



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, January 8, 2024, at 7:00 p.m. at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

The meeting was called to order at 7:02 p.m. by President Cabeen.

Board members present: Molly Ansari, Policy Committee Chair Stephanie Bellino, President Larry Cabeen, Dan Choi, Vice President/Finance Committee Chair Jackie Forbes, Willard Hooks, Paul Radlinski. Late: None. Absent: None.

The President welcomed everyone and Willard Hooks led the Pledge of Allegiance.

District staff present: Tom Rogers, Principal Geneva High School; Mike Wilkes, Director for Technology; Josie Morrisroe, Assistant Director Business Services; Todd Latham, Assistant Superintendent Business Services; Adam Law, Assistant Superintendent for Personnel Services; Shonette Sims, Assistant Superintendent Learning & Teaching; Dr. Andy Barrett, Superintendent.

Others present: Brenda Schory, John Conklin, Samantha Conklin, Claire Conklin, Amelia Murphy, Glenn & Juliette Murphy, Stephanie Dorn.

2. APPROVAL OF MINUTES (Policy 2:220)

1. Regular Session, December 11, 2023
2. Executive Minutes, December 11, 2023

Motion by Choi second by Forbes, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

1. Tradition of Excellence: GHS Students (Policy 6:330)
Girls Swimming

IHSA Girls State Swimmers

Amelia Murphy
Claire Conklin

2. FY2023 Annual Financial Report & Annual Comprehensive Financial Report - Scott Duenser of Wipfli, LLC (Policy 2:20, 4:80)

Scott Duenser from Wipfli, LLC presented the Annual Financial Report (AFR) and the Annual Comprehensive Financial Report (ACFR) stating that the AFR is the minimum a district is required to

complete. This year the district received a score of 3.9 out of 4.0. The long-term debt was the only category that the district received less than a score of 4.0 with a score of 3.0. We are still working on one item and that is the uniform guidance or final audit, which is how you spend your grant funds. In this audit we would report any inappropriate spending, but it does not look like you have any to report. The ACFR will give you an idea of how things work. Some areas you might want to take a closer look at are the financial statements, statement of activities, fund financial statements, long-term debt, liabilities, and net position. The ACFR will be submitted to the Illinois Association of School Business Officials (IASBO) once it is approved for the reward.

Board comments, questions, concerns: Is the long-term debt the only area we did not score a 4? (Yes.) Where is a better place to be? (I would have to look at the AFR to calculate that. You are around 57% right now.) Is the short version that we know we have bond debt that we are paying off incrementally over time? (Yes, and it is not bad to have debt.) Some of our long-term debt we cannot pay off early. Your debt is much less now than it was ten years ago. Can you tell us that for which the bond proceeds were used? (They were general obligation bonds, so they were mostly used during our construction period.) So, schools? (Yes, school construction.) Was building schools the biggest expense? (I would have to go back and look.) Thank you to Scott, Todd, and Josie for their hard work on this.

3. 2024-25 Preliminary Technology Capital Plan (Policy 4:10) – Mike Wilkes

Mike Wilkes presented the 2024-25 Draft Technology Capital Plan to the Board. The Education Fund projects are the 1:1 program, projector replacements, specialized/general use desktops, interactive technology updates, and school-identified capital improvements. The O&M Fund projects are the wireless network support, structured cabling, UPS refresh, and wireless network access switches. As we look at 2024-2029 there is future planning on infrastructure taking place. The Education Fund projects are estimated to cost \$970,000 and the O&M Fund projects are estimated to cost \$525,000 with estimated offsets of \$500,000. Potential offsets are E-Rate, grants, and student fees. The estimated net Capital Plan is \$950,000. Currently in progress is evaluation of content filter for students, considerations for student devices, technology asset disposal, future of interactive technology and Genometrics 2024 survey.

Board comments, questions, concerns: Under the Education Fund projects you mentioned the K-2 interactive technology. What is the name of that technology? (Currently, we are using a combination of a smart board and mimeo technology.) As fast as technology changes, do you worry that something new and better might come along? (Yes.) I do not see anything in your plan for teachers who go through burnout from using their voice so much. (We have not had anything like this come up but would like to learn more and are concerned about teacher burnout.) Is what you are looking for is technology to help teachers with voice? (Yes, because when you have noises in the classroom it causes a teacher to have to speak louder.) So, you are saying something for amplification? (Yes.) What are we spending this year? (\$1.1 million before the offsets.) And what about next year? (It will be about \$300,000 less.) Is this the final draft? (Yes.) In reading the Wipfli audit report, there was something about cyber security. What do we have on that? (We do have multiple layers, but I cannot say too much.)

4. PUBLIC COMMENTS

(PRESS Policy 2:230) Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

5. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

Jackie Forbes reported that the 104th General Assembly is convening on Wednesday.

6. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent shared that the Strategic Planning process is going well. We have had all our focus groups and forums started today. The survey is open, but we will not see any data until it closes

on January 15. In regard to, the weather, much thought and care goes into making this decision. We are consulting regularly about this and have a variety of options.

7. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

1. Policy Updates: Second Reading (Policy 2:240)
 1. Policy 2:20, Powers and Duties of the Board of Education; Indemnification – **Updated**
 2. Policy 2:120, Board Member Development – **Updated**
 3. Policy 2:150, Standing Board Committees – **Updated**
 4. Policy 2:200, Types of Board of Education Meetings – **Updated**
 5. Policy 2:220, Board of Education Meeting Procedure – **Updated**
 6. Policy 2:220-E2 Exhibit, Motion to Adjourn to Closed Meeting – **Updated**
 7. Policy 2:220-E6 Exhibit, Log of Closed Meeting Minutes – **Updated**
 8. Policy 4:10, Fiscal and Business Management – **Updated**
 9. Policy 4:30, Revenue and Investments – **Updated**
 10. Policy 4:60, Purchases and Contracts – **Updated**
 11. Policy 4:130, Free and Reduced-Priced Food Services – **Updated**
 12. Policy 4:130-E Exhibit – Free and Reduced-Price Food Services; Meal Charge Notifications – **Updated**
 13. Policy 4:160, Environmental Quality of Buildings and Grounds – **Updated**
 14. Policy 5:30, Hiring Process and Criteria – **Updated**
 15. Policy 5:190, Teacher Qualifications – **Updated**
 16. Policy 5:200, Terms and Conditions of Employment and Dismissal – **Updated**
 17. Policy 5:210, Resignations – **Updated**
 18. Policy 5:220, Substitute Teachers – **Updated**
 19. Policy 5:250, Leaves of Absence – **Updated**
 20. Policy 5:330, Sick Days, Vacation, Holidays, and Leaves – **Updated**
 21. Policy 6:15, School Accountability – **Updated**
 22. Policy 6:30, Organization of Instruction – **Updated**
 23. Policy 6:50, School Wellness – **Updated**
 24. Policy 6:60, Curriculum Content – **Updated**
 25. Policy 6:230, Library Media Program – **Updated**
 26. Policy 7:60, Residence – **Updated**
 27. Policy 7:70, Attendance and Truancy – **Updated**
 28. Policy 7:160, Student Appearance – **Updated**
 29. Policy 7:190, Student Behavior – **Updated**
 30. Policy 7:270, Administering Medicines to Students – **Updated**
 31. Policy 7:285, Anaphylaxis Prevention, Response, and Management Program – **Updated**
 32. Policy 7:290, Suicide and Depression Awareness and Prevention – **Updated**
 33. Policy 8:30, Visitors to and Conduct on School Property – **Updated**

Motion by Bellino second by Forbes, to approve the above-listed policies as presented, items 6.1.1-6.1.33. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

2. Out-of-Country Trip Request – Europe

Motion by Bellino second by Forbes, to approve the above-listed trip request, item 6.2. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

3. Board Action on FY2023 Annual Financial Report & Annual Comprehensive Financial Report (Policy 2:20, 4:80)

Motion by Forbes second by Bellino, to accept the FY23 AFR & ACFR for the year ending June 30, 2023, item 6.3. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

4. Board Action on Preliminary 2024-25 Technology Capital Plan (Policy 4:10)

Motion by Radlinski second by Choi, to approve the above-listed Capital Plan, item 6.4. On roll call, Ayes, six (6), Ansari, Bellino, Cabeen, Choi, Forbes, Radlinski. Nays, none (0). Absent, none (0). Abstained, one (1), Hooks.

8. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

9. INFORMATION

1. FOIA Requests (Policy 2:250)
2. Out-of-State Trip Request

10. CONSENT AGENDA

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

Motion by Bellino second by Forbes, to approve the above-listed, item 10.1. On roll call, Ayes, six (6), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks. Nays, none (0). Absent, none (0). Abstained, one (1), Radlinski.

2. 2023-24 Board Meeting Calendar - Updated
3. Gifts, Grants, Bequests: \$2,000, The Humke Group, Inc., for the GHS Robotics Club (Policy 8:80)
4. Request for Qualifications – Eriksson Engineering Associates, LTD

Motion by Choi second by Bellino, to approve the above-listed, items 10.2-10.4. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Board members wished everyone a happy new year! They also expressed their sympathies to the family and community that lost a child. If you need support, please make sure you are reaching out to one another. The Class Size Committee has a meeting at the end of the month. This committee is a combination of teachers, a board member, and administrators. We are working together to find reasonable and sustainable solutions to have the best class sizes as possible. A shout out to the Transportation Department for inviting board members to their holiday luncheon. There are some amazing cooks. Thank you to everyone who has been working while our students enjoyed some time off.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO APPOINTMENT, EMPLOYMENT, COMPENSATION, OR DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR SPECIFIC VOLUNTEERS OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE THAT IS SUBJECT TO THE LOCAL GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND MUST BE OPEN TO THE PUBLIC [5 ILCS 120/2(c)(1)]; STUDENT DISCIPLINARY CASES [5 ILCS 120/2(c)(9)]. [5 ILCS 120/2(c)(11)]

At 8:09 p.m., motion by Choi, second by Hooks, to go into executive session to consider matters pertaining to appointment, employment, compensation, or discipline, performance, or dismissal of specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer public body or against legal counsel for the public body to determine validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the local government Wage

Increase Transparency Act may not be closed and must be open to the public body; student disciplinary cases; student disciplinary cases.

At 10:19 p.m., the Board returned to open session.

14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

1. Student Discipline – Student A

Motion by Choi second by Cabeen, that, based upon and after the Board's consideration of the evidence and testimony of the expulsion hearing held, on January 8, 2024, the Board of Education finds that Student A has committed acts of gross misconduct as described by the District's Administration, in violation of Board Policy 7:190, *Student Behavior*.

He further moved that the Board of Education expel the student from Geneva CUSD 304, for the remainder of the 2023-2024 and the first semester of the 2024-2025 school year, but that the expulsion be held in abeyance and the student be administratively transferred to an alternative school, or another alternative school as determined by the District's Administration, pursuant to Article 13A of the Illinois School Code.

He further moved that the expulsion be held in abeyance, contingent upon the student's full participation, during the remainder of the expulsion period, in the alternative school program. He moved that, should the student fail to fully participate in the alternative school program and/or the alternative school refers the student back to the district, the student shall be immediately expelled from the district, for the remainder of the District Administration's recommended expulsion duration, without further action of the Board.

He further moved that the Superintendent (or Superintendent's designee) issue the Board's written decision on the student's expulsion, consistent with the Board's discussions in closed session.

On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski.
Nays, none (0). Absent, none (0), none. Abstained, none (0).

15. ADJOURNMENT

At 10:21 p.m., motion by Radlinski second by Forbes and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING
SECRETARY