



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **March 25, 2025**

TITLE: **Approval of Out of State Travel**

BACKGROUND:

STUDENTS

Lisa DaDeppo, Leann Calvin, Atty Smith, Amanda Campion, and Scott Lassiter request permission to take 26 Canyon del Oro Odyssey of the Mind students to World Finals on May 20-25, 2025 in Lansing, Michigan. Approximate cost of travel is \$43,500, and will be paid using Student Activities and Tax Credit funds. Two school days will be missed, and no substitutes are required.

Patricia Patchin, Colin Cordell, Andrea Pershing, Jessica Wheatley, Megan Davenport, and Christina Garcia Seminario request permission to take 13 Innovation Academy Odyssey of the Mind students to World Finals on May 20-25, 2025 in Lansing, Michigan. Approximate cost of travel is \$29,230.63 and will be paid using Maintenance and Operations, Student Activities, and Tax Credit funds. Two school days will be missed, and no substitutes are required.

BUDGET CODE KEY		
850.00.610.1001.6892.282.0000	Student Activities	Classroom Instruction, Student Expenses, CDO
526.00.610.1001.6892.282.0000	Tax Credit	Classroom Instruction, Student Expenses, CDO
850.00.410.2710.6519.282.0000	Student Activities	Student Transportation, Student Travel, CDO
526.00.410.2710.6519.282.0000	Tax Credit	Student Transportation, Student Travel, CDO
850.00.610.2190.6892.282.0000	Student Activities	Student Support Services, Student Expenses, CDO
001.00.610.1001.6892.119.0000	M & O	Classroom Instruction, Student Expenses, Innovation
850.00.610.1001.6892.119.0000	Student Activities	Classroom Instruction, Student Expenses, Innovation
526.00.410.2710.6519.119.0000	Tax Credit	Student Transportation, Student Travel, Innovation
850.00.610.2190.6892.119.0000	Student Activities	Student Support Services, Student Expenses, Innovation

RECOMMENDATION:

It is the recommendation of the administration that the above travel be approved.

INITIATED BY:

Matthew Munger
Associate Superintendent for Secondary Education

Date: March 24, 2025

Todd A. Jaeger, J.D., Superintendent

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: Canyon del Oro

ESTIMATED NUMBER OF STUDENTS: 26

NAME OF SCHOOL GROUP/CLUB/ENTITY: Odyssey of the Mind

STAFF ADVISOR(S)/CHAPERONES: Lisa DaDeppo, Leann Calvin, Atty Smith, Amanda Campion and Scott Lassiter,

ABSENCE: # Days 2 Sub Required: ☐ Yes ☒ No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: World Finals Competition for Odyssey of the Mind

DESTINATION OF TRAVEL: Michigan State University Lansing, Michigan

DATES OF TRAVEL: 5/20/25-5/25/25

ACADEMIC BENEFITS TO STUDENTS: Students engage in creative problem solving that incorporates physics, fine arts, literature, mechanics, construction, communication, collaboration, and presentation skills. Many of the skills learned and used are transferable to other domains and all are aligned with the portrait of a graduate.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

<input checked="" type="checkbox"/> Academic Content	<input checked="" type="checkbox"/> Caring	<input checked="" type="checkbox"/> Citizenship
<input checked="" type="checkbox"/> Collaboration	<input checked="" type="checkbox"/> Communication	<input checked="" type="checkbox"/> Creative Thinking
<input checked="" type="checkbox"/> Critical Thinking	<input checked="" type="checkbox"/> Problem-Solving	

PROPOSED METHOD OF TRANSPORTATION:

☐ District-owned vehicles

Transportation approval: _____

☒ Other Domestic airline travel and rental vans

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits ☒ Club Funds ☒
Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$24,000</u>	<u>850.00.610.1001.6892.282.0000</u> <u>526.00.610.1001.6892.282.0000</u>
Transportation	<u>\$16,000 Flight</u> <u>\$2,500 Rental Vans</u>	<u>850.00.610.2190.6892.282.0000</u> <u>850/526.00.410.2710.6519.282.0000</u>
Meals	<u>Included in Registration</u> <u>\$1000 for 3 non included meals and snacks</u>	<u>850.00.610.2190.6892.282.0000</u>
Lodging	<u>Included in Registration</u>	<u>850.00.610.2190.6892.282.0000</u> <u>526.00.610.2190.6892.282.0000</u>
Substitutes	<u>N/A</u>	_____
TOTAL	<u>\$43,500</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No

IF SO, SOURCE & AMOUNTS: _____

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? Through self pay and club money

COST TO EACH STUDENT \$ \$1450.00

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Tax credit, club fundraising

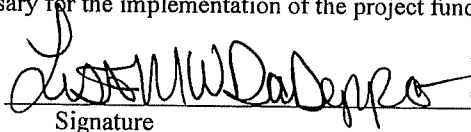
FUNDING SOURCE(S): Tax credit, club, request to Amphi foundation, request to site council

FUNDRAISING ACTIVITIES PLANNED (If applicable):

Spontaneous Workshop held for all Southern AZ OM teams, Tax Credit and Direct giving drive

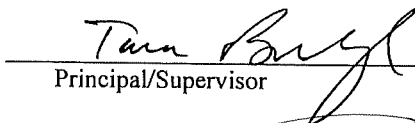
The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:



Signature

3/13/25
Date

APPROVED BY:


Principal/Supervisor

3/13/25
Date


Associate Superintendent/Supintendent

3/17/25
Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST**

Attach supporting documentation as needed

ORIGINAL SUBMISSION

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA
COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Innovation Academy

ESTIMATED NUMBER OF STUDENTS: 13 Owen Wheatley, Zophia Pershing, Brandon Fork, Carmen Schlappi, Jocelyn Shattuck, Quinn Peterson, Kansas Mellen, Blake Davenport, Sophia Calienes, Drew Garcia-Seminario, Mackenzie Cordell, Oliver David, Aaron Capriles

NAME OF SCHOOL GROUP/CLUB/ENTITY: Odyssey of the Mind

STAFF ADVISOR(S)/CHAPERONES: Patricia Patchin, Colin Cordell, Andrea Pershing, Jessica Wheatley, Megan Davenport, Christina Garcia Seminario

ABSENCE: # Days 2 Sub Required: x ☐ Yes No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Odyssey of the Mind Worlds

DESTINATION OF TRAVEL: Grand Rapids, MI

DATES OF TRAVEL: 5/20/25 – 5/25/25

ACADEMIC BENEFITS TO STUDENTS: High Level of Academic Competition

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

x <input type="checkbox"/> Academic Content	<input type="checkbox"/> Caring	<input type="checkbox"/> Citizenship
x <input type="checkbox"/> Collaboration	x <input type="checkbox"/> Communication	x <input type="checkbox"/> Creative Thinking
x <input type="checkbox"/> Critical Thinking	x <input type="checkbox"/> Problem-Solving	

PROPOSED METHOD OF TRANSPORTATION:

☐ District-owned vehicles

Transportation approval: _____

x ☐ Other Southwest Airlines and rental vehicles for ground transportation.

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits Yes Club Funds Yes
Parent Organization Yes

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	\$10,205.00 <u>Students</u>	<u>001.00.610.1001.6892.119.0000</u>
	\$4,710.00 <u>Coaches</u>	<u>850.00.610.1001.6892.119.0000</u>
Air Transportation	\$8,000.00 <u>(students)</u>	<u>526.00.410.2710.6519.119.0000</u>
	4,500.00 <u>(chaperones)</u>	<u>850.00.610.2190.6892.119.0000</u>
Ground Transportation	<u>\$1,815.63</u>	<u>526.00.410.2710.6519.119.0000</u>
Lodging	<u> </u>	<u> </u>
Substitutes	<u> </u>	<u> </u>
TOTAL	<u>\$29,230.63</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? yes

IF SO, SOURCE & AMOUNTS: all items for parents will be paid for by parents (\$, housing)

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? Club Funds

COST TO EACH STUDENT \$ 600.00

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? TC Scholarships available

FUNDING SOURCE(S): District contributions, Amphi Foundation contribution, TC contribution, and club funds.

FUNDRAISING ACTIVITIES PLANNED (If applicable):

Trivia Night & "Yard" sale

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: _____

Signature

Date

APPROVED BY: _____

Principal/Supervisor

Date

Associate Superintendent/Superintendent

Date