



A World-Class Community of Learners

**School Board Approval
of Overnight Field Trip**

Any staff requesting an overnight field trip activity for students are required to get advance School Board approval before advertising to students and parents.

Completed by Jeffrey Johnson	Subject area Music	Date of request 2/3/2025
Name of school and staff member(s) planning trip FHS; Jeffrey Johnson & Siena Olson		
Name and address of outside sponsoring group Group Travel Planners 740 Southcross Dr W, Burnsville, MN 55306	Name of travel agent selected Lisa Moore	
List fees or expenses that will be paid by the travel agent to the staff member	What are the limits of liability by travel agent? (attach copy of insurance statement) see attachment	
Number of students on trip 40-50 is goal	Number of school days missed (possibly 1, depends on more flexible and affordable airfare, goal is 0)	
Educational objectives of proposed trip - Band and Choir students will enhance their musical skills, performance techniques, and ensemble collaboration by participating in a professionally guided workshop and live performances at Walt Disney World in Orlando, Florida. This experience will provide students with the opportunity to build confidence and apply their musical knowledge in a real-world setting, receive expert feedback, and also develop an appreciation for the role of music in the entertainment industry. Additionally, students will engage in team-building activities that foster personal growth, responsibility, become more globally-minded and artistic inspiration. This trip will provide accessibility to many of our students who may never have the opportunity to see another part of the country.		
Location of trip (city, state, country) Disney World, Orlando FL	Dates of trip March - April 2026 (proposed March 28th) (5 flexible days over spring break)	Events (if any)
Number of staff attending 2	Number of parents attending as chaperones 3-4, or more	Who pays for staff and parent expenses? staff- (included) parent - pay their own
Expenses paid by district - 0	Will the district provide a substitute? No	How many days? - 5
Cost per student around \$1500 per student	Expenses paid by fund-raising or sponsor - Based on student individual need (from \$100 off to full coverage of the cost)	Expenses paid by students - total cost, fundraising discount, student need
Special travel and lodging arrangements	Airfare, Orlando Area Hotel, Charter Bus	Itinerary (including dates) attached
Will you include information that will be provided to parents/students for advertising the trip?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Attached	Will you complete parent approval for students to receive emergency needed treatment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Attached
Will be brought to School Board for action on what School Board meeting date?		2/18/2025

Approved by:

Principal 	Superintendent
Date 2/13/25	Date