

Devine FCCLA Handbook Devine High School



2024-2025

Devine FCCLA

Devine High School □ Family & Consumer Science Dept.

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Dear Members!

Welcome to Devine FCCLA (*Family, Career and Community Leaders of America*) a Co-Curricular student led organization through the Family and Consumer Science Department.

About FCCLA:

(FCCLA) is a dynamic and effective national student organization with over 199,000 members nationwide that helps students become leaders and address important personal, family, work, and societal issues through Family and Consumer Sciences education. There are over 24,000 members in Texas!

FCCLA: The Ultimate Leadership Experience is unique among youth organizations because its programs are planned and run by members, and it's the only career and technical in-school student organization with a *central focus on careers that support families*. Participation in national FCCLA programs, competitive events and chapter activities helps members become strong leaders in their families, careers, and communities.

Member Involvement:

Students can be as active as they choose. They can participate in leadership, community service and activities at the local, region, state or national level.

All Membership dues include Local, State and National Dues + Club T-shirt **\$35**

Local Involvement:	Region, State & National Involvement:
<p>Leadership: run for local office or committee chair.</p> <ul style="list-style-type: none">● Volunteer to bring snacks to meetings. Participate as a San Antonio Stock Show Tour Guide● Volunteer at the National Night Out FCCLA Booth● Participate in the Club float at the Devine Cactus festival <p>Community Service: participate by donating time or items in local projects throughout the year.</p>	<p>Power of One National Programs Community Service Projects Scholarships Spotlight on Projects STAR Events Conferences</p> <p>Information can be found on the fcclainc.org website or in your student portal membership sign in.</p>

DEVINE FCCLA Chapter Bylaws:

I) Name and Purposes

A) Name The name of this chapter of Family, Career and Community Leaders of America, Inc. shall be Devine FCCLA.

B) *Mission Statement:*

The mission of FCCLA is to promote personal growth and leadership development through family and consumer sciences education. Focusing on the multiple roles of family member, wage earner, and community leaders, members develop skills for life through: character development; creative and critical thinking; interpersonal communication; practical knowledge; and career preparation.

C) *Purpose:* The 8 purposes of the organization shall reflect national standards as follows:

1. To provide opportunities for personal development and preparation for adult life.
2. To strengthen the function of the family as a basic unit of society.
3. To encourage democracy through cooperative action in the home and community.
4. To encourage individual and group involvement in helping achieve global cooperation and harmony.
5. To promote greater understanding between youth and adults.
6. To provide opportunities for making decisions and assuming responsibilities.
7. To prepare for the multiple roles of men and women in today's society.
8. To promote family and consumer sciences and related occupations.

II) Membership

A) Active membership:

Students currently, previously, or plan on being enrolled in family and consumer sciences classes in grades 6-12 shall be eligible for membership in the organized chapter within the school. Members will retain active membership during the time they are enrolled in school through grade 12 as long as their dues are paid each year. Active members shall be eligible to hold office, make motions, and vote on chapter issues.

B) Membership dues are \$35 and due by September 30th of each school year. Members who join later in the school year during 1st semester will pay \$22 and be affiliated for the current school year. Members who join during 2nd semester, will pay membership dues for the following school year.

C) Participation:

Members are encouraged to follow the detailed sequence; however, it is not required.

1. Step One for new members to attend Fall Leadership meeting
2. Participate in Power of One, National Programs and local projects
3. STAR Events or Spotlight on Projects for current or new members to attend Region, State, and National Leadership Conference if qualified.

D) Competitions: Spotlight on Projects and STAR Events

Members must fill out an application form and present their project for tryouts. If selected members are required to meet project deadlines and are subject to dismissal and competition fees as outlined in the competition agreement between the chapter, member and parents.

III) Meetings

- A) Chapter meetings shall be held the 1st Wednesday of each month during lunch.
- B) Chapter Officer Meetings will be held a week prior to member meetings at lunch.
- C) Special meetings shall be called by the President if necessary to conduct chapter business.

IV) Officers

A) Officers & Elections

Candidates will follow Region guidelines to run for office. Students must fill out an application, sign up for tryouts, perform a one-minute speech, answer an FCCLA Fact question and Thought Question. Senior officers are allowed to watch tryouts and have inputs on elections.

B) Duties and Requirements can be found in Amendment VII: B

C) Region and State Officers

Chapter Officers are eligible to run for Region and State Office positions.

D) Vacancies

In the event that a vacancy occurs in a chapter office, the next candidate in order of votes automatically becomes the officer for the remainder of the year. When this plan is not possible, a new officer shall be elected by the chapter.

V) Committees

A) Committees

1. Community Service Committee and/or Leadership and Programs Committee

B) Responsibilities: Members of each committee are supervised under a local officer. They will meet and plan special events for our local chapter and community. Findings will be presented at Chapter Officer Meetings and must be approved.

VI) Finances

A) Budget

The FCCLA fiscal year shall correspond to the Waukee Community Schools fiscal year, July 1 to June 30 each year. The yearly budget will be determined by the chapter officers and will reflect local, Region, State, and National projects and community service expenses. The budget must be balanced according to incoming revenues.

B) Dues: Chapter, State, National Total \$35

Chapter Dues

The chapter officers shall determine the local membership dues subject to approval by the members of the chapter. They shall be in addition to the National and State dues. They shall be due by September 30th of each school year.

Chapter Dues

\$18 and include a Chapter shirt.

Dues paid after September 30th will be \$5 and not include a chapter shirt.

State Dues

The State dues are determined by the State organization. State dues are \$8.

National Dues

The National dues are determined by the National organization. National dues are \$9.

C) Fundraisers

The Chapter is allowed to host two fundraisers per year and one special national fundraiser if needed per year. The chapter can host unlimited donation drives.

D) Conference Expenses

Region and State Conference: Fees and rooms will be paid by the Schools FCCLA Budget. Generally, there is no allotted meal money for students unless members choose to take funds out of their activity fund. Depending on the budget and participants, students may be required to pay some fees.

National Conference: If funds remain in the allotted FCCLA School Budget fees will be paid. Members are responsible for all other expenses including room, travel and meals. The chapter may vote to decide to fund national competitors. Generally, Region and State Officers are not allowed to go unless Devine FCCLA has a competitor. However eligible officers may be responsible for the cost of their trip if enough funds are not available.

VII) Amendments

- A) All members are subject to the expectations and discipline outlined in the **Devine ISD: Extracurricular Activity Handbook**.
- B) All chapter officers are required to uphold standards found in **Officer Requirements**.
- C) An amendment may be adopted at any regular meeting by a two-thirds vote of the active members present at a chapter meeting with an approval signature from the President, providing it is not in conflict with the state constitution or that of the National FCCLA organization. Amendments are adopted immediately unless otherwise noted. Chapter members may propose the amendment to the chapter President two weeks before the monthly chapter meeting.

VIII) Parliamentary Authority The rules found in Robert's Rule of Order Newly Revised will govern the business meetings of the chapter where appropriate

Amendment VII: A:

See the Devine Extracurricular Handbook

Amendment VII: B

Devine FCCLA Officer Requirements

1. Attend Officer planning date to be determined - the 1st 2 weeks of school to put up FCCLA bulletin boards, posters, plan 1st social, etc.
2. Must be passing all subjects with a minimum of an 80.
3. Must have good regular attendance in school and at all meetings.
4. Need to try and schedule a Family & Consumer Sciences class during the school year.
5. You must be able to attend all local meetings and participate in FCCLA Projects. (**If more than two meetings are missed without prior approval, you will be asked to resign your office & will not be allowed to run the following year*).
6. Must Try out for a STAR EVENT, Spotlight on Project, or Complete a National Project.
7. Must participate in FCCLA activities and fundraisers.
8. If you are placed in ISS for any reason, you will be asked to resign your office & will not be allowed to run for an office in FCCLA. You may still be a member in the organization.
9. YOU are the billboard for our organization and Devine, ANY behavior that is negative or wrong is not permitted.
10. The Devine FCCLA officers will consist of the following offices;
 - President
 - VP of Programs
 - VP of Public Relations
 - VP of Peer Involvement
 - VP of Records

If any of the above requirements are violated, the officer will be asked to relinquish his or her position. The office will be dissolved or another officer will take the position or another election will be held to fill the position (depending upon the local elected officer’s decision). Probation may or may not be an option.

Date

Student Name

Office Held for 2024-2025 school year

2022-2023 FCCLA Officer Local Duties

President: Makayla Brieten

- Preside over Meetings
- Develop Meeting agendas with advisor approval and checking with officers to make sure everything is squared away.
- Check the date of projects and programs in consideration to the school calendar
- Mentor to Committees
- Meet with Officers, Committee chairs to discuss and plan projects, programs and fundraising as needed :)
- Be sure projects/programs/social media and bulletin board changes are updated in timely manner

VP Programs: Cynthia Maldonado

- Preside over Meetings in absence of President
- Keep Meetings on Schedule * Will be given an outline :)
- Organize planning and activities for monthly community service activities
 - ◆ Bring in guest speakers for various fundraisers/donations or programs
- Serve as a chairperson for all National Projects
- Be sure projects/programs/social media and bulletin board changes are updated in timely manner

VP Public Relations: Barbara Merlo

- Work directly with VP Programs
- Publicize Chapter Meetings, Projects, Events, Members, etc. Via *Social Media and *Bulletin Board
 - ◆ Vote to decide which platforms to use and we will create one email and password to use :)
 - ◆ Be sure to highlight everyone and not just select few
- In Charge of news releases and articles for: News Across Texas, Devine Newspaper, and Journalism
 - ◆ Deadline for Devine News is Monday at 5pm
 - ◆ Peer Involvement and Community Chairs are required to write and provide you with activities and you will edit and publish :)

VP Peer Involvement: Kourtnei Geyer

- Organize planning and activities for monthly/bimonthly membership mingles (can be purchased)
- Work with Community Chair
 - ◆ Report activities to Social Media to be shared
- Serve as a chairperson for Power Of One
- Get students involved. Not just a game at the meeting. Hold FCCLA knowledge facts, Creed Speaking Contests. Local Contests for our Chapter!

VP Records: Hilary Barnett

- In charge of membership records and sign in sheets for: meeting attendance, participated in projects, programs and fundraising. Advise and help other offices as needed
- Attend all Student Council Meetings and report Student Council decisions at meetings
 - ◆ Inform Student Council of upcoming FCCLA Events and Projects
- Give records of finances