

**Minutes of Regular School Board Meeting
Win-E-Mac School District
Tuesday, April 21st, 2026
5:30 PM - Conference Room**

The meeting was called to order by Vice Chairperson Davin Swanson at 5:30 PM. Members present are Carlson, Huschle, Rock, Sander, Schow and Swanson. Members absent: Brekken

Audience members included: Mariah Christian, Aaron Cook, Carl Dugstad, Shelby Engstrom, Kelsi Gunufson, Rob Hole, Terri Kaupang, Jill Landsverk, Erin Lisburg, Augusta Maruska, Tracy McGlynn, Allison Opdahl, Kristi Plante, Cassie Subbert

Approval of Agenda as presented or amended. This motion, made by Brad Sander and seconded by Megan Rock, Carried.

Brady Langemo gave the Activities Directors Report and DOS Report: Spring Sports - ● Baseball – Current record 1-1; ○ 9-12: 20; ○ 7-8: 13; ● Softball – Current record 1-1 ○ 9-12: 10; ○ 7-8: 5; ● Golf – ○ Boys-9-12: 7; ○ Boys-7-8: 3; ○ Girls 9-12: 7; ○ Girls 7-8: 10 ● Track & Field - ○ 9-12: 29; ○ 7-8: 20. Multi-Sport Numbers: 8 total boy athletes; Other ● Summer Programming; ○ Met with coaches. Google Calendar is being built for this summer. We are going with a different scheduling company named BOUND ● Academic Awards & Scholarship Banquet 5/13; ● Parent Meeting/Sign up for 26-27 Sports will be scheduled soon (July or August); ● Gym Waxing has been scheduled for dead weeks in August; ● Winter Activities Awards Night have all been held. ● Head Coach resignations have been received by Paul Kaster for GBB and Lynette Kaster for Girls Volleyball. Thanks to both for many years of service to both programs and the Win-E-Mac school. ○ Both positions are being posted along with advertising; there will be assistant and junior high positions available in many sports. ● Requesting adding a second junior high coaching position for both volleyball and football for the 26-27 seasons. Will look at the remaining JH sports at a later date. D.O.S. - ● Becky Holter will be taking a few 9th & 10th graders to the Teens Towards Zero Death leadership conference in TRF on 4/29. This is put on by the TRF Key Club through their Kiwanis Club. ● Handbooks will be revisited by Mr. Dugstad and myself this summer, in need of some updating and possible additions and subtractions from the handbook.

Financial - Auditors for the Month of April — Swanson and Carlson. Approve payment of bills - District Checks #52703-52782 - \$177,523.98; Activity Checks #20107-20112 - \$24,684.84; Wire Payments \$239,987.78; MSDLAF Transfers - Redemptions \$640,000; Additional District Checks # 52783-52792 \$16,978.96. This motion, made by Nicki Carlson and seconded by Jackie Huschle, Carried.

Tracy McGlynn gave the Finance Officers Report - Food Service - • Free & Reduced as of April 1st - o Elementary 48.00%; o Secondary 39.09%; o Combined 43.83%; o Prior Year 49.48% o A breakdown is available for you in your packet. Enrollment - • Our enrollment as of April 1 was 448 for K-12 (prior year 444). This is up 5 from the previous meeting. A complete breakdown is available in your packet. Current K-12 average on the year is 448.5. Budget - • 25-26 Budget: We will look at approving the Final 2025-26 Budget at the June meeting. This will allow us to have the most up to date revenues and expenses, with a list of the major changes that have been made. The current budget is set for 449 total K-12 students. • 26-27 Budget: You will be asked to approve the Original 2026-27 Budget at the May or June meeting. Other - • Health Insurance – We had our rate renewal meeting with the NWSC this past week. Everyone in the pool was going to see an increase in the cost of health insurance. The increases ranged from 3.9% to 13.6% within 5 tiers of the Small Group. We came in at 10.9% in the 4th tier. • Requisitions – Teacher supply and capital requisitions will be starting this next month for purchases made for the next fiscal school year.

Aaron Cook gave the Superintendent's report - 1. Legislative Update - a. Governors Budget; b. House & Senate Policy; c. Level IV Facility funding. 2. Long Term leave of absence request - a. Plan if approved - i. Move current elem teacher into Phy-Ed, post for elem teacher; 3. Board renewal of operating referendum - a. Chance for public to speak; b. Resolution for 1x board renewal 4. Health Insurance Renewal - a. 10.9% increase for next year; and 5. 26-27 Technology purchases.

School Board Committee Reports - Technology Budget - looking to the future
Tech Budget 2025-2029 - WEM - • Student needs for next year: the 10th through 12th graders (112 +5 extras) have the slowest, oldest laptops and need to be replaced. There are roughly 20 students in Media Production, which brings that number down to 97, and 17 OCHS students, which brings that number down to 80. OCHS laptops should hold up one more year. I would also like to replace some of the ThinkBooks (Windows) in Media Production and the Shop Cart. • As for the 80 others: Windows? Chromebooks? MacBooks? • Rotation: 9th grade Chromebooks would go down to 7th grade; • WiFi Adapters for Clevertouches: \$10 per unit x 40 classrooms • Review Various Options; o SHI (Windows - ASUS - \$424.63 x 80 devices = \$33,970.40): [shi.com/product/50460327/ASUS-ExpertBook-B1-B1403CTA-XH14](https://www.shi.com/product/50460327/ASUS-ExpertBook-B1-B1403CTA-XH14) ■ First Quote: SHI Quote-27332743.pdf; ■ Second Quote: SHI Quote-27332743 New.pdf ■ 3-year accidental warranty is included; o SHI (Windows - ThinkBook - \$901.91 x 10 devices = \$9,019.10): [shi.com/product/50894472/Lenovo-ThinkBook-16-Gen-9-21US](https://www.shi.com/product/50894472/Lenovo-ThinkBook-16-Gen-9-21US) ■ Quote: SHI Quote-27424632.pdf ■ Three different 3-year warranties quoted - ■ Notes from SHI: Fair warning, there have been increases in price on a monthly basis for laptops so if your school was to create a PO on May 1st, there can be price increases unfortunately with the manufacturer. o GVT (PCs for Aaron & Kristi - \$729 x 2 = \$1,458.00): ■ Quote: Win-E-Mac Aaron.pdf

● Open House/Device Handout; ○ One form for all high school/elementary years? ○ Do we want to make changes to the tech fee? ● Selling used laptops - same process as iPads?

Action Items: Mike's opinion: ASUS, WiFi adapter; Quote before the 2nd Tuesday in April
\$50 Better Quality - \$25 Worse/Trash.

Mr. Dugstad gave the Principal report - ● MCA Testing - ○ We are in the midst of testing. ○ We use MCA test data as one data point along with other data points to track how the kids are doing and what/how we are teaching so we can be the best we can be. ● Summer Rec - ○ Summer Rec Night was held Wednesday, April 15, 2026; ○ Good Turnout - ● New Para ○ Update from interview; ● Registration going on right now; ● Val/Sal - Co-valedictorians Lauren Kaupang and Karlie Schow; Salutatorian - Joy Neubert; ● 6th grade Transition Day - ○ Date TBD; ● 11th Grade went to EGF for a Career Expo and were pleased with the offerings.

Approve Minutes of the regular meeting held March 17th and board retreat March 24, 2026;
Accept Donations; Approve the agreement with Oak Lake Golf Course. This motion, made by Jackie Huschle and seconded by Megan Rock, Carried.

Approve the list of graduates along with the valedictorian, salutatorian, honor students, class motto, class flower, and class colors who will be awarded their diplomas on Saturday, May 23, 2026 at 2:00 P.M. in the Win-E-Mac gymnasium. It is expected that these students will satisfactorily complete the course of study prescribed for graduation. This motion, made by Amanda Schow and seconded by Nicki Carlson, Carried.

Approve the following summer rec workers - Co-Director - Stephanie Frisk; Co-Director - Russ Johnson; Coach - Jeffrey Burvee; Coach - Jon Watson; Coach - Rian Bergh; Coach - Corbin Moran; Coach - Adeline Frisk. This motion, made by Jackie Huschle and seconded by Megan Rock, Carried.

Approve hiring Carlie Munter as a paraprofessional. This motion, made by Amanda Schow and seconded by Jackie Huschle, Carried.

Accept the resignation of Paul Kaster as Head Girls Basketball Coach and approve posting for the position. This motion, made by Nicki Carlson and seconded by Brad Sander, Carried. The Win-E-Mac School District would like to THANK Paul for his dedicated years given to the girls basketball program. Thank you, Paul.

Accept the resignation of Lynette Kaster as head Girls Volleyball coach and approve posting for the position. This motion, made by Megan Rock and seconded by Jackie Huschle, Carried. The Win-E-Mac School District would like to THANK Lynette for her dedicated years given to the volleyball program. Thank you, Lynette.

Approve the three (3) year leave of absence request from Vance Kaupang. This motion, made by Amanda Schow and seconded by Megan Rock, Carried

Approve posting for a 1.0 FTE Elementary Teacher. This motion, made by Brad Sander and seconded by Amanda Schow, Carried.

Approve the technology purchases for the 26-27 school year. This motion, made by Brad Sander and seconded by Megan Rock, Carried.

Approve operating referendum renewal resolution. This motion, made by Brad Sander and seconded by Jackie Huschle, Carried.

Set Meeting Dates and Times - May 19th, 2026 @ 5:30 pm in the Conference Room

Adjourn. This motion, made by Brad Sander and seconded by Nicki Carlson, to adjourn meeting at 6:09 PM. Carried.