



MOLALLA HIGH SCHOOL • 357 FRANCES STREET • PO Box 309 • MOLALLA, OR 97038 • 503-829-2355

**EXTENDED FIELD TRIP REQUEST FORM - (Overnight Trip Request)**  
**MHS Athletics Overnight Travel Request and Parent Permission Form**

Name of Group Requesting:

Staff Member Responsible:

Activity Involved:

Date of Departure:

Date(s) of event:

Date of Return:

Proposed activities which require students to be away from home overnight should be restricted to special circumstances. Such requests require advance approval of the school administration, superintendent and Board and will be reviewed in accordance with procedures outlined in policy ICAB-AR.

**Please provide, in detail, answers to the following questions. Attach your answers and a copy of the trip itinerary to this form. (Or fill out this google form)**

1. Has a formal invitation to participate been extended? What is the basis of the invitation or opportunity to participate in the activity?
2. What are the anticipated additional educational benefits to be derived from participation?
3. What is the estimated total cost of the proposed activity? (Attach a proposed budget)
4. How will funding be accomplished? How much of the total cost will be borne by participants? How many fund-raising activities are planned?
5. List the ways which have been considered to raise funds to support the trip.
6. Does the proposed activity involve loss of school time? Is the activity planned during a period of time usually reserved for family activities?
7. What are the proposed arrangements for travel?
8. What are the proposed arrangements for lodging?
9. What are the proposed arrangements for supervision?
10. How recently has this student organization participated in a similar activity?
11. How are the parents going to be informed of the trip expectations and itinerary?
12. Has the district's liability been examined by the Chief Financial Officer?

Approved ☒ Deny ☐

Building Principal Signature

Date 10/14/25

Approved ☐ Deny ☐

Superintendent Signature

Date

Approved ☐ Deny ☐

Board Chair Signature

Date

1. We are qualified to attend. Our invitation is based on a qualifying video sent to Jamz National Cheerleading Competition. This video showcases our skill set and qualifying routine.
2. Our cheerleaders will benefit from the enhanced competition level, meeting athletes from all over the country with different backgrounds, get travel experience, and see the fruits of all the hard work they have done fundraising and athletically.
3. Total cost is \$16000
4. We have raised the total cost of the trip through buckaroo parking, carwashes, youth camps and a dial a thon.
5. We have successfully raised the funds.
6. Yes, students will miss 2.5 days of school. Cheerleaders have historically maintained over a 3.25 cumulative GPA and will be required to maintain a good academic standard to qualify to join the trip. These student/athletes will be spending 3 nights away from home and family time, however we have strong parent support for this trip and many parents will be attending.
7. Currently we have enough budgeted to pay the cost of air travel, once we have district approval we will be investigating group discounts as well.
8. We plan on staying at The Orleans Hotel. This is the location of the competition and has group discounts for participants.
9. Our three coaches and our team Mom will be supervising and we have 2 high school staff members who have volunteered to chaperone if needed.
10. The Molalla High School cheer program has never qualified for such an event.
11. Parents have been notified that we are trying to go, and have been working along side us creating the plan and fundraising. Once we have approval, they will be notified we are attending for sure and once our travel arrangements have been secured we will post on our private team group and give written itinerary along with permission slips to parents. We will also have a parent meeting to discuss all details and answer questions.
12. Yes, it has been discussed with Andy Campbell and he will make sure we are covered with insurance.

### Budget

|         |                  |
|---------|------------------|
| \$5000  | Competition Fees |
| \$4000  | Hotel            |
| \$1500  | Food             |
| \$5700  | Air Fare         |
| \$16000 | Total cost       |