

**SCHOOL DISTRICT OF SHOREWOOD**

**ENROLLMENT REGISTRATION REQUIREMENTS COMPLETED BY THE SCHOOL**

420 Exhibit (2)

Date \_\_\_\_\_ Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Before a child can be enrolled within the Shorewood School District, the School District personnel must receive or verify the following:

\_\_\_\_\_ I verified the child's certified (raised seal) birth certificate or Passport if born outside the United States.

\_\_\_\_\_ I received a copy of the child's immunization record.

\_\_\_\_\_ I received the completed School District of Shorewood New Student Information Sheet.

\_\_\_\_\_ I received the completed Home Language Survey.

\_\_\_\_\_ I received the completed Request for Transfer of Student Records Form.

\_\_\_\_\_ High School Students Only: I received a copy of the transcripts from the last school attended.

Students new to the Village of Shorewood may be enrolled in the School District of Shorewood upon proof of residency unless otherwise required by the law, including but not limited to the McKinney Vento Homeless Education Assistance Act. One document from each of the columns is needed to prove residency in the district. Documents from column B must have been mailed to the resident address in the School District of Shorewood within thirty days before or five days after registration. Note that the documents must include the address of the residence within the district.

**Approved Residency Document List: One document from each list**

**List A** (including resident address)

\_\_\_\_\_ If renting, a signed current resident lease (including the landlord's name, address, and phone). If month to month, the lease must be for the month in which the student is seeking enrollment in the Shorewood School District.

**OR**

\_\_\_\_\_ If a homeowner, a copy of the current property tax statement. If the home was recently purchased, a closing statement for purchasing the home.

**List B** (including resident address)

- \_\_\_\_\_ Current month's utility bill (e.g. electric, gas, telephone)
- \_\_\_\_\_ Auto or health insurance
- \_\_\_\_\_ Driver's license renewal notice
- \_\_\_\_\_ License plate renewal notice
- \_\_\_\_\_ Food Share/Quest benefits
- \_\_\_\_\_ Medicaid/BadgerCare benefit statement
- \_\_\_\_\_ W-2, SSI or other country, state or federal benefit statement

Insert form into student's school folder

District Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved: October 9, 2012