

CCC BOARD OF EDUCATION – TOPIC SUMMARY	
Topic:	Minutes of the Regular Sessions from March 20, 2024
Date:	April 17, 2024
Division/Department:	President’s Office
RECOMMENDATION:	Approval of the Minutes for March 20, 2024



**BOARD OF EDUCATION MEETING
MINUTES
March 20, 2024**

**Clackamas Community College
Roger Rook Hall – room RR 111 A & B
19600 Molalla Ave,
Oregon City, OR 97045**

REGULAR SESSION

I. CALL TO ORDER

Chair Kathy Hyzy called the regular meeting of the Clackamas Community College Board of Education to order at 6:01 p.m. on March 20, 2024.

II. ROLL CALL

PRESENT: 5 – Board Members Kathy Hyzy, Wade Hathhorn, Josephine (Jo) Crenshaw, Jane Reid, and Rob Wheeler

ABSENT: 2 – Board Members Aaron Woods and Irene Konev

COLLEGE

REPRESENTATIVES: 7 – President Tim Cook, Vice President David Plotkin, Vice President Jeff Shaffer (via Zoom), Full-time Faculty President Nora Brodnicki, Association of Classified Employees Representative Jennifer Pope, Associate Faculty Representative Mary Jean Williams, Recorder Kattie Riggs, and other CCC staff.

III. LABOR AND LAND ACKNOWLEDGEMENTS

Chair Hyzy called upon Jane Reid to read the Land and Labor Acknowledgements.

IV. PUBLIC COMMENTS

Chair Hyzy called upon those wishing to speak before the Board.

There were none.

V. CONSENT AGENDA

1. The Board considered the approval of the following:
 - a. Minutes (Regular Session) 02.21.2024
 - b. Budget Principles
2. The Board acknowledged the acceptance of the following:
 - a. Monthly Financial Reports
 - b. Personnel Report
 - c. Fall Enrollment Report

R23/24-25 Motion made by Jane Reid, seconded by Rob Wheeler, to approve and accept Consent Agenda items 1a through 2c. The motion carried by the following vote:

Aye: 5 – Board Members Kathy Hyzy, Wade Hathhorn, Jo Crenshaw, Jane Reid, and Rob Wheeler

VI. NEW BUSINESS – FIRST READ

1. 2024 – 2025 Board Meeting Schedule

Jane asked about an additional Retreat, Tim mentioned that could be added later as needed.

VII. NEW BUSINESS – ACTION

1. 2024-25 Tuition and Fees

Christy Owen, Dean of Business Services, provided the overview for 2024/2025 tuition and fees. Christy shared comparisons of tuition and fees as Clackamas Community College (CCC) relates to the other 16 community colleges in Oregon. She also provided what would change in the forecast if the Board decided to increase the tuition by \$5 per credit hour for in-state and \$12 per credit hour for out-of-state.

R23/24-24a Motion made by Rob Wheeler, seconded by Wade Hathhorn, to approve a \$5 per credit hour for in-state and \$12 per credit hour for out-of-state/international tuition increase. The motion carried by the following vote:

Aye: 5 – Board Members Kathy Hyzy, Wade Hathhorn, Jo Crenshaw, Jane Reid, and Rob Wheeler

VII. STUDENT/FACULTY PRESENTATIONS

1. Full-Time Faculty Sabbatical Abstracts

David Plotkin, Vice President, introduced Amanda Coffey and Nora Brodnicki both full-time faculty at the College and the Chairs of the Full-Time Faculty Sabbatical Committee.

Amanda started by sharing the Sabbatical process and the steps that one goes through when applying for a Sabbatical. There are workshops and trainings for those who are preparing Sabbatical proposals.

There was a question if the committee had ever turned-down a sabbatical proposal. The response was they have made suggestion on things to be changed, but not necessarily denied any requests.

There was also a question regarding if the committee had ever been dissatisfied with someone's sabbatical. They have been not happy with a sabbatical report, so they work with the person to improve the report by making suggestions and asking questions.

They both shared a quick overview of a sabbatical they have been on.

2. Sabbatical Presentation by Jane Littlefield, Library

Jason Kovac, Dean of Institutional Effectiveness and Planning, introduced Library Faculty member Jane Littlefield.

Jane provided information about a Librarian and the Library staff at CCC. She then shared information about her sabbatical which was to deepen her understanding of structural oppression within academic libraries, specifically within her area of expertise: information literacy instruction. She spent her sabbatical in an increasingly dubious information environment, which made examining structural oppression within information systems and higher education that much more fascinating and critical. She prioritized learning from library and educational leaders self-identified as members of groups that have been historically marginalized. Jane studied critical pedagogies, accessibility, depolarizing through dialogue, and Spanish. Jane's sabbatical work resulted in the creation of lesson plans and activities that better center learners, normalize inclusive and diverse scholarship, challenge inequitable information systems, and encourage critical decision-making. She has plans to accomplish more, including facilitating faculty workshops and enhancing how CCC librarians teach information evaluation.

VIII. ASSOCIATION REPRESENTATIVE REPORTS AND COMMENTS

1. Associated Student Government (ASG)

2. Associate Faculty (Previously Part-Time Faculty) Association (CCCAFA)

Mary Jean Williams was just in attendance as a CCCAFA representative.

3. Classified Association (ACE)

Jennifer Pope, ACE Representative, thanked the college for a nice Classified Appreciation Social event.

4. Full-Time Faculty Association (FTF)

Nora Brodnicki, FTF President, added to her written report regarding Scot Pruyn and the "Teaching for PROWESS" project.

IX. COLLEGE REPORTS

1. President's Report

President Cook asked Dean Jason Kovac to introduce the College's new Library Manager, Karina Young. He and Jeff Shaffer provided a cybersecurity incident update.

President Cook also shared the following:

- Olivia Gordon is stepping down as ASG President and Bethany Day will be stepping in as ASG President for the remainder of the year.
- State of the Community is this Thursday, March 21, 2024.
- CTE meetings with school districts Estacada, Colton, Molalla, and Canby

X. BOARD OPERATIONS

1. Board Chair Business Report

Chair Hyzy shared the TriMet Board is meeting schedule at the Harmony Campus on Wednesday, March 27, 2024 and open to the public.

2. CCC Education Foundation Report

Wade shared that the Foundation's Rise Up! Event is on May 15, 2024 at the Abernethy Center in Oregon City. One hundred forty-nine (149) applications have been received thus far for the first round of scholarships and the deadline is April 24, 2024. The Foundation needs volunteers to read scholarship application and essays. The time commitment is about 1 to 2 hours during late April to early May. Please contact Debra Mason if you are interested.

3. Oregon Community College Association (OCCA) Report

Jane shared information about the short legislative session. OCCA luncheon webinar, next Thursday, March 28 at noon.

4. Board of Education Community Reports

Each Board member provided updates about things they had participated in over the last month or two.

XI. ADJOURNMENT

Chair Hyzy adjourned the meeting at 7:18 p.m.

Date

Kattie Riggs, Recorder

Kathy Hyzy, Board Chair

Tim Cook, College President