



Gregory-Portland Independent School District

BOARD MEMORANDUM

TO: DR. MICHELLE CAVAZOS

FROM: CHRIS CASAREZ

CC: BOARD OF TRUSTEES
DR. ISMAEL GONZALEZ III
DEBORAH GARZA
DR. MICHAEL NORRIS
PENNY ARMSTRONG

DATE: Monday March 24, 2025

SUBJECT: Presentation: High School Furniture Project

PRIORITIES

PRIORITY 1: EXCEPTIONAL STUDENT PERFORMANCE

N/A

PRIORITY 2: HIGH PERFORMING AND ENGAGED WORKFORCE

N/A

PRIORITY 3: QUALITY SERVICE AND IMPACTFUL COMMUNITY ENGAGEMENT

N/A

PRIORITY 4: EFFICIENT AND EFFECTIVE DISTRICT AND CAMPUS OPERATIONS

- 1.4 Annually Increase Student Engagement for all Students and all Student Groups
- 2.1 Annually Increase the Percentage of Staff Satisfaction
- 4.3 Ensure Strategic Alignment of Resources

BACKGROUND INFORMATION:

The District recommended and the School Board approved PPG on February 26, 2024 to upgrade and modernize the furniture in the original high school. The 4 Classroom wings, Library, and Administrative Offices were the focus areas of this project. There was a tight process, as the District wanted the furniture in by the start of school. Some art specialty items and library shelving were the only items that did not meet the deadline. Three trusted furniture vendors, who have all been utilized on recent projects, were contacted and invited to participate in a walk-through and furniture showcase. The showcase included a presentation, furniture samples, a design layout, a

preliminary budget and Q&A from the committee. An 11-person committee was formed and conducted the evaluations of each of the three vendors, their designs and furniture. After preliminary showcase, revisions to design, and a follow up committee meeting, a decision was made to select one vendor to complete the three portions of the project and have the awarded vendor return to fine tune their layout, furniture selection and final budget. Vendors were required to submit Cooperative Contract pricing and took on the responsibility of design at no charge to the district with the understanding that they were not guaranteed to receive any work.

The committee consisted of:

Monica Waggoner, High School Principal
Dr. Michael Norris, Executive Director of School Leadership
Maria Villareal, Teacher
Sara Turner, Teacher
Danyelle Coe, Teacher
Lory Ledesma, Teacher
Brittany Brown, Teacher
Brittney McNeel, Teacher
Alejandra Pena, Teacher
Sean Armstrong, Teacher
Chris Casarez, Purchasing Coordinator

Showcase Vendors:

A. Bargas & Associates
Coastal Office Solutions
PPG Furnishings

RECOMMENDATION:

None

FINANCIAL IMPACT:

\$1,500,000 from the General Fund

Total Cost: \$1,498,880.62

BOARD RELATED POLICY:

CH (LEGAL)
CH (LOCAL)
CS (LEGAL)

NO ACTION REQUIRED- INFORMATIONAL ONLY