

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 14, 2021



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: September 7, 2021

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E. Salois
Title: Director of Human Resources

Subject: Community Health COVID 19 Support Specialist-BES/Napi 2021-2022

Description: Matthew Johnson, Director of Alternative Education, is recommending the following hire:

👤 Kylie Rutherford, Community Health COVID 19 Support Specialist, Professional Technical

Financial Impact: \$30,364.00 (Pro-rated from \$34,000.00 for late start 187 days)

Funding Source (Budget/grant, etc.): ESSER II and III

Attachment(s): Hiring Selection Report

Superintendent Action: Approved. Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Community Health COVID Support Specialist		Applicant Recommended Kylie Rutherford	
Department/Location BES/NAPI		Supervisor Cinnamon Crawford	
Type of Position Professional/Technical	Starting Date September 16, 2021	Term 187 day pro-rated	

Recruiting: Date Posted:8/13/2021 Closing Date: Open Until Filled

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Francine DeRoche	8/23/2021		9/7/2021
	Kylie Rutherford	8/20/2021		9/7/2021
	Lashonda Tatsey	9/01/2021		Declined interview

Interview Committee	Title	Name	Title
Matthew Johnson	Director of Alternative Education		
Charlene Harrison-WhiteQuills	Nurse		
Kim DesRosier	Nurse		

Recommendation: Kylie has 4-years of experience as an LPN; tow are directly with the school-based healthcare programs.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Ok
State & Federal Criminal background check	On file	Yes	Ok
Tribal Background check	On file	Yes	Ok

Salary: \$34,000 Annual prorated \$30,364.00 Placement: Professional Technical Contract Days: 167

Prepared by: John Salois Date 9/8/2021 Approved by: _____ Date: _____