	$4,978.85		$0.00
		13170	$36.32		$0.00
		64527	$5,425.00		$0.00
					$11,191.59

Employee Signature ____________ Supervisor Signature ____________

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INFO ONLY

Total by summary	$11,191.59
Total above	$ 11,191.59
Difference	$ 0.00

Card Holder: Adam Brush
Purchases for: May, 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
4/29	Barrett's Smokehouse	FFA 1 supplies	$208.68	64640	x
4/29	Sam's Club	FFA 1 supplies	$71.40	64640	x
5/2	Sam's Club	FFA 1 refund	-$11.64	64640	x
5/3	Gordon Foods	School store supplies	$21.19	64599	x
5/3	Walmart	School store supplies	$55.67	64599	x
5/3	Sam's Club	School store supplies	$181.55	64599	x
5/5	Greenhouse Megastore	Ag Science supplies	$308.10	16170	x
5/7	Nasco	Ag Science supplies	$253.52	16170	x
5/9	Sweetwaters	FFA plant sale food	$24.48	64640	x
5/10	Hungry Howies	FFA plant sale food	$60.47	64640	x
5/16	Hotelbooking	FFA conference	$17.99	64640	x
5/16	Embassy Suites	FFA conference	$1,894.20	64640	x
5/16	Embassy Suites	FFA conference	$861.64	64640	x
5/20	Indiana Toll Road	Senate trip	$2.70	64700	x
5/20	Indiana Toll Road	Senate trip	$2.70	64700	x
5/20	Ohio Turnpike	Senate trip	$5.75	64700	x
5/20	Ohio Turnpike	Senate trip	$5.75	64700	x
5/20	Ohio Turnpike	Senate trip	$13.75	64700	x
5/20	Ohio Turnpike	Senate trip	$13.75	64700	x
5/20	Cedar Point	Senate trip	$197.35	64700	x
5/20	Cedar Point	Senate trip	$1,446.39	64700	x
5/20	Cedar Point	Senate trip	$250.00	64700	x
5/21	Poldermans	Flowers	$225.00	24581	x
"	"	Dorko Flowers	$65.00	64634	x
		Total Amount of Purchases	$6,175.39		

Summary by ASN #	ASN #	Total	ASN #	Total
	16170	$561.62		$0.00
	24581	$225.00		$0.00
	64599	$258.41		$0.00
	64634	$65.00		$0.00
	64640	$3,127.22		$0.00
	64700	$1,938.14		$0.00

$6,175.39

Employee Signature Denise D Berry Supervisor Signature

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Durant credit card

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	1099	LQ / FY / LQ	S	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
BSN SPOR000	BSN SPORTS	929773433	5002425427	RDCC	AP	PANTS		F	B	05/08/2025	06/26/2025	W	$279.72
								24-25			202400999		$279.72
	100	PINSTRIPE PANTS								1.00			$279.72
	61A431 4664 00000 000 0000 0000		64664			T&A HS BASEBALL SUPPLIES							$279.72
BSN SPOR000	BSN SPORTS	929773444	5002425435	RDCC	AP	SCUBA JOGGERS		F	B	05/08/2025	06/26/2025	W	$1,864.00
								24-25			202400999		$1,864.00
	100	SCUBA JOGGERS								1.00			$1,864.00
	61A431 4705 00000 000 0000 0000		64705			T&A HS WOMEN'S TENNIS							$1,864.00
BSN SPOR000	BSN SPORTS	929786851	5002425434	RDCC	AP	JACKETS		F	B	05/10/2025	06/26/2025	W	$351.00
								24-25			202400999		$351.00
	100	COACH JACKETS								1.00			$351.00
	61A431 4704 00000 000 0000 0000		64704			T&A HS MEN'S TENNIS							$175.50
	61A431 4705 00000 000 0000 0000		64705			T&A HS WOMEN'S TENNIS							$175.50
						NUMBER OF INVOICES: 3							**$2,494.72**
CEDAR PO000	CEDAR POINT GROUP SALES	CP254742	0000000000	RDCC	AP	MS cedar point trip			B	05/20/2025	06/26/2025	W	$7,066.18
								24-25			202401000		$7,066.18
	1	MS cedar point trip								1.00			$7,066.18
	61A431 4572 00000 000 0000 0000		64572			T&A MS CEDAR POINT TRIP							$7,066.18
						NUMBER OF INVOICES: 1							**$7,066.18**
KALBLUE 000	KALBLUE	100856	5002425320	RDCC	AP	SIGNS		F	B	03/13/2025	06/26/2025	W	$1,809.64
								24-25			202400998		$1,809.64
	100	BASEBALL BACKSTOP & OUTFIELD DEDICATION SIGNS								1.00			$1,809.64
	11E293 4190 00000 000 0000 0000		29361			ATH MAINTENANCE							$909.64
	61A431 4664 00000 000 0000 0000		64664			T&A HS BASEBALL SUPPLIES							$900.00
KALBLUE 000	KALBLUE	101569	0000000000	RDCC	AP	NARROW FORMAT DIGITAL PRINTING-EUREKA MATH			B	04/09/2025	06/26/2025	W	$433.24

VEN-KEY | VENDOR NAME | INVOICE # | PO NUMBER | BATCH | BANK | DESCRIPTION | LQ | S | INV DATE | DUE DATE | C | NET AMOUNT
ACH VOID DOWNLOAD | DISCOUNT DESCRIPTION | DISC AMT | ADJUSTMENT DESCRIPTION | FY | ADJ AMT | CHECK NBR | INVOICE AMOUNT
REF | CATALOG | DESCRIPTION | LQ | QTY | LINE AMOUNT
ACCOUNT NUMBER(S) | QUICK KEY | ACCOUNT LEVEL DESCRIPTION | 1099 | ACCT AMOUNT

KALBLUE 000 KALBLUE 101569 ******CONTINUED******
24-25 202400998 $433.24
1 NARROW FORMAT DIGITAL PRINTING-EUREKA 1.00 $433.24
MATH
11E111 5211 01836 000 0000 0000 11181 IL ELEM CURRICULUM $84.78
11E111 5211 04104 000 0000 0000 12181 SL ELEM CURRICULUM $266.49
11E111 5211 04185 000 0000 0000 13181 TY ELEM CURRICULUM $81.97

NUMBER OF INVOICES: 2 **$2,242.88**

MIDWEST 006 MIDWEST ENERGY & COMMUNICATIONS 1837601APR25 0000000000 RDCC AP MONTHLY BILLING: 03/08/25 - 04/08/25 B 04/15/2025 06/26/2025 W $738.39
24-25 202400997 $738.39
1 MONTHLY BILLING: 03/08/25 - 04/08/25 1.00 $738.39
11E261 5520 00000 000 0000 0110 26866 ELECTRICITY $738.39

NUMBER OF INVOICES: 1 **$738.39**

TOTAL NUMBER OF BATCH INVOICES: 7 **$12,542.17**
7 WIRE TRAN CHECK INVOICES $12,542.17

TOTAL INVOICES: 7 **$12,542.17**

BANK TOTALS:	**BANK**	**BANK ACCOUNT #**	**INVOICE AMOUNT**	**NET AMOUNT**
	AP	**A101 0002 00000 001 0000 1005	$12,542.17	$12,542.17

LIQUIDATION STATUS (LQ) CODE LEGEND:
L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
BLANK = NO LIQUIDATION

************************ End of report ************************

Card Holder: Sarah Dyer
Purchases for: May

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
4/29/2025	Amazon	Supplies	$ 38.99	46173	Yes
4/29/2025	Amazon	Supplies	$ 5.80	46173	Yes
4/29/2025	Amazon	Food	$ 150.29	46170	Yes
5/4/2025	Amazon	Supplies	$ 7.87	46173	Yes
5/9/2025	Culinary Cultivations	ServSafe Training	$ 235.00	46135	Yes
5/12/2025	School Nutirtion Assoc.	Dues	$ 61.00	46135	Yes
5/12/2025	SNA of Michigan	Nutirtion Training	$ 195.00	46135	Yes
5/12/2025	Air BnB	Lodging for Training	$ 306.54	46135	Yes
5/22/2025	Amazon	Maintenance Supplies	$ 28.49	26771	Yes
		Total Amount of Purchases	$ 1,028.98		

Summary by ASN #	ASN #	Total	ASN #	
	46173	$ 52.66		
	46170	$ 150.29		
	46135	$797.54		
	26771	$ 28.49		

Employee Signature Deb Schnepp Supervisor Signature Sarah Dyer

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INFO ONLY

Total by summary	$	1,028.98
Total above	$	1,028.98
Difference	$	-

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: **Allison Dygert**, Vicksburg Middle School

Purchases for: May, 2025

	Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1	4/29	The Locker Room	Staff Appreciation T-Shirts	$ 700.00	64562	Y
2	4/29	Lacrosse Ball Store	Tent Frame for Track	$ 862.83	64566	Y
3	5/1	Amazon	Track Items	$ 41.51	64566	Y
4	4/30	Amazon	Track Items	$ 77.96	64566	Y
5	4/30	MFAC	Track Hip Numbers	$ 355.25	64566	Y
6	5/1	Sam's Club	Staff Appreciation Lunch Items	$ 16.98	64562	Y
7	5/1	Meijer	Staff Appreciation Breakfast Items	$ 47.76	64562	Y
8	5/1	Amazon	Staff Incentives - Duncan's Wellness Grant	$ 86.64	64764	Y
9	5/3	Amazon	Items for Track team	$ 29.90	64566	Y
10	5/2	School Specialty	Binder Clips for Students	$ 63.00	*	Y
11	5/4	Amazon	Items for Track team	$ 59.94	64566	Y
12	5/6	Panera	Bagels for Staff Appreciation	$ 322.87	**	Y
13	5/7	Meijer	Staff Appreciation Week Meal Items	$ 211.45	64562	Y
14	5/9	Renzema's Bakery	Staff Appreciation Week Breakfast	$ 162.10	64562	Y
15	5/12	Family Fare	Staff Instructional Rounds	$ 22.04	64764	Y
16	5/15	Amazon	Items for Track team	$ 39.99	64566	Y
17	5/16	Sam's Club	Items for Track team	$ 89.28	64566	Y
18	5/19	Amazon	Staff Supply Closet Items	$ 58.50	64764	Y
19	5/21	Six Flags	Cedar Point Tickets - Error, will be refunded	$ 7,066.18	64572	Y
20	5/21	Six Flags	Cedar Point Tickets - Error, will be refunded	$ 7,066.18	64572	Y
21	5/26	Amazon	Items for Track team	$ 785.64	64566	Y
22						
23						
24	* Student Council, 64562 $37.50 / Social Studies, 64555 $25.50 ** Student Council, 64562 $150.94 / High School, 64700 $171.93					
			Total Amount of Purchases	$18,166.00		

Summary by ASN #	ASN #	Total	ASN #	Total
	64555	$ 25.50		
	64562	$ 1,326.73		
	64566	$ 2,342.30		
	64572	$ 14,132.36		
	64700	$ 171.93		
	64764	$ 167.18		

Employee Signature Brenda Roter   Supervisor Signature

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INFO ONLY

Total by summary	$	18,166.00
Total above	$	18,166.00
Difference	$	-

Goss credit card

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT	FY	CHECK NBR	INVOICE AMOUNT	REF	DESCRIPTION	QTY	LINE AMOUNT	ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	ACCT AMOUNT
AMAZONCO000	AMAZON.COM	113-0081548-4963426	0000000000	SGCC	AP	SUPPLIES	B	05/08/2025	06/26/2025	W	$15.99	24-25	202400987	$15.99	1	SUPPLIES	1.00	$15.99	11E232 5910 00000 000 0000 0000	23270	EXEC ADM OFFICE SUPPLY	$15.99
AMAZONCO000	AMAZON.COM	113-1068318-4689831	0000000000	SGCC	AP	SUPPLIES	B	05/01/2025	06/26/2025	W	$24.98	24-25	202400987	$24.98	1	SUPPLIES	1.00	$24.98	11E232 5610 00000 000 0000 0000	23272	VAB STAFF MEETINGS	$24.98
AMAZONCO000	AMAZON.COM	113-1783364-0554650	0000000000	SGCC	AP	SUPPLIES	B	05/01/2025	06/26/2025	W	$122.49	24-25	202400987	$122.49	1	SUPPLIES	1.00	$122.49	11E232 5610 00000 000 0000 0000	23272	VAB STAFF MEETINGS	$122.49
AMAZONCO000	AMAZON.COM	113-4244229-9893003	0000000000	SGCC	AP	SUPPLIES	B	05/22/2025	06/26/2025	W	$27.78	24-25	202400987	$27.78	1	SUPPLIES	1.00	$27.78	11A121 0000 00000 001 0000 1001	20183	AR from VCS Foundation	$27.78
AMAZONCO000	AMAZON.COM	113-5895699-4534627	0000000000	SGCC	AP	SUPPLIES	B	05/06/2025	06/26/2025	W	$10.58	24-25	202400987	$10.58	1	SUPPLIES	1.00	$10.58	11E252 5911 00000 000 0000 0000	25276	EXEC DIR FIN/OPER SUPPLY	$10.58
AMAZONCO000	AMAZON.COM	113-6745097-5293027	0000000000	SGCC	AP	SUPPLIES	B	05/21/2025	06/26/2025	W	$9.99	24-25	202400987	$9.99	1	SUPPLIES	1.00	$9.99	11E232 5990 00000 000 0000 0000	23273	EXEC ADM TEAM MTG EXP	$9.99
AMAZONCO000	AMAZON.COM	113-6901959-9317032	0000000000	SGCC	AP	SUPPLIES	B	05/08/2025	06/26/2025	W	$33.76	24-25	202400987	$33.76	1	SUPPLIES	1.00	$33.76	11E283 5910 00000 000 0000 0000	28370	HUMAN RESOURCE SUPPLY	$33.76

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	QUICK KEY	PO NUMBER	BATCH	BANK / DISC AMT	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	1099	LQ S / FY / LQ	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
AMAZONCO000	AMAZON.COM	113-8835967-0266607		0000000000	SGCC	AP	SUPPLIES		B	05/12/2025	06/26/2025	W	$26.99
									24-25		202400987		$26.99
	1	SUPPLIES								1.00			$26.99
	11A121 0000 00000 001 0000 1001		20183				AR from VCS Foundation						$26.99
AMAZONCO000	AMAZON.COM	113-8863741-9405825		0000000000	SGCC	AP	SUPPLIES		B	05/05/2025	06/26/2025	W	$45.76
									24-25		202400987		$45.76
	1	SUPPLIES								1.00			$45.76
	11E283 5910 00000 000 0000 0000		28370				HUMAN RESOURCE SUPPLY						$45.76
AMAZONCO000	AMAZON.COM	113-9810402-7522668		0000000000	SGCC	AP	SUPPLIES		B	05/05/2025	06/26/2025	W	$21.94
									24-25		202400987		$21.94
	1	SUPPLIES								1.00			$21.94
	11E283 5910 00000 000 0000 0000		28370				HUMAN RESOURCE SUPPLY						$21.94
							NUMBER OF INVOICES: 10						**$340.26**
BEAVER R000	BEAVER RESEARCH CO	0383055-IN		0000000000	SGCC	AP	SUPPLIES		B	04/23/2025	06/26/2025	W	$208.52
									24-25		202400984		$208.52
	1	SUPPLIES								1.00			$208.52
	11E271 5790 00000 000 0000 0140		27177				TRANS MISC SUPPLY						$208.52
							NUMBER OF INVOICES: 1						**$208.52**
CROWN TR000	CROWN TROPHY	47409		5002425363	SGCC	AP	PLAQUE		F B	04/01/2025	06/26/2025	W	$50.00
									24-25		202400990		$50.00
	100	WOOD PLAQUE								1.00			$50.00
	61A431 4719 00000 000 0000 0000		64719				T&A HS BOWLING						$50.00
CROWN TR000	CROWN TROPHY	47487		5002425393	SGCC	AP	TROPHIES		F B	04/12/2025	06/26/2025	W	$570.88
									24-25		202400990		$570.88
	100	PINK OUT TOURNAMENT TROPHIES								1.00			$570.88
	61A431 4705 00000 000 0000 0000		64705				T&A HS WOMEN'S TENNIS						$570.88

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ	QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099					ACCT AMOUNT
						NUMBER OF INVOICES: 2					**$620.88**
DECKER E000	DECKER EQUIPMENT	612826A	0000000000	SGCC	AP	SUPPLIES	B	03/21/2025	06/26/2025	R	$148.63
							24-25				$148.63
	1	SUPPLIES						1.00			$148.63
	11E261 5990 00000 000 0000 0000		26771	MAINTENANCE SUPPLY							$148.63
DECKER E000	DECKER EQUIPMENT	613102A	0000000000	SGCC	AP	SUPPLIES	B	03/31/2025	06/26/2025	R	$790.40
							24-25				$790.40
	1	SUPPLIES						1.00			$790.40
	11E261 5990 00000 000 0000 0000		26771	MAINTENANCE SUPPLY							$790.40
						NUMBER OF INVOICES: 2					**$939.03**
DL GALLI000	DL GALLIVAN INC	IN176315	0000000000	SGCC	AP	CONTRACT USAGE CHARGE FOR 03/20/25 - 04/19/25, TONER SHIPPING CHARGE	B	04/24/2025	06/26/2025	W	$848.45
							24-25			202400983	$848.45
	1	CONTRACT USAGE CHARGE FOR 03/20/25 - 04/19/25, TONER SHIPPING CHARGE						1.00			$792.53
	11E241 4120 01031 000 0000 0000		24463	MS COPIER SERVICE							$257.90
	11E241 4120 01836 000 0000 0000		24163	IL COPIER SERVICE							$354.51
	11E241 4120 04185 000 0000 0000		24363	TY COPIER SERVICE							$113.80
	11E271 4130 00000 000 0000 0140		27173	TRANS CONTRACT SERVICE							$66.32
	2	CONTRACT USAGE CHARGE FOR 03/20/25 - 04/19/25, TONER SHIPPING CHARGE						1.00			$55.92
	11E231 3150 00000 000 0000 0000		23160	GF DISTRICT SERVICES							$44.23
	11E241 4120 04299 000 0000 0000		24563	HS COPIER SERVICE							$11.69
DL GALLI000	DL GALLIVAN INC	OVERCHARGECR	0000000000	SGCC	AP	CREDIT MEMO - OVERCHARGE	B	06/03/2025	06/26/2025	W	$-0.10
							24-25			202400983	$-0.10
	11A121 0000 00000 000 0000 0000		20180	GF ACCOUNTS RECEIVABLE							$-0.10

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ	QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099					ACCT AMOUNT
					NUMBER OF INVOICES:	2					**$848.35**
ERBELLI'000	ERBELLI'S PIZZA	05/21/025	0000000000	SGCC	AP	PIZZA SSAB LUNCH	B	05/21/2025	06/26/2025	R	$184.97
							24-25				$184.97
	1	PIZZA SSAB LUNCH						1.00			$184.97
	11E232 5990 00000 000 0000 0000		23273	EXEC ADM TEAM MTG EXP							$184.97
					NUMBER OF INVOICES:	1					**$184.97**
FIDELITY002	FIDELITY SECURITY LIFE INSURANCE C	166773433	0000000000	SGCC	AP	INSURANCE PREMIUM MAY 2025	B	05/02/2025	06/26/2025	W	$1,702.29
							24-25		202400985		$1,702.29
	1	INSURANCE PREMIUM MAY 2025						1.00			$1,702.29
	11L451 0019 00000 000 0000 0000		30157	Eye Med VISION ACCRUAL							$1,702.29
					NUMBER OF INVOICES:	1					**$1,702.29**
HOLLAND 000	HOLLAND BUS COMPANY	211263	0000000000	SGCC	AP	PARTS	B	03/25/2025	06/26/2025	W	$1,382.89
							24-25		202400981		$1,382.89
	1	PARTS						1.00			$1,382.89
	11E271 5730 00000 000 0000 0130		27176	TRANS PARTS							$1,382.89
HOLLAND 000	HOLLAND BUS COMPANY	211841	0000000000	SGCC	AP	PARTS	B	04/09/2025	06/26/2025	W	$876.66
							24-25		202400981		$876.66
	1	PARTS						1.00			$876.66
	11E271 5730 00000 000 0000 0130		27176	TRANS PARTS							$876.66
HOLLAND 000	HOLLAND BUS COMPANY	211858	0000000000	SGCC	AP	PARTS	B	04/09/2025	06/26/2025	W	$116.64
							24-25		202400981		$116.64
	1	PARTS						1.00			$116.64
	11E271 5730 00000 000 0000 0130		27176	TRANS PARTS							$116.64
HOLLAND 000	HOLLAND BUS COMPANY	211960	0000000000	SGCC	AP	PARTS	B	04/11/2025	06/26/2025	W	$818.63
							24-25		202400981		$818.63
	1	PARTS						1.00			$818.63

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT / ACCOUNT LEVEL DESCRIPTION	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / 1099	LQ S / FY / LQ	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
HOLLAND 000	HOLLAND BUS COMPANY	211960	******CONTINUED******								
	11E271 5730 00000 000 0000 0130		27176	TRANS PARTS							$818.63
HOLLAND 000	HOLLAND BUS COMPANY	212138	0000000000	SGCC	AP	PARTS	B	04/17/2025	06/26/2025	W	$121.70
							24-25		202400981		$121.70
	1	PARTS						1.00			$121.70
	11E271 5730 00000 000 0000 0130		27176	TRANS PARTS							$121.70
HOLLAND 000	HOLLAND BUS COMPANY	212300	0000000000	SGCC	AP	PARTS	B	04/22/2025	06/26/2025	W	$102.43
							24-25		202400981		$102.43
	1	PARTS						1.00			$102.43
	11E271 5730 00000 000 0000 0130		27176	TRANS PARTS							$102.43
						NUMBER OF INVOICES: 6					**$3,418.95**
JOSTENS 000	JOSTENS	46865860	5002425391	SGCC	AP	HONORS SUPPLIES	F B	04/21/2025	06/26/2025	W	$823.96
							24-25		202400989		$823.96
	100	HONORS CORDS, MEDALLIONS, STOLES						1.00			$823.96
	11E249 5991 04299 000 0000 0000		24581	HS GRADUATION SUPPLY							$823.96
						NUMBER OF INVOICES: 1					**$823.96**
KALBLUE 000	KALBLUE	102127	0000000000	SGCC	AP	PROMOTIONAL PRODUCTS - TOTE BAGS	B	04/28/2025	06/26/2025	R	$1,909.00
							24-25				$1,909.00
	1	PROMOTIONAL PRODUCTS - TOTE BAGS						1.00			$1,909.00
	11E231 5990 00000 000 0000 0000		23170	BOARD MEETING EXP							$1,909.00
KALBLUE 000	KALBLUE	102226	0000000000	SGCC	AP	ENGRAVING/CREATIVE DESIGN	B	04/17/2025	06/26/2025	R	$192.65
							24-25				$192.65
	1	ENGRAVING/CREATIVE DESIGN						1.00			$192.65
	11A121 0000 00000 001 0000 1001		20183	AR from VCS Foundation							$192.65

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / ACCOUNT LEVEL DESCRIPTION	BANK / DISC AMT	DESCRIPTION / ADJUSTMENT DESCRIPTION / 1099	LQ S / FY / LQ	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
						NUMBER OF INVOICES: 2					$2,101.65
MASTER T000	MASTER TEACHER	1416658	0000000000	SGCC	AP	TEACHER AWARDS/GIFTS	B	05/06/2025	06/26/2025	R	$2,142.00
							24-25				$2,142.00
	1	TEACHER AWARDS/GIFTS						1.00			$2,142.00
	11E231 5990 00000 000 0000 0000		23170	BOARD MEETING EXP							$2,142.00
						NUMBER OF INVOICES: 1					$2,142.00
PIONEER 000	PIONEER MANUFACTURING	INV-246831	0000000000	SGCC	AP	SUPPLIES	B	04/18/2025	06/26/2025	W	$1,758.12
							24-25		202400982		$1,758.12
	1	SUPPLIES						1.00			$1,758.12
	11E293 4190 00000 000 0000 0000		29361	ATH MAINTENANCE							$1,758.12
						NUMBER OF INVOICES: 1					$1,758.12
STERICYC000	STERICYCLE INC	8010542565	0000000000	SGCC	AP	SUBSCRIPTION MAY 25	B	05/02/2025	06/26/2025	W	$842.92
							24-25		202400986		$842.92
	1	SUBSCRIPTION MAY 25						1.00			$842.92
	11E261 3840 00000 000 0000 0175		26862	WASTE & TRASH DISP							$842.92
						NUMBER OF INVOICES: 1					$842.92
US AWARD000	US AWARDS	INV00541	5002425412	SGCC	AP	AWARDS	F B	04/28/2025	06/26/2025	W	$1,927.22
							24-25		202400991		$1,927.22
	100	ACADEMIC AWARDS						1.00			$1,927.22
	11E249 5992 04299 000 0000 0000		24582	HS ACADEMIC AWARDS							$1,927.22
						NUMBER OF INVOICES: 1					$1,927.22
USA CLAY000	USA CLAY TARGET LEAGUE	REGISTRATION25	5002425416	SGCC	AP	REGISTRATION FEES	F B	05/09/2025	06/26/2025	W	$1,850.00
							24-25		202400988		$1,850.00
	100	2025 SPRING CLAY TARGET TOURNAMENT REGISTRATION						1.00			$1,850.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	1099	LQ S / FY / LQ	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
USA CLAY000	USA CLAY TARGET LEAGUE	REGISTRATION25	******CONTINUED******									
	61A431 4671 00000 000 0000 0000		64671			T&A HS CLAY TARGET TEAM						$1,850.00

NUMBER OF INVOICES: 1 **$1,850.00**

TOTAL NUMBER OF BATCH INVOICES: 33 **$19,709.12**

6 COMPUTER CHECK INVOICES $5,367.65

27 WIRE TRAN CHECK INVOICES $14,341.47

TOTAL INVOICES: 33 **$19,709.12**

BANK TOTALS: BANK	BANK ACCOUNT #	INVOICE AMOUNT	NET AMOUNT
AP	**A101 0002 00000 001 0000 1005	$19,709.12	$19,709.12

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING

P = PARTIAL LIQUIDATION F = FULL LIQUIDATION

BLANK = NO LIQUIDATION

************************ End of report ************************

Purchases for: Vicksburg Pathways High School - May **2025**

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?	
4-30-25	Amazon	Student supplies	$ 51.92	18385	Y	
5-06-25	Yoder	Staff Appreciation	$ 27.99	18395	Y	
5-06-25	Amazon	Staff Appreciation	$ 129.94	18395	Y	
5-07-25	Walmart	Student supplies	$ 15.69	18384	Y	
5-07-25	Taco Bobs	Lunch for Staff	$ 104.29	18395	Y	
5-08-25	Amazon	Student supplies	$ 57.18	18384	Y	
5-12-25	Village Hideway	Lunch for Staff	$ 57.38	18395	Y	
5-16-25	1800 flowers	Gift for staff	$ 63.37	~~18395~~	Y	64326 RD
5-19-25	Amazon	Student supplies	$ 45.46	18384	Y	
		Total Amount of Purchases	$ 553.22			

Summary by ASN #	ASN #	Total	ASN #	Total	
	18395	$ ~~382.97~~	18381	$ -	
	18397	-	18383	$ -	
	18384	$ 118.33	18385	$ 51.92	
			64326	$ 63.37	RD
			18395	$ 319.60	RD
	Total	$ 553.22			

Employee Signature ____________ Supervisor Signature ____________

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INFO ONLY	
Total by summary	$ 553.22
Total above	$ 553.22
Difference	$ -

Card Holder: Matt Hawkins
Purchases for: May, 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
4/30	Amazon	Prom supplies	$38.13	64724	x
5/1	Amazon	Prom supplies	$828.27	64724	x
5/5	Sam's Club	Academic Award supplies	$224.26	64579	x
5/6	Amazon	Prom supplies return	-$12.60	64724	x
5/5	Amazon	Prom supplies return	-$12.71	64724	x
5/5	Amazon	Prom supplies return	-$21.19	64724	x
5/6	Amazon	Prom supplies return	-$25.43	64724	x
5/6	Amazon	Prom supplies return	-$37.09	64724	x
5/6	USPS	Yearbook mailing	$9.52	64587	x
5/5	Gordon Foods	Academic Award supplies	$59.94	64579	x
5/7	Target	Teacher Appreciation supplies	$21.23	64700	x
5/7	Meijer	Teacher Appreciation supplies	$52.35	64700	x
5/8	Sam's Club	Teacher Appreciation supplies	$56.31	64700	x
5/10	B&G Discount	Science supplies	$145.49	15172	x
5/11	Amazon	Prom supplies return	-$37.09	64724	x
5/12	Spotify	Band subscription	$11.99	64584	no
5/12	Key Blooms	Graduation supplies	$84.78	24581	x
5/11	Michigan Adventure	Field Trip	$235.84	64592	x
"	"	"	$526.76	64699	x
5/14	VWR International	Summer School supplies	$587.34	15292	x
5/14	Apple.com	AP Seminar subscription	$2.99	64581	no
5/13	Home Depot	Auditorium supplies	$35.47	33170	x
5/24	Master Class	Yearbook supplies	$180.00	64587	x
5/24	Flinn Scientific	Science supplies	$524.37	15172	x
		Total Amount of Purchases	$3,478.93		

Summary by ASN #	Total		ASN #	Total
	15172	$669.86	64592	$235.84
	15292	$587.34	64699	$526.76
	24581	$84.78	64700	$129.89
	33170	$35.47	64724	$720.29
	64579	$284.20		$0.00
	64581	$2.99		$0.00
	64584	$11.99		$0.00
	64587	$189.52		$0.00
				$3,478.93

Employee Signature ________ Supervisor Signature ________

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VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Amie M McCaw

Purchases for: Sunset Lake- Master Card

Statement Date: 5/27/25

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
29-Apr-25	Gordon Water Systems-Kzoo	Staff Lounge water cooler	$22.79	24279	Y
7-May-25	Hodges Badges	T & F Day Ribbons	$79.25	64523	Y
12-May-25	Family Fare-Vicksburg	Snow Cone Supplies	$6.59	64523	Y
12-May-25	GFS Store-Portage	Snow Cone Supplies	$52.02	64523	Y
12-May-25	SQ Vicksburg	Gilbert & Ivy- Teacher Appreciation Gifts	$570.00	64508	Y
12-May-25	Kalamazoo Growlers-Kzoo	3rd gd. Field Trip- families donatied $$	$1,435.00	64519	Y
13-May-25	In New APM LLC	Schoolpictures.com- Student pictures	$8.40	64508	Y
22-May-25	Family Fare-Vicksburg	M. Schimp- 4th gd. Field Trip supplies- families donated $$	$21.17	64519	Y
23-May-25	Family Fare-Vicksburg	M. Beardsley's Retirement- Cake, etc.	$95.33	64519	Y
		Total Amt. of Purchases	**$2,290.55**		

Summary by ASN #

ASN #	Total	ASN #	Total
24279	22.79		
64523	137.86		
64508	578.40		
64519	1,551.50		

Employee Signature B. Austin Supervisors Signature Amie McCaw

INFO ONLY

Total by summary	$2,290.55
Total above	$2,290.55
Difference	$0.00

Card Holder: Karen McKinstry
Purchases for: MAY 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
5/6/25	AMAZON	PARTS	$59.73	#27176	Y
5/7/25	KZOO METRO TRANSIT	SP NEEDS TRANSPORT	$576.00	#27182	Y
5/12/25	CARGO HEAVY DUTY	PARTS	$28.67	#27176	Y

ASN #	**TOTAL**
27176	**$ 88.40**
27182	**$ 576.00**

TOTAL BY SUMMARY	$664.40

WITNESS Signature ____________ Supervisor Signature ____________

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VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Keevin O'Neill
Purchases for: May 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
5/20/2025	Shakespear's	ex in ed wrap up	$ 65.08	23262	y
		Total Amount of Purchases	$ 65.08		

Summary by ASN #	ASN #	Total	ASN #	Total
	23262	$ 65.08		
		$ 65.08		

Employee Signature ~~~

Supervisor Signature ~~~

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INFO ONLY
Total by summary
Total above
Difference

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Lourdes Puzevic
Purchases for: MAY 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
4/29/2025	Z's Restaurant	Grand Rapids Meal-LPuzevic	$ 27.56	28361	Y
5/1/2025	Amway Grand Plaza	MSBO-K Lafferty	$ 467.28	28361	Y
5/1/2025	Amway Grand Plaza	MSBO- L Puzevic	$ 802.92	28361	Y
5/14/2025	JW Marriott- Parking	Gallagher Conference Puzevic/Young	$ 20.00	28361	Y
		Total Amount of Purchases	$ 1,317.76		

Summary by ASN #	ASN #	Total	ASN #	Total
	25760			
	28361	$ 1,317.76		
	28370			
		$ 1,317.76		

Employee Signature ____________ Supervisor Signature ____________

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INFO ONLY
Total by summary
Total above
Difference

Card Holder: Mike Roy
Purchases for: May, 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
5/21	WMU Mens Soccer	Boys Soccer camp	$132.00	64693	x
5/22	Sweetwaters Donuts	Boys Golf tournament	$31.98	42161	x
		Total Amount of Purchases	$163.98		

Summary by ASN #	ASN #	Total	ASN #	Total
	42161	$31.98		$0.00
	64693	$132.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00

$163.98

Employee Signature Denise D Berry Supervisor Signature M. Roy

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Card Holder: Alyssa Thompson
Purchases for May 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
5/2/2025	Amazon	Comm Ed Dance	$119.91	18460	y
5/7/2025	Identigo	Sunset GSRP Fingerprints	$65.00	11490	y
5/7/2025	Identigo	Sunset GSRP Fingerprints	$65.00	11490	y
5/8/2025	Meijer	Indian Lake GSRP Icecream Party27	$27.23	11490	y
5/9/2025	Family Fare	Sunset GSRP Icecream party	$34.02	11477	y
5/9/2025	Identigo	Tobey KK Fingerprints	$65.00	20133	y
5/14/2025	Amaon	Summer KK	$79.98	20170	y

Summary by ASN #	ASN #	Total	ASN #	Total
	18460	$119.91	20170	$79.98
	11490	$157.23		
	11477	$34.02		
	20133	$65.00		

$456.14

Employee Signature ______

Supervisor Signature ______

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INFO ONLY
Total by summary $456.14
Total above
Difference

May 2025
Gail VanDaff, Curriculum

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt
4/29/25	AMAZON MARK* VN4MT11R3 SEATTLE WA	CI Office Supplies	$25.76	22179	1
5/4/25	AMAZON RETA* NB57H4A21 SEATTLE WA	Instructional Coach Supplies	$21.54	22170	2
5/2/25	FOLLETT CONTENT SOLUTI 8778998550 IL	HS English books	$33.09	15180	3
5/4/25	AMAZON MARK* NI30Y90D2 SEATTLE WA	OEC Supplies	$83.91	13182	4
5/5/25	FOLLETT CONTENT SOLUTI 8778998550 IL	HS English books	$14.52	15180	5
5/5/25	AMAZON RETA* NI2EL5MQ2 SEATTLE WA	Classroom books - SL	$17.98	12466	6
5/5/25	AMAZON RETA* NB4235MB1 SEATTLE WA	Classroom books - TY	$26.97	13466	7
5/7/25	AMAZON MKTPL*NI70967L2 AMZN.COM/BILL WA	OEC Materials	$43.80	14169	8
5/7/25	AMAZON MKTPL*NB90J2U10 AMZN.COM/BILL WA	OEC Materials	$65.98	14169	9
5/8/25	AMAZON MARK* NI2VM0W82 SEATTLE WA	Multilingual Learner Supplies	$299.97	22185	10
5/7/25	AMAZON RETA* NI2EL5MQ2 SEATTLE WA	Classroom books - SL	-$4.00	12466	11
5/7/25	AMAZON RETA* NB4235MB1 SEATTLE WA	Classroom books - TY	-$6.00	13466	12
5/8/25	AMAZON RETA* NI61P2YU2 SEATTLE WA	OEC Materials	$24.99	14169	13
5/8/25	AMAZON RETA* NI1TY8YQ2 SEATTLE WA	OEC Materials	$69.15	14169	14
5/8/25	SCHOOL SPECIALTY ECOMM 888-388-3224 WI	OEC Supplies	$169.63	13182	15
5/8/25	EB *SCIENCE ON THE GRA 8014137200 CA	MS Science PL	$542.75	20282	16
5/9/25	AMAZON MARK* NW6FY63R2 SEATTLE WA	OEC Supplies	$63.18	13182	17
5/9/25	AMAZON MARK* NW94J9N42 SEATTLE WA	OEC Materials	$105.90	14169	18
5/9/25	CANDLEWOOD SUITES LANS LANSING MI 05/08/25 21670805	Cognitive Coaching PL - Instructional Coaches	$117.70	22136	19
5/9/25	CANDLEWOOD SUITES LANS LANSING MI 05/08/25 21670806	Cognitive Coaching PL - Instructional Coaches	$117.70	22136	20
5/9/25	CANDLEWOOD SUITES LANS LANSING MI 05/08/25 21672492	Cognitive Coaching PL - Instructional Coaches	$117.70	22136	21
5/9/25	CANDLEWOOD SUITES LANS LANSING MI 05/08/25 21672493	Cognitive Coaching PL - Instructional Coaches	$117.70	22136	22
5/9/25	LAKESHORE LEARNING MAT CARSON CA	Multilingual Learner Supplies	$1,077.42	22185	23
5/12/25	CANDLEWOOD SUITES LANS LANSING MI 05/12/25 0082388411	Cognitive Coaching PL - Instructional Coaches Tax Refund	-$6.60	22136	24
5/21/25	AMAZON RETA* NN9NE5Z12 SEATTLE WA	Classroom books - IL	$173.77	11466	25
5/25/25	NOCS PROVIS 6508146889 CA	OEC Materials - Tax Refund	-$33.60	14169	26
5/22/25	NOCS PROVIS 6508146889 CA	OEC Materials	$593.60	14169	27
		Total	$ 3,874.51		

ASN #	SUM of Amou
11466	$173.77
12466	$13.98
13182	$316.72
13466	$20.97
14169	$869.82
15180	$47.61
20282	$542.75
22136	$464.20
22170	$21.54
22179	$25.76
22185	$1,377.39
Grand Total	**$3,874.51**

N/A

Employee Signature

Gail VanDaff 6-6-25

Supervisor Signature

OK [illegible] 6/6/25

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Adam Wallace
Purchases May 27, 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
05/07/25	Comcast	OEC Internet	$ 122.95	28474	X
05/07/25	Amazon MKTPL	Conference Table for Technology Offic	$ 299.69	28473	X
05/08/25	Amazon MKTPL	25ft VGA Cable for HS staff	$ 11.59	28499	X
05/08/25	Apple.com	3-Apple iPads-VCS Inovation Grant	$ 987.00	64210	X
05/09/25	Amazon MKTPL	10GTEK 10Gbase -SR LC Reciever	$ 60.39	28499	X
05/09/25	Apple.com	10-Apple iPads-VCS Inovation Grant	$ 3,240.00	64210	X
05/12/25	Amazon MKTPL	JLAB Go Work Gen 2 Wireless headset	$ 47.49	28470	X
05/12/25	Amazon MKTPL	3-Drawer Filing Cabinet for Tech Office	$ 82.99	28473	X
05/14/25	Amazon MKTPL	USB C-Female to USB Male Adapter	$ 5.99	28470	X
05/19/25	Amazon.com	3- Pack of 6 CloroxPro Eco Clean Disinf	$ 143.07	28470	X
05/21/25	Amazon MKTPL	Aibe 128 GB Flash Drive 5 pack	$ 79.98	28470	X
		Total Amount of Purchases	$ 5,081.14		

Summary by ASN #	ASN #	Total	ASN #	Total
			28474	$ 122.95
			28499	$ 71.98
			28470	$ 276.53
			64210	$ 4,227.00
			28473	$ 382.68
			Total	$ 5,081.14

Employee Signature Cheri L. Allen Supervisor Signature [signature]

Instruction: Record pruchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Dewey Waterman
Purchases for: April 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
5/7/2025	FERRELL GAS	Propane tanks for lift truck filled	$98.18	26771	y
5/7/2025	Amazon	Yellow caution tape, 1,000'	$35.99	26771	y
5/14/2025	Amazon	Rid-O-Rust, rust preventer for irrigation system	$87.81	26771	y
5/20/2025	Amazon	Weapon Free Zone sign	$26.75	26771	y
5/26/2025	Amazon	Valve solenoid for drinking fountain	$91.98	26771	y
			$340.71		

Summary by ASN #	ASN #	Total	ASN #	Total
	26770			
	26771	$340.71		
	26762			
	26772			

Employee Signature ________

Supervisor Signature ________

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: **Joe Werkema**, Vicksburg Middle School

Purchases for: May, 2025

	Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1	5/2	Family Fare	Staff Appreciation Items for Breakfast	$ 11.07	64764	Y
2	5/9	Hungry Howies	Lunch Incentive - Wellness Grant Funds	$ 11.00	64764	Y
3	5/10	Taco Bob's	Lunch Incentive - Wellness Grant Funds	$ 18.48	64764	Y
4	5/13	Grand Traverse	Refund for MASSP Conference	$ (274.00)	24462	Y
5	5/13	MASSP	Refund for MASSP Conference	$ (650.00)	24462	Y
6	5/14	Zoja Beauty	Minds In Motion Field Trip	$ 180.00	64764	Y
7	5/19	Hungry Howies	Dinner Event Workers for Track Regionals	$ 109.94	64553	Y
8	5/19	Hungry Howies	Dinner Event Workers for Track Regionals	$ 145.79	64553	Y
9	5/23	MFAC	Track Hip Numbers	$ 423.20	64566	Y
10						
11						
12						
13						
14						
15						
16						
17						
			Total Amount of Purchases	-$24.52		

Summary by ASN #	ASN #	Total		ASN #	Total
	24462	$	(924.00)		
	64553	$	255.73		
	64566	$	423.20		
	64764	$	220.55		

Employee Signature Brenda Peters

Supervisor Signature

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY

Total by summary	$	(24.52)
Total above	$	(24.52)
Difference	$	0.00