

**THREE RIVERS SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR SESSION
June 26, 2024**

Three Rivers School District Board of Directors met for a regular session Wednesday, June 26, 2024, at the District Office, 8550 New Hope Road, Grants Pass, Josephine County, Oregon. The meeting was streamed online for the public and is currently available for viewing at: <https://www.youtube.com/watch?v=QbojArtUIXs&t=1406s>

PRESENT

Rich Halsted, Board Chair
Jennifer Johnstun, Board Vice-Chair
Pat Kelly, Board Member
Nancy Reese, Board Member
Dave Valenzuela, Superintendent

Casey Alderson, Deputy Superintendent
Stephanie Allen-Hart, Director
Rob Saunders, Director
Shelly Quick, Recording Secretary

ABSENT

Jessica Durrant, Director

Administrators present: Shelli Campos, Travis Osborne, Mark Higgins, Kirk Baumann, Mike Herzog and Damian Crowson.

CALL TO ORDER

Board Chair Halsted called the meeting to order at 2:00 p.m. and led the audience in the Pledge of Allegiance.

BUDGET HEARING

Approval of Minutes – May 15, 2024

- Member Kelly made a motion to approve the May 15, 2024, Budget Committee minutes. Member Johnstun seconded the motion; the motion passed unanimously (4-0).

Legislative Update

- Accounting Manager Lisa Cross provided a legislative update to the Board.

Community Comments (on budget only)

- One community addressed the Board: Rick Nelson

Resolution (#05) to Adopt Budget, Appropriate Funds and Declare Tax Levy

- Member Johnstun made a motion to approve resolution (#05) to adopt the budget, appropriate funds and declare tax levy. Member Kelly seconded the motion; the motion passed unanimously (4-0).

AGENDA APPROVAL

Member Kelly made a motion to approve the agenda as presented. Member Johnstun seconded the motion; the motion passed unanimously (4-0).

SAY SOMETHING POSITIVE

Board members, the District Leadership Team, and Superintendent shared an outstanding school or district highlight of an event, activity, and/or kudos to TRSD staff.

SUPERINTENDENT'S REPORT

Superintendent Valenzuela provided the Board with information on the following items:

- Data review – There will be more to come for the board and the public. It is the district's mission to “ensure high levels of learning for all students”.

COMMUNITY PARTNER OF THE MONTH RECOGNITION

Hidden Valley High School Principal Damian Crowson and North Valley High School Principal Erik Lathen recognized the Josephine County Foundation and the Graduation Assistance Program (GAP). The GAP Program has transformed lives through mentorship and support. By helping students navigate high school and prepare for the future, GAP mentors have significantly boosted graduation rates and equipped our youth with essential life skills. Special thanks to Frank Ault, Joan Jones, Laura Saunders, Seana Hodge, Ambur Dechenne and Andrea Bennett for their outstanding contributions to Three Rivers School District.

CONSENT AGENDA

Items in the consent agenda will be approved by a single motion unless a member of the Board or the Superintendent requests that an item or items be removed and voted upon separately.

- Routine Personnel Items – June/July 2024
- Draft Minutes of Previous Meetings
 - May 15, 2024 - Board Regular Session
- Grant Request (1)
- Out of State Travel Requests (3)
- Member Kelly made a motion to approve the Consent Agenda. Member Johnstun seconded the motion; the motion passed unanimously.

COMMUNITY COMMENTS

- Eight community members addressed the board: Steve Raycraft, Judy Ahrens, David Lommel, Pat Kelly, Madelyn Knable, Jessica Knable, Austyn McNew and Rick Nelson.

REPORTS – NO ACTION

- **Zone I Board Position**
 - Board Chair Halsted announced that the district will start advertising the position tomorrow with applications due August 31st. If there are a lot of applications, Members Kelly and Johnstun will narrow it down to two or three to be interviewed by the Board in September. The position will run through June 30, 2025. The zone I board seat will be on the ballot in the May 2025 election.
 - Member Reese made a motion to have Members Kelly and Johnstun as the committee to review and narrow down the board applications, if necessary. Board Chair Halsted seconded the motion; the motion passed unanimously.

ACTION ITEMS

- **9th-12th Grade Health Curriculum Adoption**
 - Member Reese made a motion to adopt a no vote on the recommended 9th-12th grade curriculum adoption (G-W Publishing Comprehensive Health Skills for High School Health textbook). Member Kelly seconded the motion to give Member Reese an opportunity to explain the reason for her position. There was discussion. Board Chair

Halsted called for a vote and the motion failed (Members Halsted, Johnstun and Kelly opposed).

- Member Kelly made a motion to approved the recommended 9th-12th Health Curriculum, *G-W Publishing Comprehensive Health Skills for High School*. Member Johnstun seconded the motion. There was discussion. Board Chair Halsted called for a vote and the motion passed 3-1 (Member Reese opposed).

- **Spanish Curriculum Adoption**

- Member Johnstun made a motion to adopt the Spanish curriculum as presented (EntreCulturas). Member Kelly seconded the motion; the motion passed unanimously (4-0).

- **Food Service Management Company Contract**

- Director Saunders requested the Board renew the annual contract with Chartwells, the district's food service management company. He noted that there is a slight increase in cost and reimbursement prices. ODE has thoroughly reviewed the contract and approved it.
- Member Reese made a motion to approve food service contract with Chartwell's. Member Kelly seconded the motion; the motion passed unanimously.

- **OSEA (Classified) Contract**

- Deputy Superintendent Alderson brought forward amended articles 10 and 17 of the OSEA (classified) contract for approval.
- Member Kelly made a motion to amend articles 10 and 17 of the classified OSEA contract. Member Reese seconded the motion; the motion passed unanimously.

- **Healthy and Safe Schools (HASS) Plan**

- Superintendent Valenzuela explained that the HASS plan is an annual report that certifies that TRSD is up to date on critical testing for things such as lead, water, asbestos and radon. The report is up to date and submitted to the state.
- Member Kelly made a motion to approve the Healthy and Safe Schools Plan. Member Reese seconded the motion; the motion passed unanimously.

- **Planned Course Statement**

- Deputy Superintendent Alderson brought forward the *English Language Development* planned course statement for board approval.
- Member Johnstun made a motion to approve the English Language Development planned course statement. Member Reese seconded the motion; the motion passed unanimously.

- **Hidden Valley and New Hope Christian Cooperative Sports Teams**

- Deputy Superintendent Alderson requested the board approve a cooperative agreement to allow the students from New Hope Christian School to participate on the Hidden Valley athletic teams.
- Member Reese made a motion to approve the cooperative agreement. Member Kelly seconded the motion; there was some discussion. Member Johnstun expressed concern over the financial burden to our district supporting students that attend private schools. Mr. Alderson will look into a different fee structure for students outside of the district to begin next year.
- Board Chair Halsted called for a vote and the motion passed unanimously.

- **Resolution (#08) Measure Election General Obligation Bond**

- Superintendent Valenzuela recommended the board approve the resolution #08 calling for measure election general obligation bonds in the amount of \$39 million for roofs and safety and security measures. This would be for a twenty year term, instead of fifteen, bringing the annual cost per thousand down to .42 cents.

- Member Kelly made a motion to approve resolution #08 measure election general obligation bond. Member Johnstun seconded the motion; there was some discussion. Board Chair Halsted called for a vote and the motion passed unanimously.
- **Resolution (#06) to Transfer Appropriations for Capital Improvements**
 - District Accountant Lisa Cross explained that there are three capital improvement projects that have been identified that require immediate attention:
 - 16 Fire doors require replacement, per the Fire Marshall - \$50,000
 - Mold in the Lorna Byrne old building requires remediation - \$75,000
 - Additional drainage at Manzanita portables and field - \$75,000
 - Member Kelly made a motion to approve the resolution (#06) to Transfer Appropriations for Capital Improvements in the amount of \$200,000. Member Johnstun seconded the motion; the motion passed unanimously.
- **Resolution (#07) to Transfer Funds from General Fund to Carryover Fund**
 - District Accountant Lisa Cross requested the Board approve resolution #07 to transfer funds, not to exceed \$473,163, from the general fund to the carryover fund and explained that this was a board approved savings plan for the schools where unused discretionary funds are carried over to next year and will be used to purchase larger items.
 - Member Reese made a motion to approve resolution #07 to transfer funds from general fund to carryover fund, not to exceed \$473,163. Member Johnstun seconded the motion; the motion passed unanimously.
- **Annual Board Organization**
 - **Election of Board Chair**
 - Member Johnstun nominated Rich Halsted for Board Chair. Member Kelly seconded the motion; the motion passed 3-0 (member Halsted abstaining).
 - **Election of Board Vice-Chair**
 - Member Kelly nominated himself for Board Vice-Chair. Member Reese seconded the motion; the motion passed unanimously.
 - **Designation of meeting dates, times and places**
 - A draft meeting schedule was provided to the Board designating the regular board meetings to be held the third Wednesday of the month at 6:00 p.m. Work sessions will be held on the first Wednesday of the month at 5:00 p.m., if needed. The locations of the meetings are designated on the draft schedule. At this time there are four meetings to be held at our high schools to accommodate the opportunity for board members to meet with students at a student panel at an earlier time, with the board meeting immediately following.
 - Member Kelly made a motion to approve the recommended meeting calendar and locations. Member Kelly seconded the motion; the motion passed unanimously.
 - **Annual Board Organization Resolutions for 2024-2025**
 - **Designate Administrative Officer:** Superintendent David Valenzuela is the Board's Administrative Officer. Oregon statute specifies that the Board shall designate the chief administrative officer of the district as district clerk.
 - **Deputy Clerk:** Deputy Superintendent Casey Alderson is the designated Deputy Clerk.
 - **Designate Budget Officer:** Superintendent David Valenzuela is the designated Budget Officer.
 - **Designate Board's Official Agent:** Superintendent David Valenzuela will be the official agent for all matters dealing with federal, state and local government agencies and other education agencies. Policy and practice designates this authority to the superintendent.
 - **Designate Depositories for School Funds:** Wells Fargo, Local Government Investment Pool, Washington Federal, Umpqua Bank, Evergreen Federal, Josephine County Treasurer, and Jackson County Treasurer and all other local financial institutions, which meet Oregon collateral requirements, are the

designated depositories. These are the existing depositories and have been carried over to the new fiscal year.

- **Authorization to Invest Surplus Funds:** Superintendent David Valenzuela and Deputy Superintendent Casey Alderson will be authorized to invest surplus funds according to school district policy and state law at any of the above-mentioned authorized depositories.
- **Authorize Facsimile Signature of Custodian of Funds:** Superintendent David Valenzuela and Deputy Superintendent Casey Alderson facsimile signatures be authorized.
- **Designate Auditors:** Kosmatka, Donnelly, and Piels CPA, LLP is designated as our financial auditors for the 2024-2025 school year.
- **Designate Legal Counsel:** Hungerford Law Firm, LLP and Sorenson, Ransom & Ferguson, LLP are designated as our legal counsel for the 2024-2025 school year.
- **Review status of Local Public Contract Review Board and Rules:** The Three Rivers Board of Directors will act as the review board for the 2024-2025 school year.
- Member Johnstun made a motion to approve the Annual Board Organization Resolutions for 2024-2025. Member Kelly seconded the motion; the motion passed unanimously.

Suggested Future Agenda Items:

- Town Halls discussion (Member Kelly)
- Board Operating Agreements

ADJOURNMENT

Board Chair Halsted adjourned the meeting at 3:35 p.m.