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616 SCHOOL SYSTEM ACCOUNTABILITY**I. PURPOSE**

The purpose of this policy is for Crosslake Community School (CCS) to focus public education strategies on a process which promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of the Minnesota Academic Standards and the 0 Left Behind Act.

II. GENERAL STATEMENT OF POLICY

CCS will establish a system to transition to the graduation requirements of the Minnesota Academic Standards. CCS also will establish a system to review and improve instruction, curriculum, and assessment which will include input by students, parents or guardians, and local community members. CCS will be accountable to the public and the state through annual reporting.

III. DEFINITIONS

- A. "Credit" means a student's successful completion of an academic year of study or a student's mastery of the applicable subject matter, as determined by CCS.
- B. "Graduation Standards" means the credit requirements and Profile of Learning content standards or Minnesota Academic Standards that CCS must offer and certify that students complete to be eligible for a high school diploma.
- C. "Profile of Learning" means content standards formerly required for a high school diploma.
- D. "World's best workforce" means striving to: meet school readiness goals; have all third grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.

IV. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION AND REPORTING

- A. CCS Goals
 - 1. CCS' Board of Education (BOE) has established goals which provide broad direction for CCS. Incorporated in these goals are the graduation and education standards contained in the Minnesota Academic Standards and the No Child Left Behind Act. The broad goals shall be reviewed annually and approved by the BOE. BOE shall adopt annual goals based on the recommendations of the Advisory Committee for Comprehensive Continuous Improvement of Student Achievement (Staff development/curriculum committee).
 - 2. The improvement goals should address recommendations identified through the Advisory Committee process. CCS' goals may be developed through an education effectiveness program, an evaluation of student progress committee, or through some other locally determined process.
- B. System for Reviewing All Instruction and Curriculum. Incorporated in the process will be analysis of the CCS's progress toward implementation of the Minnesota Academic Standards. Instruction and curriculum shall be reviewed and evaluated by taking into account strategies and best practices, student outcomes, principal evaluations under Minn. Stat. § 123B.147, Subd. 3, and teacher evaluations under Minn. Stat. § 122A.40, Subd. 8, or 122A.41, Subd. 5.

Crosslake Curriculum Review Cycle

Core Standards Curriculum Areas:

- Math (Elementary, Middle School, Algebra)
- Language Arts (Reading, Writing, Spelling, Handwriting)
- Science
- Social Studies
- Music, Art, Physical Education and Health (Elementary and Middle School)

Year	Review and Evaluate against current standards	Implement new standards and curriculum (purchase year)	Monitor 1	Monitor 2	Monitor 3
2019-20	Language Arts	Math			
2020-21	Science	Language Arts	Math		
2021-22	Social Studies	Science	Language Arts	Math	
2022-23	Music, Art, PE, Health	Social Studies	Science	Language Arts	Math
2023-24	Math	Music, Art, PE, Health	Social Studies	Science	Language Arts

C. Implementation of Graduation Requirements

1. CCS' BOE shall appoint a Graduation Standards Implementation Committee which shall advise the BOE on implementation of the state and local graduation requirements, including K-12 curriculum, assessment, student learning opportunities, and other related issues. Recommendations of this committee shall be published annually to the community. The BOE shall receive public input and comment and shall adopt or update this policy at least annually. The Graduation Standards Implementation Committee *will* be comprised of the Advisory Committee for Comprehensive Continuous Improvement of Student Achievement.
2. The BOE shall annually review and determine if student achievement levels at CCS meet federal expectations. If the BOE determines that student achievement levels at CCS do not meet federal expectations and the site has not made adequate yearly progress for two consecutive school years, the Graduation Standards Implementation Committee shall work with CCS to adopt a plan to raise student achievement levels to meet federal expectations. The Graduation Standards Implementation Committee may seek assistance from the Commissioner of the Minnesota Department of Education (MDE) (Commissioner) in developing a plan which must include parental involvement components.
3. The educational assessment system component utilized by the BOE to measure individual students' educational progress must be based, to the extent annual tests are administered, on indicators of achievement growth that show an individual student's prior achievement. Indicators of achievement and prior achievement must be based on highly reliable statewide or CCS assessments. The BOE will utilize models developed by the Commissioner for measuring individual student progress. The BOE must coordinate with MDE in evaluating CCS and continuous improvement plans, consistent with best practices.

- D. Advisory Committee for Comprehensive Continuous Improvement of Student Achievement
1. On an annual basis, the Advisory Committee will meet to advise and assist the CCS in the implementation of the CCS system accountability and comprehensive continuous improvement process.
 2. The Advisory Committee (Staff development/curriculum committee) working in cooperation with other committees of the CCS [*such as the Technology, Grade level teams, etc.*], will provide active community participation in:
 - a. Review CCS' instructional and curriculum plan, with emphasis on implementing the Minnesota Graduation Standards;
 - b. Identifying annual instruction and curriculum improvement goals for recommendation to the BOE;
 - c. Making recommendations regarding the evaluation process that will be used to measure CCS' progress toward its goals;
 - d. Advising the BOE about development of the annual budget.
 3. The Advisory Committee shall meet the following criteria:
 - a. The Advisory Committee shall ensure active community participation in all planning for instruction and curriculum affecting Graduation Standards.
 - b. The Advisory Committee shall make recommendations to the BOE on school-wide standards, assessments, and program evaluation.
 - c. Grade level teams may be established as subcommittees to develop and implement an education effectiveness plan and to carry out methods to improve instruction, curriculum, and assessments as well as methods to use technology in meeting CCS's improvement plan.
 - d. A local plan to evaluate student progress, using a local process, shall be used for developing a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation data for use by the Advisory Committee in the instruction and curriculum review process. This plan shall annually be approved by the BOE.
 4. The Advisory Committee shall, when possible, be comprised of two-thirds community representatives and shall reflect the diversity of the community. Included in its membership should be:
 - a. Director of the CCS.
 - b. BOE Director
 - c. One teacher from each building or instructional level
 - d. One parent from each building or instructional level.
 - e. One resident without school-aged children (may also be a current BOE director).
 - f. CCS Test Administrator.
 5. The Advisory Committee shall meet the following timeline each year:

June: Organizational meeting of the Committee to review the authorizing legislation and the roles and responsibilities of the Committee as determined by the BOE. Agree on the process to be used. Become familiar with the instruction and curriculum of the cycle content area.

November: Review evaluation results and prepare recommendations.

February: Present recommendations to the BOE for its input and approval.
- E. Evaluation of Student Progress Committee. A committee of professional staff shall develop a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation data for use by the Advisory Committee in the instruction and curriculum review process. This plan shall annually be approved by the BOE.

- F. Reporting. Consistent with Minn. Stat. § 120B.36, Subd. 1, the BOE shall publish a report in the local newspaper with the largest circulation, by mail, or by electronic means on the CCS's website. The BOE shall hold an annual public meeting to review and revise, where appropriate, student achievement goals, local assessment outcomes, plans, strategies, and practices for improving curriculum and instruction, and to review CCS's success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to the world's best workforce. The BOE must transmit an electronic summary of its report to the Commissioner in the form and manner the Commissioner determines. CCS shall periodically survey affected constituencies about their connection to and level of satisfaction with CCS. CCS shall include the results of this evaluation in its summary report to the Commissioner.