

Corbett School District 39

Code: BDD/BDDD
Adopted: 10/16/97
Orig. Code: BDD/BDDD

Board Meeting Procedures

1. Quorum

A majority of the members of the Board will constitute a quorum. A lesser number may meet and adjourn from time to time and compel the presence of absent members. The affirmative vote of the majority of members of the Board is required to transact any business.

2. Vote Needed for Exercise of Powers

The affirmative vote of the majority of members of the Board members will be necessary for the exercise exercising of any of the Board's powers.

3. Board Member Voting

The vote of each member on all motions will be recorded in the minutes.

4. Abstaining from Vote

If a Board member chooses to abstain from voting, the Board member will state the reason for the abstention and such abstention will be recorded.

5. Parliamentary Procedure

The rules of parliamentary procedure, comprised in *Robert's Rules of Order Newly Revised*, may govern the Board in its deliberations. Discussion by Board members shall be unlimited as long as it applies to the motion before the Board of the matter under consideration unless the Board votes to limit discussion. The chairman shall confine discussion to the matter before the Board. He/She may limit the time of any citizen appearing before the Board.

The Board should seek the counsel of the administration, the staff, classified employees and any interested resident before reaching decisions on school policy. The superintendent shall prepare information, gather statistics, survey programs and populations as directed by the Board to assist in their discussions and deliberations.

Official Board business will be transacted by motion or resolution at duly called regular or special meetings.

Except as otherwise provided by state law and/or Board policy, the rules of parliamentary procedure comprised in *Robert's Rules of Order Newly Revised*, "Procedure in Small Boards" as modified by the Board will govern the Board in its deliberation. Modifications will include the following: Motions will all be seconded prior to consideration for discussion by the Board and motions to close or limit debate will be acceptable.

The Board chair will decide all questions relative to points of order, subject to an appeal to the Board.

END OF POLICY

Legal Reference(s):

[ORS 192.650](#)
[ORS 244.120\(2\)](#)

[ORS 332.045](#)
[ORS 332.055](#)

[ORS 332.057](#)
[ORS 332.107](#)

38 OR. ATTY. GEN. OP. 1995 (1978)
41 OR. ATTY. GEN. OP. 28 (1980)