



**Winfield School District 34
Minutes of Regular Board of Education Meeting**

Thursday, August 22, 2024 6:00 PM
Winfield School Central Cafeteria, 0S150 Park St, Winfield, IL 60190

I. CALL TO ORDER

Discussion: 6:00 pm

II. ROLL CALL

Discussion: Board of Education Members in Attendance: Lynn Kammes, Heather Armstrong, Dave Hempe, Dan Krasinski, Matt Tibble (left at 6:52 pm)

Absent: Alisa Wolfe, Manuel Figueroa

Also, Present: Matt Rich, Superintendent; Amy Watson, Administrative Assistant; Dave Baum, Tech Support

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA - ADDITIONS OR CHANGES TO THE AGENDA

Action(s): I move to approve the amended agenda as presented. A roll call vote was taken. This motion, made by Matt Tibble and seconded by Heather Armstrong, **Passed.**

Voting Detail: Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Matt Tibble: **Yea**

Manuel Figueroa: Absent, Alisa Wolfe: Absent

V. PUBLIC COMMENT:

Discussion: No public Comments

VI. ADJOURN TO CLOSED SESSION – Reason 12. *Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).*

Action(s): At 6:01 pm the meeting adjourned from open session to closed session. A roll call vote was taken. This motion, made by Matt Tibble and seconded by Heather Armstrong, **Passed.**

Voting Detail: Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Matt Tibble: **Yea**

Manuel Figueroa: Absent, Alisa Wolfe: Absent

VII. ADJOURN CLOSED SESSION TO REGULAR SESSION

Action(s): At 6:52 pm the meeting adjourned from closed session to regular session. A roll call vote was taken. This motion, made by Matt Tibble and seconded by Heather Armstrong, **Passed.**

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Matt Tibble: **Yea**, Alisa Wolfe: Absent

VIII. Regular Board Meeting Went to Recess

Discussion: 6:52 pm

IX. Regular Board Meeting Returned From Recess

Action(s): At 7:11 pm the meeting adjourned from Recess to regular session. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Manuel Figueroa, **Passed.**

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn

Kammes: **Yea**, Dan Krasinski: **Yea**
Matt Tibble: **Absent**, Alisa Wolfe: **Absent**

X. **PUBLIC PRESENTATION / DISCUSSION**

A. **Recognition of Certified Staff Earning Tenure**

Amanda Maletich, Andrea Schmittgens and Brianne Willix

B. **Updated Attendance Procedure**

Presenter: Scott Meech

Discussion: *Weekly reports will be sent to the principal for attendance and tardies. We have streamlined how kids enter the building. There will be regular intervals that will trigger emails, phone calls, and meetings. A student with 18 absences qualifies as a chronic absentee per the school code.*

C. **7:180 Bullying Policy Annual Update**

Presenter: Scott Meech

Discussion: *All incidents will be recorded in TeacherEase and to the State. The first parent notification will be sent within 24 hours.*

D. **Strategic Plan Update**

Presenter: Matt Rich

Discussion: *We have achieved 3% increase in our students meeting their growth targets in NWEA MAP reading scores and 17% increase in our students meeting their growth targets in NWEA MAP math since last year. We are in the process of reviewing middle school SLO's. The Board would like to see the growth slides for reading and math from the previous year in this report for next year. This year we will have collaborative team meetings that look at different data each week.*

E. **TIF 2**

Discussion:

Last week the Village's expert gave their deposition. All expert depositions are now done. In June the Village made an offer to the District and the District had questions which they submitted to the Village. The Village has replied to these questions and corrected some errors they discovered in their proposal. The next court update is set for August 26th.

F. **Mandated Training for Reporting Abused and Neglected Children**

Presenter: Matt Rich

Discussion:

Board members and all staff members are mandated reporters. Annually all groups are trained in reporting. The District always errors on the side of reporting to DCFS. We encourage anyone making a report to work with our school's social worker (Mrs. Dave') and Psychologist (Mrs. Peters).

XI. **APPROVAL OF MINUTES**

Action(s): I move to approve the minutes as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Lynn Kammes, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**,
Matt Tibble: **Absent**, Alisa Wolfe: **Absent**

A. **June 20, 2024 Board of Education Meeting Minutes and Closed Minutes**

B. **August 1, 2024, Board of Education Meeting Minutes and Closed Minutes**

XII. **CONSENT AGENDA (Routine matters that do not require discussion)**

Action(s): I move to approve the Consent Agenda action items A and B (read every listed item) as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Lynn Kammes, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**
Matt Tibble: **Absent**, Alisa Wolfe: **Absent**

A. **Approval of Finance Reports**

1. **Bill List - Payable List and List of Other Payments**

2. **Treasurer/Fund Balance/Bank Reconciliation Report**

B. **Other Approvals**

XIII. **COMMUNICATION TO THE BOARD**

A. **Superintendent's Report**

Discussion: Board will get a table for Good Old Days

1. **Legislative Update**

Discussion: None

2. **Facility Updates**

Discussion: A huge thank you to Eduardo Guerrero, Leticia Guerrero, Ailyn Guerrero, Karina Fernandez, and Antoine Blake for all of their amazing work getting our buildings ready for school. Each summer we do a deep clean of all of our rooms and this team was incredibly flexible, moving their schedule around constantly to support staff in being able to prepare their rooms within their summer vacation schedule. In the beginning of August, we approved the purchase of the pump to the sewer line near the kitchens. This should arrive near the end of September. In the meantime, we are periodically having a company come and pump out/clean the drain pit. We are actively monitoring this so that we do not have any overflow. Tonight we are presenting bid documents to replace the 3 exterior stormwater pumps for Winfield Central. The timeline allows for us to have a Bid Opening on September 9th and to be able to potentially approve a vendor at our Board Retreat on the 19th. The majority of the boiler room ventilation and water heater replacements have been completed. We have some punch list items on the install as well as a concern from the Office of the State Fire Marshall regarding the lack of markings of ASME certification on the boilers. The bid documents and vendor specification sheet both required this. The subcontractor ordered it to specification. They are in the process of working with the manufacturer to determine if these water heaters were built to specification and not labeled correctly or if they will need to swap them out. We will keep the Board informed as we learn more. In the meantime, we have occupancy and can operate until it's resolved. We continue to work with Trane regarding the HVAC at Primary. On Wednesday they installed a new valve on the rooftop unit over the primary gym that they believe will reduce the humidity in the offices. We will be monitoring that situation.

School pictures - September 26th, 7:45 pm - 1 pm. We are hoping to have our board members take pictures with us.

We have begun our implementation of Google account monitoring with Gaggle. Information went out with last week's Parent Update and it will be discussed in classes as part of our Digital Citizenship conversations. **Good Old Days Table** - We will purchase a table for the Thursday Night Scholarship Dinner at \$350 for a table of 10.

3. **WEF Update**

Discussion: Friday 5:30–7:30 Ice Cream Social and Betterment Bash.

B. **Principal's Report**

Discussion: Next board meeting we will share how students will be helping create the morning announcements. Jen Gendel ran an IEP Boot Camp this summer that shared the processes and procedures for IEP and learning the Embrace system.

C. **Finance Report from Director of Business Services**

XIV. **OLD BUSINESS**

A. **Approval and Adoption of 2024–2025 Budget**

Action(s): I move to approve the adoption of the 2024-2025 Budget as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Dave Hempe, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**

Matt Tibble: Absent, Alisa Wolfe: Absent

B. Approve Second Reading/Adoption of Policies

Action(s): I move to approve the Second Reading/Adoption of Policies as Presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Lynn Kammes, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempt: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**,

Matt Tibble: Absent, Alisa Wolfe: Absent

1. Draft Update Policies:

4:70 Resource Conservation

5:130 Responsibilities Concerning Internal Information

5:200 Terms and Conditions of Employment and Dismissal

6:140 Education of Homeless Children

2. Review and Monitoring:

2:70 Vacancies on the Board of Education - Filling Vacancies

2:125 Board Member Compensation; Expenses

2:160 Board Attorney

4:15 Identity Protection

4:80 Accounting and Audits

5:180 Temporary Illness or Temporary Incapacity

5:290 Employment Termination and Suspensions

5:310 Compensatory Time-Off

6:110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program

6:150 Home and Hospital Instruction

7:170 Vandalism

XV. NEW BUSINESS

A. Abre Proposal 2024

Action(s): I move to approve the purchase of data software for \$8,750 for set up & training costs and \$3,000 for annual services from Abre. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Lynn Kammes, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempt: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**

Matt Tibble: Absent, Alisa Wolfe: Absent

Discussion: *District 94 approved the purchase of Abre at their last board meeting. We are replacing Educlimber with Abre to track student achievement and development. This will help us partner with the high school to track data from preschool to grade 12. We will be able to monitor District 34 students while they are in District 94.*

B. Personnel

1. Approve Resignation of Allison Brown - Preschool Teacher

Action(s): I move to approve the resignation of Allison Brown as of June 25, 2024. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Manuel Figueroa, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempt: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**

Matt Tibble: Absent, Alisa Wolfe: Absent

2. Approve Employment of Aya Makki as a Preschool Teacher

Action(s): I move to approve the employment of Aya Makki as a Preschool Teacher at the annual rate of \$49,720 as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Dave Hempt, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempt: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**

Matt Tibble: Absent, Alisa Wolfe: Absent

3. **Approve Employment of Anthony Giuliano as a part-time paraprofessional**
Action(s): I move to approve the employment of Anthony Giuliano as a Paraprofessional at the rate of \$15 per hour as presented and roll call vote was taken. This motion, made by Heather Armstrong and seconded by Dave Hempe, **Passed**.
Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**
Matt Tibble: Absent, Alisa Wolfe: Absent

4. **Other Potential Employments**

- a. **Approve the Employment of Travis Hobbs as a Coed Soccer Coach**
Action(s): I move to approve the employment of Travis Hobbs as a Coed Soccer Coach at a stipend rate of \$2220 for the season as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Dave Hempe, **Passed**.
Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**
Matt Tibble: Absent, Alisa Wolfe: Absent

C. **Approve the Revised Board of Education Calendar**

- Action(s):** I move to approve the revised 2024-25 Board of Education Calendar as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Lynn Kammes, **Passed**.
Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**
Matt Tibble: Absent, Alisa Wolfe: Absent

D. **Approval of Bid Documents for Replacement of Storm Water Pumps**

- Action(s):** I move to go to bid for three stormwater pump replacements. A voice vote was taken. This motion, made by Heather Armstrong and seconded by Dave Hempe, **Passed**.
Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**
Matt Tibble: Absent, Alisa Wolfe: Absent

E. **Approve First Reading of Policies**

- Action(s):** I move to approve the First Reading of Policies as Presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Lynn Kammes, **Passed**.
Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**
Matt Tibble: Absent, Alisa Wolfe: Absent

1. **Draft Update Policies:**
2:260 Uniform Grievance Procedures
5:100 Staff Development Program
7:20 Harassment of Students Prohibited
7:185 Teen Dating Violence Prohibited

2. **Draft Policies Update - Rewritten**
2:265 Title IX Grievance Procedure

F. **Board Procedures and Exhibit Updates**

For information only, no Board approval needed.

1. **Administrative Procedures and Exhibits from June 2024 Press Update 115**
2. **Administrative Procedures and Exhibits from August 2024 Press Update 116**
3. **3:70-AP Administrative Procedure - Succession Plan**
4. **Updating Nondiscrimination Coordinator and Complaint Manager Information**
2:260, Uniform Grievance Procedure
2:265, Title IX Sexual Harassment Grievance Procedure
5:10, Equal Employment Opportunity and Minority Recruitment
5:20, Workplace Harassment Prohibited

7:20, Harassment of Students Prohibited

7:180, Prevention of and Response to Bullying, Intimidation, and Harassment

G. Freedom of Information Act Requests

1. David J. Freeman - Robbins-Schwartz
2. Sheri Reid - Smart Procure
3. Vance V. - Creative Energy

XVI. Items for Future Agendas

Discussion: None

XVII. ADJOURN TO CLOSED SESSION – Reason 12. *Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11). (ROLL CALL VOTE)*

Action(s): At 8:46 pm the meeting adjourned open session to go to closed session. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Dave Hempe, **Passed.**

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**
Matt Tibble: Absent, Alisa Wolfe: Absent

XVIII. ADJOURN CLOSED SESSION TO REGULAR SESSION

Action(s): At 9:21 pm the meeting adjourned from closed session to open session. A roll call vote was taken. This motion, made by Matt Tibble and seconded by Heather Armstrong, **Passed.**

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Matt Tibble: **Yea**
Alisa Wolfe: Absent

XIX. ACTION FROM CLOSED SESSION

A. None

XX. ADJOURNMENT

Action(s): At 9:22 pm The Board of Education meeting was adjourned. A Roll call vote was taken. This motion, made by Matt Tibble and seconded by Heather Armstrong, **Passed.**

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Matt Tibble: **Yea**
Alisa Wolfe: Absent

Regular Board of Education Meetings:

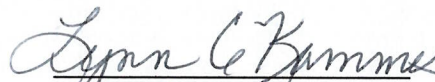
***Unless otherwise noted, all Board of Education Meetings are on Thursdays and begin at 7:00 PM. They are located in the Winfield Central School Cafeteria.**

Regular Thursday, August 22, 2024

Approved:



Dan Krasinski, President
Board of Education



Lynn Kammes, Secretary
Board of Education