

Date: May 15, 2023  
To: Pana CUSD #8 Board of Education  
From: Mr. Jason J. Bauer, Superintendent  
Subject: **Superintendent's Report and Board Actions for May 15, 2023 Regular Board Meeting.**

### **BOARD AGENDA NOTES**

- 2 New Board Member Oath of Office** – Vice President Beyers will lead the newly appointed board members in the recitation of the oath of office.
- 3 Consent Agenda Items** – Please contact me or Nicole Blodgett prior to the meeting if you have any questions with any of these items. There have been no FOIA Requests since our last meeting.
- A. Reading/Approval of Regular Minutes and Special Minutes
  - B. Approval of Bills and Payroll
  - C. Treasurer's Report
  - D. FOIA Request(s)

**Action:** Motion to approve the Consent Agenda inclusive of payables totaling \$2,025,936.55 and payroll totaling \$830,522.91 for a total payables and payroll of \$2,856,459.46.

- 4 Visitor, Teacher & Support Staff Considerations** – There have been no requests to come before the board.

### **5 Committee Reports**

- A. Facilities – Did not meet this month. Next Meeting – TBD.
- B. Finance – Did not meet this month. Next Meeting – TBD.
- C. Curriculum – Did not meet this month. Next Meeting: TBD.
- D. Policy – Update from the April 24, 2023 meeting. Next Meeting – TBD.

**Action:** Motion to approve the 1<sup>st</sup> Reading of the Press Service policy updates as presented at the policy committee meeting.

- E. Pana Education Foundation – Did not meet yet this month. Next Meeting – Wednesday, May 17, 2023 @ 7:00 a.m. at the Unit Office.
- F. Technology – Did not meet this month. Next Meeting – TBD.

G. Strategic Plan – Did not meet this month. Next Meeting: TBD.

H. I.D.E.A.S. – Did not meet this month. Next Meeting: TBD.

## 6 Administrative Reports

A. **Principals** – The building principals will be in attendance to provide information from their reports.

B. **Building and Transportation** – Jeff Stauder will provide an overview of his report.

C. **Curriculum and Instruction** – Mr. Donahue will provide an overview of his report.

D. **Superintendent’s Report/Board Action**

1. **Personnel Recommendations** – The personnel recommendations are listed in the report.

**Action:** Motion to approve the Superintendent’s personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session if one is needed.**

2. **PCH Sports Medicine Contract** – There have been no changes with our sports medicine contract with Pana Community Hospital from last year. We continue to be very happy with the level of service in how our athletes are cared for.

**Action:** Motion to approve the Pana Community Hospital Sports Medicine Contract with Pana High School for the 2023-2024 school year. Board Member James Moon will need to abstain due to his affiliation with the hospital.

3. **IL School District Treasurer Bond – Working Cash Bond – Alternate Revenue Bonds** - I recommend the purchase of the necessary Treasurer’s Bonds for Nicole Blodgett to be able to handle the working cash and alternate revenue bonds for a cost of \$5,911.

**Action:** Motion to approve the IL School Treasurer’s Bonds – Working Cash Bonds –Alternate Revenue Bonds for a cost of \$5,911.

4. **NPT Special Education Report** – I will provide a brief recap of the NPT Executive Board meeting from April 25<sup>th</sup>. The next Executive Board meeting will be held on Tuesday, May 23<sup>rd</sup> at 8:30 a.m. at the Lake Land building in Pana. The attachments include the Amended Budget Hearing and Executive Board Meeting agendas from August 25<sup>th</sup> and the minutes from the Executive Board Meeting on March 21<sup>st</sup>.

**Action:** Information only.

- 5. Presentation of FY 23 Tentative Amended Budget** – The primary reasons for amending the budget are to avoid any audit findings in which expenditures exceed 5% in any one fund and due to an increase in expenditures, primarily in Fund (10) Education, Fund (20) Operation and Maintenance (Building), Fund (60) Capital Projects, and Fund (90) Life Safety. I will take some time to explain where the adjustments have been made over the course of the fiscal year. I will review the recommended changes and ask that you approve the tentative amended budget so that it can be placed on public display for at least 30 days prior to the hearing. There could be some additional adjustments when the amended budget is presented in final form at our June board meeting. We are putting the amended budget on display in order to meet the 30 day display requirement. There will be an Amended Budget Hearing at 6:15 p.m. on Monday, June 26<sup>th</sup> at the Unit Office.

**Action:** Motion to approve the presentation of the tentative Amended FY 23 Budget and place on public display for 30 days.

- 6. Intergovernmental Agreement with Ramsey CUSD #204 – OKAW Transportation** – For the past eight years we have had an agreement in place to share transportation services with Ramsey to transport our students to the Okaw Area Vocational Center in Vandalia. I recommend that you approve the enclosed agreement for the 2023-2024 school year.

**Action:** Motion to approve the OKAW Intergovernmental Transport Agreement with Ramsey CUSD #204 for the 2023-2024 school year.

## **7 Executive Session (Optional)**

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, student concerns, the setting of a price for sale or lease of property owned by the District, and collective negotiating matters.

- B. Employment/Compensation Resignation Recommendations.

**Action:** Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, student concerns, the setting of a price for sale or lease of property owned by the District, and collective negotiating matters, as well as employment/compensation resignation recommendations.

**Action:** Motion to return from the executive session to the regular meeting.

**Action:** Motion to approve executive session minutes as read.

**Action:** Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes.

## 8 Communications

- A. AIRSS
- B. Alliance Legislative Report
- C. Capitol Watch
- D. Other Board Correspondence

## 9 Board Member Considerations

- A. Establish Regular Board Meeting Dates and Times – Based upon board interviews and previously discussed schedules, we will need a motion to approve the established regular board meeting dates and times for the remainder of the year. After gathering feedback from everyone, it appears that we will stick with the 3<sup>rd</sup> Monday of the month unless that day falls on a holiday or additional time is needed for budget display requirements.

**Action:** Motion to accept the regular board meeting dates & times schedule.

- B. Board Committee Assignments – I am including a copy of the committee assignments. Please be ready to discuss these at the meeting and to approve them. There are a few open assignments in the following areas: 1 spot on the Technology Committee, 1 spot on the IDEAS Committee, a spot open for the delegate to the State Convention, and a vacancy on each of the certified and ESP negotiating committees.

**Action:** Motion to approve the Board Committee Assignments as discussed and presented.

- C. Other

## 10 Adjournment

**Action:** We will need a motion to adjourn the meeting.