

Date: February 26, 2024

To: Pana CUSD #8 Board of Education

From: Mr. Jason J. Bauer, Superintendent

Subject: **Superintendent's Report and Board Actions for February 26, 2024  
Regular Board Meeting.**

### **BOARD AGENDA NOTES**

- 2 Consent Agenda Items** – Please contact me or Bridgett Heinrich prior to the meeting if you have any questions with any of these items. There are no FOIA requests at this time.
- A. Reading/Approval of Special Minutes
  - B. Approval of Bills and Payroll
  - C. Treasurer's Report
  - D. FOIA Request(s) (if applicable)

**Action:** Motion to approve the Consent Agenda inclusive of payables totaling \$1,613,924.01 and payroll totaling \$817,340.86 for a total payables and payroll of \$2,431,264.87.

### **3 Visitor, Teacher & Support Staff Considerations**

- At this time, there have been no requests to address the board.

### **4 Committee Reports**

A. Facilities – James, Jeff, and I will provide a brief report from the February 21, 2024 meeting. Next Meeting: TBD

**2. Consideration to Approve Tingley Roofing for the High School Roof Project** – Jeff was able to secure a couple of additional estimates for the needed high school roof project. The new estimate with the materials being purchased from The Inter-local Purchasing System (TIPS) and the work being done by John Tingley (Tingley Roofing – Paris, Illinois) is \$1,197,781.19, which is a \$307,218.81 savings from the previous quote.

**Action:** Motion to approve Tingley Roofing and the purchase of Duro-Last from TIPS in the amount of \$1,197,781.19 for the high school roof project.

B. Finance – Did not meet this month. Next Meeting: April 12, 2024 at 6:30 a.m. at the Unit Office.

C. Curriculum – Did not meet this month. Next Meeting: TBD

D. Policy – Did not meet this month. Next Meeting: TBD.

E. Pana Education Foundation. Mark and I will provide a brief report from the February 21<sup>st</sup> meeting. Next Meeting: Wednesday, March 20, 2024 at 7:00 a.m.

F. Technology – Did not meet this month. Next Meeting – TBD

G. Strategic Plan – Did not meet this month. Next Meeting: TBD

H. I.D.E.A.S. – Did not meet this month. Next Meeting: TBD

## 5 Administrative Reports

A. **Principals** – The building principals will be in attendance to provide information in their respective reports. Note: Adam Metzger will not be in attendance. He will be attending an SCC Conference meeting.

B. **Building and Transportation** – Jeff Stauder will provide an overview of his report.

2. **Consideration to Approve Chrismont Transportation** – The number of students attending Chrismont has been steadily increasing. There is a need to secure additional transportation to Nokomis. Chrismont has said that they are willing to provide this additional transportation for \$500 per day. This includes them supplying their own vehicle, the driver, and a bus aide.

**Action:** Motion to approve the Chrismont Transportation agreement in the amount of \$500 per day.

C. **Curriculum and Instruction** – Mr. Donahue will be present to provide his report.

### D. Superintendent's Report/Board Action

#### 1. Personnel Recommendations.

**Action:** Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session.**

2. **Seniority Lists** – We have worked with the PEA and ESP to ensure that our seniority lists are accurate. I recommend the approval of the seniority lists for both unions.

**Action:** Motion to approve the PEA and ESP 2023-2024 Seniority Lists.

- 3. Approve Intergovernmental Agreement with ROE #3 for Regional Safe Programs and Alternative High Schools** – In order to utilize the programs that are available with the ROE we need a motion to approve the intergovernmental agreement. We are not required to use these programs, but if there is a need we are at least afforded the option. I recommend the approval of this agreement.

**Action:** Motion to approve the intergovernmental agreement with ROE #3 for Regional Safe programs and alternative high schools.

- 4. High School Graduation** – Mr. McDonald has informed us that high school graduation announcements and plans have been made to hold graduation at Pana High School on Friday, May 10 at 7:00 p.m. at Brummett Field weather permitting.

**Action:** Consideration and approval of the location, date, and time for Pana High School Graduation. (May 10, 2024 at 7:00 p.m. at Brummett Field)

- 5. Senior Class Trip** – The itinerary for the Senior Class trip is attached in you packet. They are scheduled for a 1-day trip to St. Louis, MO to visit various sites.

**Action:** Motion to approve the Senior Class day trip to St. Louis, Missouri.

- 6. Consideration to Review and Approve Engagement Letter from LMHN Regarding the FY 24 Audit** – This is the formal engagement letter that will need to be returned to LMHN in order for us to utilize them to conduct the FY 24 audit. They will be able to start the audit process in July and complete it by the October 15<sup>th</sup> deadline.

**Action:** Motion to approve the engagement letter from LMHN for the FY 24 school audit.

- 7. NPT Special Education Report** – The agenda for the February 20<sup>th</sup> meeting is attached along with the minutes from the January 16<sup>th</sup> meeting.

**Action:** Information Only

## **6 Executive Session (Optional)**

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, for the setting of a price for sale or lease of property owned by the District, and collective negotiating matters.
- B. Employment/Compensation / Resignation Recommendations
- C. Administrative Evaluations / Employment Recommendations

**Action:** Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, for the setting of a price for sale or lease of property owned by the District, and collective negotiating matters, as well as employment / compensation / resignation recommendations and administrative evaluation / employment recommendations.

**Action:** Motion to return from the executive session to the regular meeting.

**Action:** Motion to approve executive session minutes as read.

**Action:** Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes.

## **7 Communications**

- A. Alliance Legislative Report
- B. Capitol Watch
- C. Association of IL Rural and Small Schools (AIRSS)
- D. Other Board Correspondence

## **8 Board Member Considerations**

- A. Other

## **9 Adjournment**

**Action:** We will need a motion to adjourn the meeting.