



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: May 2, 2017

TITLE: Addendum to Approval of Personnel Changes

BACKGROUND:

Changes in the employment status of employee(s) will be presented herein.

Monica Nelson, Roseanne Lopez, Mike Bejarano, Tanya Wall, and Gerad Ball screened 22 files for the position of Principal at Wilson K-8 School.

The candidates interviewed were:

Glenda Arffa
Joshua Peebles
Christine Sullivan
Chris Gutierrez

The committee consisted of:

Monica Nelson, Chair
Roseanne Lopez, Chief Academic Officer, Elementary Schools
Mike Bejarano, Chief Academic Officer, Secondary Schools
Tanya Wall, Elementary Principal
Gerad Ball, Middle School Principal
Jan Horetski, Teacher
Candace Herron, Teacher
Lisa Larson, Teacher
Joanne Carlson, Teacher
Andrew Hurst, Teacher
Cindy Hull, Classified
Pam Groff, Classified
Angie Hitt, Parent
Anne Reuter, Parent
Sarah Brown, Parent
Stephanie Mustain, Parent

Based on the committee's ratings, Chris Gutierrez and Christine Sullivan were recommended as finalists for interviews with Patrick Nelson, Monica Nelson, Mike Bejarano, and Roseanne Lopez.

Patrick Nelson recommends Christy Sullivan for the position of Principal at Wilson K-8 School.

RECOMMENDATION:

It is the recommendation of the administration that the personnel changes be approved as presented.

INITIATED BY:



Michael Béjarano, Director of Human Resources

Date: May 1, 2017



Patrick Nelson, Superintendent

5/2/2017

**GOVERNING BOARD MEETING
PERSONNEL CHANGES**

ADDENDUM EXHIBIT - 2

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	RANGE	STEP	COMMENT
Sullivan	Christine	K-8 Principal	CT-AD	Wilson K-8 School	Transfer	MSP	C	*
Barney	Melissa	Special Ed Resource Tchr	CT	Prince Elementary	Promotion	BA	A	* Range E: Step 4
Colaiani	Nina	EL 3-4 Grades Teacher	CT	Donaldson Elementary	Increase FTE	BA	D	*
Dominguez	Lynette	EL 1-2 Grades Teacher	CT	Donaldson Elementary	Transfer	MA	O	*
Wilson	Amy	Special Ed Resource Tchr	CT	Keeling Elementary	Transfer	MA	F	*
Wolf	Robert	EL Fifth Grade Teacher	CT	Walker Elementary	Transfer	MA	G	*
Platt	Sharon	School Nurse-Special Ed.	CL-PR	Rillito Center	Reassignment	BA	H	
Betancourt	Michelle	Library Assistant	CL	Keeling Elementary	Transfer	F	1.0	
Granillo	Hector	Groundskeeper II	CL	Facilities Support	Promotion	E	2.0	Range E; Step 2
Gray	Sandra	Inst Technology Spec.	CL	Amphi Middle School	Additional Position	E	2.0	*
Henson	Janette	School Admin Assistant	CL	Innovation Academy	Promotion	H	5.0	Range F; Step 7
Jagoditsh	Francine	Cert.Occup.Therapy Asst.	CL	Rillito Center	Increase FTE	O	1.0	
Lidbetter	Erin	Secretary I	CL	Amphi High School	Promotion	E	1.0	Range D; Step 3
Ochoa	Adelina	Bus Driver	CL	Transportation	Increase FTE	I	1.0	
Palmer	Marcus	Groundskeeper I	CL	Facilities Support	Transfer	D	1.0	
Brown	Suzan	MS Librarian	ADCT	Coronado K-8 School	Addendum	MA	G	
Carter	Pamela	Volleyball Asst Sprg MS	ADCT	Amphi Middle School	Addendum			\$1400.00
Gallardo	Ana	Tennis Head Coach HS	ADCT	Ironwood Ridge High	Addendum			\$2600.00
Gordon-Johnson	Deborah	Certified Tutor	ADCT	CDO High School	Addendum			\$30.00 per hour
Hartman	Eric	Certified Tutor	ADCT	Home	Addendum			\$30.00 per hour
Haskins	Shannon	Academic Assistant	ADCT	Mesa Verde Elementary	Addendum			\$700.00
Huber	Gretchen	Certified Tutor	ADCT	CDO High School	Addendum			\$30.00 per hour

*	2017-2018 School Year							
Addendum	Employee receiving extra-curricular position or stipend					ADCT		Addendum Certified
Added Duty	Employee working additional hours or days					ADCL		Addendum Classified
Additional Position	Employee working an additional position					ADACS		Addendum Amphi Community Schools
Correction	Correction to contract					CT-AD		Certified Administrative
Decrease FTE	Decrease in hours					CT		Certified
Demotion	Voluntary demotion					CL-AD		Classified Administrative
Extension	End date being extended					CL		Classified
Increase FTE	Increase in hours/contract					PR		Professional
Promotion	Employee receiving a promotion to another position					EL		Elementary
Reassignment	Employee moving to another position at the direction of the administration					MS		Middle School
Status Change	Employee changing status (i.e. short term to career)					HS		High School
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

**GOVERNING BOARD MEETING
PERSONNEL CHANGES**

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Humphreys	Jamie	Certified Tutor	ADCT	Amphi Middle School	Addendum			\$30.00 per hour
Hurley	Benjamin	Weight Training HS	ADCT	Amphi High School	Addendum			\$1300.00
Jarvis	Melanie	Vocal Music Addendum HS	ADCT	Ironwood Ridge High	Addendum			\$1170.00
Martinez	Jennifer	Academic Assistant	ADCT	Mesa Verde Elementary	Addendum			\$700.00
McConnell	Marisa	Academic Assistant	ADCT	Mesa Verde Elementary	Addendum			\$700.00
Pearcy	Cynthia	Clerk II	ADCL	Federal/State Programs	Addendum	C	4.0	

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CHRISTINE R. SULLIVAN

OBJECTIVE | To become the principal of Willson K-8 School

SKILLS & ABILITIES | Personable, supportive, ethical, goal-oriented, student-centered, effective communicator, dedicated, committed to lifelong learning, organized, resourceful, collaborative

ADMINISTRATIVE EXPERIENCE

PRINCIPAL, LA CIMA MIDDLE SCHOOL JULY 2009-PRESENT

- Communicates a clear and focused vision and mission to all stakeholders
- Fosters a student-centered environment by engaging all students in reflective practices designed to impact student achievement through student-led conferencing, schoolwide goal setting, and celebrations of academic achievement
- Visits classrooms regularly to monitor the instructional program and foster meaningful relationships with students, teachers, and staff
- Promotes a culture of innovation to support teacher efficacy and student learning
- Designs systems to promote college and career readiness for all students while sustaining a schoolwide college culture
- Develops a master schedule aligned to the needs of the student population, state mandates, and district initiatives
- Evaluates the instructional program using multiple data sets and makes adjustments when necessary
- Facilitates a continuous cycle of school improvement by setting short and long-term goals and documenting progress
- Supervises and evaluates teachers to continuously improve instructional practice
- Ensures that professional learning is targeted, on-going, and embedded in the school culture
- Provides opportunities for teacher leadership
- Participates in community outreach to actively engage parents in student success
- Creates effective community partnerships to positively impact student achievement
- Mentors aspiring principals by providing quality feedback and diverse experiences in a collaborative environment to increase skills and knowledge necessary to become effective school leaders

TEACHING EXPERIENCE

ASSISTANT PRINCIPAL, CORONADO K-8
 AUGUST 2004-JULY 2009

- Participated in K-8 study groups to support curriculum design and program evaluation to effectively meet the needs of a diverse student population
- Evaluated K-8 certified staff by frequently visiting classrooms to maintain familiarity with curriculum and instruction
- Developed effective relationships with K-8 students and families to support student behavioral, academic, and social success
- Facilitated collaborative study groups with teachers to support professional development and improve instructional practices to positively impact student achievement

8TH GRADE TEACHER, WILSON K-8 SCHOOL, AMPHITHEATER SCHOOL DISTRICT
 AUGUST 1997-AUGUST 2004

7TH GRADE TEACHER, BOOTH-FICKETT K-8, TUCSON UNIFIED SCHOOL DISTRICT
 AUGUST 1990-MAY 1997

EDUCATION

NORTHERN ARIZONA UNIVERSITY (1997)
 M.ED. EDUCATIONAL LEADERSHIP WITH DISTINCTION

UNIVERSITY OF ARIZONA (1990)
 B.A. SECONDARY EDUCATION, SOCIAL STUDIES MAJOR

LEADERSHIP & HONORS

Keynote Speaker, January 2017 Cochise County SMILE Conference
Creating a School Culture for Mathematics Achievement

2016-17 AVID Principals' Collaborative for Arizona

2015 Rodel Exemplary Principal, Rodel Foundation of Arizona

AVID District Director for the Amphitheater School District, 2009-present

Amphitheater Teacher Evaluation Committee, 2009-2016

AMPHITHEATER PUBLIC SCHOOLS' PERSONNEL ACTION FORM (PAF)

Certified (Exempt)
 Classified (Non-Exempt)
 Professional Non-teaching (Exempt)
 Administrative (Exempt)
 Addendum
 Out of District

REQUEST TO ADVERTISE (Fill in All Shaded Areas)

Reason For Position (New Position/Replacement for "Employee's Name"):
 Job Title:

Job Post/Advertisement: 3 Business Days Minimum Posting Requirement
 In District Only In & Out of District
 (all postings are open until filled unless otherwise stated below)
 Other Advertising Instructions:

PERSONNEL ACTION FORM (Every Action Requires Completion of Blocks 1 & 6)

HIRE REHIRE (Complete sections 1, 2, 6) SEPARATION (Complete sections 1, 3, 6)
 PROMOTION DEMOTION TRANSFER ADDENDUM REASSIGNMENT (Complete 1, 2, 6)
 REQUEST LEAVE OF ABSENCE (Complete sections 1, 4, 6) OTHER STATUS CHANGE:

1. NAME: Christine Sullivan		DEPT/SCHOOL: Wilson	
Job Title: Principal	Job Class Code: TA70	Position Control #: 168-001-PRINC-	FTE: 1.0
Job Title:	Job Class Code:	Position Control #: - - -	FTE:
Job Title:	Job Class Code:	Position Control #: - - -	FTE:
Job Title:	Job Class Code:	Position Control #: - - -	FTE:
BUDGET (ACCOUNT) CODE (if applicable) #: 001-00-100-2410-168-6111 and - - - -			
Internal Candidates Considered? <input type="checkbox"/> Yes <input type="checkbox"/> No		Replacement for:	

2. RECOMMENDATION FOR HIRE	Start Date: 07/01/17	Will Work Friday before Winter Break? <input type="checkbox"/> Yes <input type="checkbox"/> No
POSITION IS FOR 260 # OF DAYS		Total FTE: <u>1.0</u>
<input checked="" type="checkbox"/> Career <input type="checkbox"/> Short Term/Career <input type="checkbox"/> Summer <input type="checkbox"/> Academic Year <input checked="" type="checkbox"/> Fiscal Year <input type="checkbox"/> Volunteer <input type="checkbox"/> Temporary <input type="checkbox"/> Short Term & Reason:	Days / Hours: _____ S M T W T F S	
PAY RECOMMENDATION Range: MSP Step: C \$ / hour \$ /yr.		
NEW USER IT NETWORK ACCOUNT - PLEASE GO TO: http://www.amphi.com/district/forms/		
OTHER INFORMATION:		

3. SEPARATION		Forwarding Address/Phone Number:
<input type="checkbox"/> Voluntary <input type="checkbox"/> Lay-Off <input type="checkbox"/> Dismissal <input type="checkbox"/> Abandonment		
Last Day of Work:	Date of Separation:	Employee Eligible for Rehire? <input type="checkbox"/> YES <input type="checkbox"/> NO If Yes...in Same Position? <input type="checkbox"/> YES <input type="checkbox"/> NO
Other Information:		

4. REQUEST FOR LEAVE OF ABSENCE		
Type of Leave:	Leave will BEGIN on:	Leave will END on:
Employee Authorized Use of: <input type="checkbox"/> Sick Leave <input type="checkbox"/> Personal Leave <input type="checkbox"/> Vacation Leave (if applicable)	This is a Request for: <input type="checkbox"/> Extension of Current Leave <input type="checkbox"/> Emergency Leave <input type="checkbox"/> Early Return from Leave Date of Return: <input type="checkbox"/> Leave of Absence Without Pay <input type="checkbox"/> Completed Classified Probationary Period? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Mailing address/phone during leave: (Employee must notify HR prior to taking leave)		

5. TO BE COMPLETED BY HUMAN RESOURCES -- Actual Start Date: 07/01/17 End Date: 06/30/18		
Other Information: Board 05/02/17		

6. AUTHORIZATIONS/DATE Initiating Administrator: 802324 mn 5/1/17	
Associate Superintendent: HR Signature: 802830 JH/ph 05/01/17	Financial Authorization:

COMPLETE AND ATTACH TO EMAIL BACK TO YOUR HUMAN RESOURCES SPECIALIST/DATATECH