

PURCHASE RECOMMENDATION FORM

Requesting Board Approval of Purchases over \$50,000

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| Description: | 2024-2025 Student Devices |
| Requesting Campus/Department: | Technology |
| Description of items/services: | Chromebooks,licenses and warranties |
| Purpose: | Student devices for incoming frshman, Middle school and Samson Howard Elementary |
| Interlocal agreement(s) anticipated to use: | N/A |
| Justification for sole source (if applicable): | N/A |
| Vendor(s): | CDW and Acer |
| Maximum cost: | \$368,287.30 |
| Process used to ensure best value: | A review of bids submitted through the purchasing process. |
| Deadline for purchase: | 1/31/2024 |
| Funding source(s): | ESSER, 199 General Funds |
| Other information: | 800 Freshman Devices, 100 Middle School Devices, 334 Samson Howard Devices |