

RFP# 1801-02 Electrical Services

February 13, 2018

SUMMARY:

This item requests approval of RFP 1801-02 Electrical Services.

BOARD GOAL:

VI. Growth, Change & Fiscal Responsibility...demonstrate effective and efficient management of District resources.

BACKGROUND INFORMATION:

The previous proposal was awarded on February 9, 2016. There were no renewal periods approved for this proposal upon award. For RFP# 1801-02, sixty-two (62) companies were emailed notifications of the proposal through the District's online bidding system, five (5) companies submitted responses for this proposal.

SIGNIFICANT ISSUES:

Upon award, this contract will begin on February 28, 2018. This proposal is scheduled for a two-year term through February 28, 2020 with an option to extend for two (2) additional two-year terms ending February 28, 2022 upon governing body approval. Each company submitted responses that included rates for regular hours of operation and after-hours operation. Due to not knowing the level of skilled electrician needed, the hourly rates for each company were averaged to get the average hourly rate. This service is only required when our maintenance staff is not able to rectify the issue. Typically, this service is needed when a timely repair is of the utmost importance. Therefore, the company's response time was a component of the evaluation.

FISCAL IMPLICATIONS:

The cost will be borne by the Maintenance Department operating budget.

BENEFIT OF ACTION:

The District will have a vendor in place for electrical services as needed.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that C & G Electric, Inc. be awarded for one term of two (2) years, with the option to extend the term, upon governing body approval, up to one additional term of two years.

STAFF PERSONS RESPONSIBLE:

Debbie Monschke, Assistant Superintendent of Administrative Services
Paul Andress, Executive Director of Maintenance
Cindy Willis, Director of Purchasing

ATTACHMENTS:

Proposal Ranking
Proposal Tabulation

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____