

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 12, 2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 08/05/25

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Child Care Aide II

Description: Brittney Burns is recommending the following hire pending successful completion of pre-hire process:

👤 Miran CalfLooking; Child Care Aide II

Financial Impact: \$19.50, L2/S0 (\$20.86, L2/S4 – after successful completion of 90-working-day probationary period)

Funding Sources: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools Hiring Selection Report

Position Child Care Aide II		Applicant Recommended Miran CalfLooking	
Department/Location Child Care		Supervisor Brittney Burns	
Type of Position Classified	Starting Date 08/18/25	Term 2025-2026 SY	

Recruiting. Date Posted: 07/2025 Re-advertised: Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	CalfLooking, Miran	08/04/25	Yes	08/06/25
	Kipling, Monica	08/04/25	Yes	08/06/25
	OldChief, Doreen	08/04/25	Yes	08/06/25
	SpottedEagle, Jamie	07/31/25	Yes	08/06/25
	Wells, Eleanor	08/04/25	Yes	08/06/25

Interview Committee	Title	Name	Title
Brittany Burns	Child Care Director		
Jennifer Wagner	Assistant Superintendent		
Monique Rivas	Child Care		

Recommendation: Miran has four years' experience in child care (at BCC) and all required training hours in child care; including First Aide and CPR. She has also completed State child-care requirements.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	Scheduled	No	
State & Federal Criminal background check	Scheduled	No	
Tribal Background check	Scheduled	No	

Salary: \$19.50/\$20.86 Placement: L2/S0; L2/S4 Contract Days: 187 Days

Prepared by: Bev Sinclair Date 08/06/25 Approved by: _____ Date: _____