



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

Topic: Consideration for approval of Bids, Proposals, and Qualifications

Submitted by: Ms. Cordelia Flores-Jackson of: Purchasing Department

Approved for transmittal to school board: November 18, 2008

Recommendations:

Staff recommends the UISD board of trustees approve the following Bids, Proposals, & Qualifications as presented:

Bids/Proposals/Qualifications

District Wide:

RFP 2008-076 Copiers

Facilities Maintenance & Operations Department:

RFP 2008-079 HVAC Labor & Materials

Food Service Department:

RFP 2008-074 Cleaning of Food Service Grease Traps

Tax Office:

RFP 2008-081 Mail Processing Services

Rationale:

Staff has complied with all applicable federal, state and local purchasing policies and procedures in obtaining pricing information for the items listed above. Staff is recommending the awards based on being the best value to the district.

Budgetary Information:

The budget includes the funds for these purchases

Board Policy Reference and Compliance

CH local – purchasing and acquisition

Texas education code 44.031

Summary of Recommendation(s)

Bids/ Proposals/ Qualifications

District Wide

RFP 2008-076

Copiers

Recommended Vendor(s)

Office Communication Systems, Inc.
dba Toshiba Business Solutions - Texas

See Attached Tabulation

Facilities Maintenance & Operations Department

RFP 2008-079

HVAC Labor & Materials

Recommended Vendor(s)

Quality A/C & Heating
Gateway Air Conditioning, Inc
Sunbelt Air Conditioning

See Attached Tabulation

Food Service Department

RFP 2008-074

Cleaning of Food Service Grease Traps

Recommended Vendor(s)

Chavarria's Plumbing

See Attached Tabulation

Tax Office

RFP 2008-081

Mail Processing Services

Recommended Vendor(s)

Laredo Direct Marketing Services

See Attached Tabulation

Board Approval
Awarding of Bids/Proposals
November 19, 2008

RFP# 2008-076 Copiers

Recommendation:

Requesting approval to purchase from the best bidder(s)/ offer(s) meeting specifications as follows:

<u>Recommended Vendor</u>	<u>Est. Annual Amount</u>
Office Communication Systems dba Toshiba Business Solutions	See Tabulation

Administration distributed sixteen (16) proposals and advertised on August 24, 2008 and August 31, 2008. Six (6) proposals were received on September 12, 2008 @ 3:00 p.m. at the UISD Service Center Purchasing Department.

Budget Information:

2008-2009 Campus & Department Budgets

Resource Personnel:

Eduardo Zuniga , Assistant Superintendent for Student Support Services	Fernando Garcia , United D.D. Hachar Principal
Mike Garza , Ex. Director of Support Services	Noe Paredes , USHS Teacher
Hector Perez , Ex. Director of Technology	Deann Sweeper , UHS Teacher
Cordelia Flores Jackson , Director of Purchasing	Ida Lopez , USMS Academic Coordinator
Rene Cruz , Director of Technology	Ted Cuellar , Washington MS Teacher
Cesar Tamez , Network System Supervisor	Lazaro Cantu , United D.D. Hachar Teacher
Mauro Juarez , Print Shop Supervisor	Katy Chavez , Borchers Elementary Teacher
Roylin Wilson , USHS Principal	Hector Cavazos , Purchasing Manager
Karina Mendoza Guerra , Procurement Officer	Rene Rodriguez , Clark MS Principal
	Venesa Navarro , Procurement Officer



UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

TO: Board of Trustees
FROM: Copier Committee *mf*
DATE: November 5, 2008
SUBJECT: RFP 2008-076 Copiers

The Purchasing Department distributed sixteen (16) requests for proposals and advertised on August 24th and August 31st 2008, in the Laredo Morning Times as well as on the District's web page for district-wide copier services. Six (6) responses were received on September 12, 2008, at 3:00 p.m. at the Purchasing Department located at 3501 E. Saunders. A Copier Committee was formed that included employees from throughout the district for the purpose of reviewing and evaluating the proposals submitted. The following is a list of the committee members:

Eduardo Zuñiga, Associate Superintendent for Student Support Services
Mike Garza, Ex. Director of Support Services
Hector Perez, Ex. Director of Technology
Cordelia Flores-Jackson, Director of Purchasing
Rene Cruz, Director of Technology
Cesar Tamez, Network System Supervisor
Mauro Juarez, Print Shop Supervisor
Roylin Wilson, USHS Principal
Rene Rodriguez, Clark MS Principal

Fernando Garcia, United D.D. Hachar Principal
Noe Paredes, USHS Teacher
Deann Sweeper, UHS Teacher
Ida Lopez, USMS Academic Coordinator
Ted Cuellar, Washington MS Teacher
Lazaro Cantu, United D.D. Hachar Teacher
Katy Chavez, Borchers Elementary Teacher
Hector Cavazos, Purchasing Manager
Karina Mendoza Guerra, Procurement Officer
Venesa Navarro, Procurement Officer

The copier committee met on September 17th to review the proposals submitted and selected the firms to present to the committee. On September 23rd the committee heard presentations from Dahill, Ikon, Digital Document Solutions, Office Communication Systems and Xerox and selected the top three firms that would demonstrate the equipment proposed. On September 30th Dahill, Ikon and Office Communication Systems presented and demonstrated their equipment to the committee. The committee met on October 29th to review the references and discuss the best value to the District.

The Copier Committee would like to recommend award of RFP 2008-076 Copiers to Office Communication Systems Inc. DBA Toshiba Business Solutions (OCS-Toshiba) as this company provided the lowest price and best value to the District. Office Communication Systems is our current lease provider and has provided excellent service to our campuses and departments.

If you have any questions, please feel free to call me at 712-7921. Thank you.

**Purchasing Department
Cordelia Flores, Director**

3501 E. Saunders Rd. - Laredo, Texas 78041 - (956) 712-7921 - Fax (956) 712-7950

UNITED INDEPENDENT SCHOOL DISTRICT
COPIERS RFP 2008-076
VENDOR LIST

ARC / AUSTIN RIBBON + COMPUTER
7320 N MO PAC EXPY, STE 301
PHONE: 512-484-3946 OR 1-800-783-7459
FAX: 512-4520691
ANDREW COSTENBADER
andrew.costenbader@arc-texas.com

COPY GRAPHICS
707 EAST CALTON RD STE 202
LAREDO, TX 78041
PHONE: 956.784.8126
OR: 1800.894.0133
JOSE SANCHEZ
CELL: 956.867.7755
jsanchez@copyg.com

CANON
10102 HUEBNER RD
SAN ANTONIO, TX 78240
PHONE: 210-490-9156
CELL: 210-517-4386
FAX: 210-490-5753
CAMERON GRANATO
camg@starstek.com
15955 ALTON PARKWAY
IRVINE, CA 92618
PHONE: 949-753-4002 EXT 5729
CELL: 210-838-1235
FAX: 949-753-4451
JERRY COLLINS
jcollins@rusa.canon.com

DAHILL
220 HILLSIDE #10
LAREDO, TX
PHONE: 956-724-8188
FAX: 956-724-8949
RON MOODY - BRANCH MANAGER
rmooddy@dahill.com
BILL STALL - GOVT ACCT MANAGER
bstall@dahill.com
OR
6500 N 10TH ST STE D
McALLEN, TX 78504
PHONE: 956-686-2181

DIGITAL DOCUMENT SOLUTIONS
8610 McPHERSON RD STE 210
LAREDO, TX 78045
PHONE: 956-791-2679
FAX: 956-725-9566
OZIEL PEDRAZA
ozielp@ozped.com
LUIS CASSELI
luis@ozped.com

DISCOUNT IMAGING
5702 McPHERSON STE 11
LAREDO, TX 78041
PHONE: 956-795-8258
FAX: 956-795-8254
PACO GARCIA
pacodii@sbcglobal.net

IKON OFFICE SOLUTIONS
1505 CALLE DEL NORTE
LAREDO, TX 78041
PHONE: 956-725-7618
CELL: 956-744-6572
FAX: 956-723-4065
RENE GONZALEZ
rgonzalez@ikon.com
REFUGIO ESCOBEDO
rescobedo@ikon.com

LEASE GROUP RESOURCES
80 HIGH STREET
MOUNT HOLLY, NJ 08060
PHONE: 609.702.7272
FAX: 609.702.7270
JOHN G NAPOLI, MARKETING EXECUTIVE
jnapoli@lgrgroup.com

LEXMARK
4429 PASADA LANE
ROUND ROCK, TX 78681
PHONE: 512-218-4047
FAX: 512-218-4048
JOHN HOLLAND
johnholl@lexmark.com

LODDE BUSINESS SYSTEMS
6728 SAN PEDRO
SAN ANTONIO, TX 78216
PHONE: 210-824-0177
FAX: 210-824-0154
PATRICIA BACHMAN
pat@lodde.com

MEZA BUSINESS MACHINES
512 MARKET ST
LAREDO, TX 78040
PHONE: 956-724-5012 or 956-722-5999
FAX: 956-724-7971
MICHAEL MEZA
michaelmeza512@sbcglobal.net

NEVILL
6414 McPHERSON, STE 9 & 10
LAREDO, TX 78041
PHONE: 956-753-7212 EXT 203
CELL: 956-235-8439
FAX: 956-753-7265
LUPITA GUTIERREZ
lqutierrez@nevillsolutions.com

QA SYSTEMS
5000 BURLESON RD
AUSTIN, TX 78744
PHONE: 1-800-331-4132
PHONE: 512-637-6103
FAX: 512-637-8811
LILIA GUTIERREZ
liliaq@qa-systems.com

RECHARGEABLE TECHNOLOGY SERVICES
716 PELLEGRINO STE 1
LAREDO, TX 78045
PHONE: 956-722-4882
FAX: 956-725-3795
DIANA C GONZALEZ
diana@rtslaredo.com

TOSHIBA BUSINESS SOLUTIONS
9803 STERLING LOOP STE 100
LAREDO, TX 78045
PHONE: 956-722-5500
FAX: 956-210-357-2665
CHRISTOPHER YANEZ - LAREDO REP
christopher.yanez@tabs.toshiba.com
10231 KOTZEBUE
SAN ANTONIO, TX 78217
PHONE: 210-357-2600
JIM MAGNESS - SAN ANTONIO REP
jim.magness@tabs.toshiba.com

XEROX
201 W HILLSIDE STE 24
LAREDO, TX 78041
PHONE: 956-712-2679
FAX: 956-728-8111
RAJAT GANDHI
rgandhi@copyc.com

Board Approval
Awarding of Bids/Proposals
November 19, 2008

RFP# 2008-079 HVAC Labor & Materials

Recommendation:

Requesting approval to purchase from the best bidder(s)/ offer(s) meeting specifications as follows:

<u>Recommended Vendor</u>	<u>Est. Annual Amount</u>
Quality A/C & Heating Gateway Air Conditioning, Inc. Sunbelt Air Conditioning	See Tabulation

Administration distributed fifty eight (58) proposals and advertised on September 21, 2008 and September 28, 2008. Four (4) proposals were received on October 8, 2008 @ 3:00 p.m. at the UISD Service Center Purchasing Department.

Budget Information:

2008-2009 Facilities Maintenance & Operations

Resource Personnel:

Cesar Trevino, Director of Energy & Environmental Management
Cordelia Flores Jackson, Director of Purchasing
Hector Cavazos, Purchasing Manager
Venesa Navarro, Procurement Officer



UNITED INDEPENDENT SCHOOL DISTRICT

Cesar O. Trevino
Director of Energy and Environmental

Memorandum

TO: Ms. Cordelia Flores Jackson, Director of Purchasing

FROM: Cesar O. Trevino, Director of Energy and Environmental Management

DATE: October 22, 2008

SUBJECT: HVAC LABOR AND MATERIALS RFP 2008-079

After careful review of the tabulation information provided to me by your staff, for RFP 2008-079 HVAC LABOR AND MATERIALS, I recommend, for your consideration, based on, value to the district, ability to perform or provide the needed services and materials,

QUALITY A/C & HEATING
GATEWAY AIRCONDITIONING INC.
SUNBELT AIRCONDITIONING

For the 2008-2009 Fiscal Year. Awarding of this bid does not constitute or guarantee that work or contracts will be given to the vendor/s mentioned above. This simply means that, if awarded, they may be called upon during the award period to provide services or materials to the district.

Please insure that these vendors have met all procurement and bid requirements and that all references have been checked. If any reference checks conflict with the district in any way please notify me to discuss these issues.

If you have any questions, please let me know.

UNITED INDEPENDENT SCHOOL DISTRICT
HVAC LABOR & MATERIALS
RFP 2008-079
VENDOR LIST

AAF INTERNATIONAL

10300 ORMSBY PARK PLACE STE. 600
LOUISVILLE, KY 40223
PHONE: 512.644.4663
FAX: 888.223.6500
ANN NASH
anash@aafintl.com

AIR FILTER CO.

410 W. JACKSON
HARLINGEN, TEXAS 78550
JUAN C. RODRIGUEZ
PHONE: 956-428-2622
FAX: 956-425-1570
harlingen@filtersfirst.com

AIR FILTERS INC

1005 KATYLAND DR.
KATY, TEXAS 77493
PHONE: 800.969.8757
FAX: 866.533.3878
SUSAN JAYNES
susan@airfilterusa.com

ALADDIN CLEANING & RESTORATION, INC

315 W. JOSEPHINE
SAN ANTONIO, TX 78212
PHONE: 210.736.1821
FAX: 210.736.2521
JOHN SPALTEN
johns@aladdincleaning.com

A.M.P ELECTRIC COMPANY

P.O. BOX 430471
LAREDO, TX 78043
PHONE: 956.712.4200
FAX: 956.723.6638
BENJAMIN CABELLO
bennycabello@hotmail.com

BAKER DISTRIBUTION

4401 SAUNDERS AVE
LAREDO, TEXAS 78041
PHONE: 727-0928
RAMONA SANTOS (MINA)
rsantos@bakerdist.com

BELCO SUPPLY

5886 DE ZAVALA RD.
STE 102-302 PMB
SAN ANTONIO, TEXAS 78249
PHONE 210-690-3280
FAX: 210-690-3875
FRANCISCO LUIS BELTRAN
sales@belcosupply.com

CARRIER OF SOUTH TEXAS

5711 MCPHERSON RD. STE 305
LAREDO, TEXAS 78041
PHONE: 956.795.1900
FAX: 956.724.6942
marco.a.ovalla@carrier.utc.com
art.murillo@carrier.utc.com

CARRILLO AIR CONDITIONING

4541 LA CIENEGA
LAREDO, TX 78046
PHONE: 956.791.5161
FAX: 956.729.1797
ENRIQUE CARRILLO
tyrant_li@msn.com

C.E.D. INSCORP

1010 E. CALTON RD.
LAREDO, TEXAS 78041
PHONE: (956) 722-4951
FAX: (956) 722-0035
arudder@cedlaredo.com

DR. IKE'S

4200 IH 35
LAREDO, TEXAS 78041
PHONE: (956) 721-7300
FAX: 721-7318
ELISA A ORTIZ
elisa@drikes.com

ECOLAB INC

370 WABASHA ST
ST. PAUL, MN 55102
PHONE: 651.293.2674
FAX: 651.293.2682
THOMAS E. OHS
bid.sales@ecolab.com

FASTENAL COMPANY

5320 SANTA MARIA
LAREDO, TEXAS 78041
PHONE: (956) 729-7975
FAX: (956) 729-7998
txlar@stores.fastenal.com
MARCY

FERGUSON ENTERPRISES INC.

19 BURWOOD
SAN ANTONIO, TX 78216
PHONE: 210-344-4950
PHONE: 210-378-8076
LEONARD AGUILLON
leonard.aguillon@fergusion.com

FILTER EXPRESS

3009 HILLDALE ST
CORPUS CHRISTI, TX 78415
PHONE: 361.563.8452
FAX: 361.334.7356
LUIS MOYA
filterexpress@grandecom.net

FIVE STAR ELECTRIC

4729 SHAVANO OAK
SAN ANTONIO, TX 78249
PHONE: 210-492-4200
FAX: 210-492-4280
DARRYL WRIGHT
janette@vfd.com

GATEWAY AIR CONDITIONING

417 SHILOH DR
LAREDO, TX 78045
PHONE: 956-722-3190
FAX: 956-722-7346
JUDY WALKER
gateway_ac@yahoo.com

GRAINGER

610 GALE
LAREDO, TEXAS 78041
PHONE: (956) 717-0050
FAX: (956) 717-2421
aleioi@grainger.com

GULF COAST PAPER CO.

1101 S PADRE ISLAND
CORPUS CHRISTI, TX 78416
PHONE: 361-852-5252
FAX: 361-852-1717
CLAY DIBBLE
clay@gulfcoastpapercc.com

HD SUPPLY PLUMBING

4319 MAHER AVE
LAREDO, TX 78041
PHONE: 956.725.0323
FAX: 956.725.1317
HUMBERTO TOVAR
humberto.tovar@hdsupply.com
francisco.silva@hdsupply.com

HOME DEPOT

5710 SAN BERNARDO
LAREDO, TEXAS 78041
PHONE: 956-753-8831
FAX: 956-753-1416
prodesk_6540@homedepot.com

IAQS, INC - TEXAS

3709 S MISSOURI
OKLAHOMA CITY, OK 73129
PHONE: 817.326.3536
FAX: 405.619.3566
WILL JACKSON
will.jackson@filtertec.net

INSCO

6301 MCPHERSON RD.
LAREDO, TEXAS 78040
PHONE: 726-0541
FAX: (956) 726-6541
pdelagarza@inscohvac.com

INTERLINE BRANDS dba SEXAUER

531 CENTRAL PARK AVE
SCARSDALE, NY 10583
PHONE: 800-431-1872
FAX: 914-472-3926
RENE GARCIA
rgarciasr@sexauer.net

JOHNSON CONTROLS

2543 BOARDWALK
SAN ANTONIO, TEXAS 78216
PHONE: 210.349.9100
FAX: 210.349.8730
MIKE SERVERA
thomas.s.davis@jci.com

LAREDO HARDWARE

401 MARKET
LAREDO, TEXAS 78040
PHONE 956-722-0981
FAX: 956-722-0983
laredorder@rio.bravo.net

MARCOR REMEDIATION, INC

904 WAGON TRAIL
AUSTIN, TX 78758
PHONE: 512.377.4900
FAX: 512.832.6678
MARK SANDERS
sanderem@marcor.com

**MARTINEZ REFRIGERATION PARTS
& SUPPLIES**

1601 CONVENT
LAREDO, TEXAS 78040
PHONE: 723-6987
FAX: 956-423-9665
RAFAEL MARTINEZ

MCCOYS BUILDING SUPPLIES

3809 E. SAUNDERS
LAREDO, TEXAS 78043
PHONE: 722-0596
FAX: 722-0713
BEN MARTINEZ
store041@mccoys.com

McQUAY SERVICE

12000 CROWNPOINT, STE. 110
SAN ANTONIO, TEXAS 78233
PHONE: 210.657.3316
FAX: 210.657.6913
KENNETH MORGENROTH
kenneth.morgenroth@mcquay.com

MID AMERICA RESEARCH CHEM

2470 14TH AVE
P.O. BOX 927
COLUMBUS, DE 68601
PHONE: 800.228.8508
FAX: 402.563.1290
STEVEN F. FREMAREK
marci@marci.com

MOTION INDUSTRIES, INC.

EAST HWY 359 RT3 BOX 19-M
P.O. BOX 430009
LAREDO, TEXAS 78043-0009
PHONE: 956.718.2229
FAX: 956.718.2233
MEL COUTINO
tx57@motion-ind.com
mel.coutino@motion-ind.com

MSC INDUSTRIAL SUPPLY CO

2125 N. 77 SUNSHINE STRIP
HARLINGEN, TEXAS 78550
PHONE: 1-800-596-4748
FAX: (956) 412-8131
branchhrl@mscdirect.com

NORTHSIDE AIR CONDITIONING

1401 GUATEMOZIN
LAREDO, TEXAS 78041
PHONE: 956.725.7428
FAX: 956.725.1240
LAURA
klvmat@msn.com

NORTHSIDE

1401 GUATEMOZIN
LAREDO, TX 78040
PHONE: 956-725-7428
FAX: 956-725-1240
ELSA VILLARREAL
elsa_nsac@yahoo.com

NORWAY

406 BOOM TOWN ST
LAREDO, TX 78043
PHONE: 956-726-4419
FAX: 956-726-3664
GUILLERMO DOMINGUEZ
norwayac@sbcglobal.net

NV TECHNICAL SERVICES, LC

10214 BARWOOD
HOUSTON, TX 77043
PHONE: 713.984.8282
FAX: 713.984.0864
VALLERIE KNOEVZER
vallerie@nvtechnical.com

PCI SERVICES

2620 N. MEADOW
LAREDO, TEXAS 78040
PHONE: 956.724.4684
FAX: 956.724.8084
GERARDO MARTINEZ
gerardom@sc2000.net

PERFORMANCE AIR

P.O. BOX 2929
LAREDO, TX 78044
PHONE: 956-796-9292
FAX: 956-796-9255
ROLEGIO ARMENARIZ
i_alaniz@sbcglobal.net

PRESTIGE

5918 McPHERSON STE #12
LAREDO, TX 78041
PHONE: 956-712-9295
FAX: 956-729-9356
JORGE NANEZ
oscrprestige@aol.com

PURE AIR FILTER CO.INC.

2324 MERRELL RD.
DALLAS, TEXAS 75229
PHONE: 972.247.7101
FAX: 972.247.5178
ANDREA GAMBLE
pureairfilter@yahoo.com

QUALITY AIR CONDITION & HEATING

5806 EAST DRIVE/ P.O. BOX 451189
LAREDO, TX 78045
PHONE: 956.712.4247
FAX: 956.791.4328
rjlozano@bizlaredo.rr.com
ROSIE LOZANO

REFRON, INC

38-18 33rd ST
LONG ISLAND CITY, NY 11101
PHONE: 800.473.3766
FAX: 718.392.8006
CAMILLE MANNING
contracts@refron.com
LORIANA SAIA, SALES REP.

RJ SERVICE COMPANY

2120 E. KEARNEY
LAREDO, TEXAS 78043

R & M REFRIGERATION

420 CORPUS CHRISTI
LAREDO, TEXAS 78040
PHONE: 956-722-3515
FAX: 722-5516
airobledo@sbcglobal.net

RUSH-TRUCK CENTER

10216 UNION PACIFIC BLVD
LAREDO, TX 78045
PHONE: 956.724.7383
FAX: 956.717.1709
CINDY MARTINEZ
martinezclar@rush-enterprises.com

SERVICE MECHANICAL GROUP INC.

2543 BOARDWALK
SAN ANTONIO, TEXAS 78217
PHONE: 210.821.6990
FAX: 210.821.6508
SCOTT NAAB
smsgscott@satx.rr.com

SIEMENS BUILDING TECHNOLOGIES

12001 NETWORK BLVD #318
SAN ANTONIO, TX 78249
PHONE: 210.663.5559
FAX: 210.641.2922
GEORGE FERNANDEZ
george.i.fernandez@siemens.com

SMG

2543 BOARDWALK
SAN ANTONIO, TEXAS 78217
PHONE: 210-821-6990
FAX: 210-821-6508
smgjohn@satx.rr.com

SUNBELT AIR CONDITIONING

4617 SAN EDUARDO
LAREDO, TEXAS 78041
PHONE: 956.723.5418
FAX: 956.727.8128
HECTOR ROSAS
hector@sunbelt-air.com

TEMPEST CONTROLS, CO.

P.O. BOX 699
CEDAR PARK, TEXAS 78613
PHONE: 512.259.5285
FAX: 512.844.4643
JAMES D. THOMPSON
bpolasek@tempset.com

TEMPRITE

P.O. BOX 3673
LAREDO, TX 78044
PHONE: 726-3826
FAX: 956-712-8834
RENE SALINAS
temprite@netscorp.net

THE STEWART COMPANY

P.O. BOX 201330
SAN ANTONIO, TEXAS 78220-8330
PHONE: 210.662.9832
ATTN: NORMAN R. STEWART

TRANE COMMERCIAL SYSTEM

P.O. BOX 34597
SAN ANTONIO, TEXAS 78265
PHONE: 210.657.0901 ext. 144
FAX: 210.657.0627
SCOTT MEYERKORD
sameverkord@trane.com
www.trane.com

TWIN AIR CONDITION

1717 E. PLUM
LAREDO, TEXAS 78043
PHONE: 956.728.7601
FAX: 956.728.7604
twinsac@netscorp.net

WEBB SAW & TOOL CO. INC

120 S. COMMERCE
HARLINGEN, TEXA 78550
PHONE: 1-800-849-4331
FAX: 956-412-7666
webbsaw@msn.com

WILL FIX IT

7847 FORTUNE DR.
SAN ANTONIO, TEXAS 78250
PHONE: 956-722-2079
FAX: 210-521-6657
MARTIN SILVA
idehart@ars.com

YORK INTERNATIONAL

326 W NAKOMA
SAN ANTONIO, TX 78216
PHONE: 210.349.9100
FAX: 210.524.9241
BALDAR QUINTERRO
baldar.quinterro@jci.com

Board Approval
Awarding of Bids/Proposals
November 19, 2008

RFP# 2008-074 Cleaning of Food Service Grease Traps

Recommendation:

Requesting approval to purchase from the best bidder(s)/ offer(s) meeting specifications as follows:

<u>Recommended Vendor</u>	<u>Est. Annual Amount</u>
Chavarria's Plumbing	See Tabulation

Administration distributed ten (10) proposals and advertised on August 3, 2008 and August 10, 2008. Two (2) proposals were received on August 20, 2008 @ 3:00 p.m. at the UISD Service Center Purchasing Department.

Budget Information:

2008-2009 Food Service Department

Resource Personnel:

Adalberto Ramirez, Director of Food Services
Cordelia Flores Jackson, Director of Purchasing
Hector Cavazos, Purchasing Manager
Venesa Navarro, Procurement Officer



UNITED INDEPENDENT SCHOOL DISTRICT

Adalberto Ramirez
Director of Food Service

MEMORANDUM

TO : Cordelia Flores
Director of Purchasing
United ISD

FROM : Adalberto Ramirez
Director of Food Service

SUBJECT : RFP No. 2008-074
CLEANING OF FOOD SERVICE GREASE TRAPS

DATE : November 5, 2008

I have reviewed the tabulation of RFP No. 2008-074 for Cleaning of Food Service Grease Traps provided by the Purchasing Department.

Based on the Tabulation Sheet, and after review of compliance requirements, I recommend that Chavarria's Plumbing be awarded the proposal for the Cleaning of Food Service Grease Traps as the best proposals meeting specifications.

Specifications as to the number of clean outs are dependent on the size of the grease trap at each of the schools and the Food Production Center. This is a one-year proposal renewable annually for up to three years.

The justification for this purchase is that as per city ordinance, all large commercial kitchens need to remove all grease from the sewer system before it winds up in the city sewer treatment plant where the grease can not be processed.

If you have any questions, please contact me.

xc: Eddie Zuñiga, Associate Superintendent

UNITED INDEPENDENT SCHOOL DISTRICT
 CLEANING OF FOOD SERVICE GREASE TRAPS
 RFP 2008-074

VENDORS	CHAVARRIA'S PLUMBING	R C SERVICES
DESCRIPTION		
Trap Clear (Bateria, Enzyme & Odor Treatment)	\$5.00	\$10.00
Grease Trap Service (Less than 1,000 Gallons)	\$70.00	\$75.00
Grease Trap Service (Greater than 1,000 Gallons)	\$70.00	\$75.00
Disposal Fee (Per Gallon)	\$0.18	\$0.10
Hourly Labor Rate (For any Additional Work)	\$95.00	\$65.00
% Discount on Parts (For and Additional Parts Needed)	10%	N/A

**UNITED INDEPENDENT SCHOOL DISTRICT
CLEANING OF FOOD SERVICE GREASE TRAPS
RFP NO. 2008-074
VENDOR LIST**

A CHAVARRIA'S PLUMBING

6320 KRONE
LAREDO, TEXAS 78041
PHONE: 956-726-9999
FAX: 956-725-1574
ADRIANA FLROES
chavarriasplumbing@yahoo.com

ARROW MAGNOLIA

2646 ROONEY LINE
DALLAS, TX 75229
PHONE: 800-527-2101 OR 972-247-7111
FAX: 972-484-2896
MARK KENRAR

CAVAZOS WHOLESALE INC

2805 SAN BERNARDO AVE
LAREDO, TEXAS 78041
PHONE: 956-722-4523
FAX: 956-727-7674
ALMA CAVAZOS
almacavazos@excite.com

CONSOLIDATED CLEANING COMPANY

5904 SAN BERNARDO AVE., 2ND FLOOR
LAREDO, TEXAS 78041
PHONE: (956) 725-7900
FAX: (956) 725-7882
SCOTT LOWENBERG
scott_lowenberg@hotmail.com

DUTCH GLO CHEMICAL COMPANY

P.O. BOX 574
DEVINE, TX 78016
PHONE: (830) 665-2823
FAX: (830) 663-3934
ANN B. CHESSER
dutchglo@aol.com

ECOLAB, INC.

370 WABASHA ST.
ST. PAUL, MN 55102
PHONE: (651) 293-2674
FAX: (651) 293-2682
RON CHRISTOFFERSEN
bid.sales@ecolab.com

FN SUPPLY CO

P O BOX 581
RICHMOND, TX 77406
PHONE: 800-231-6647
FAX: 800-295-7924
F.N. MOORE
fnsupply@intertex.net

LIQUID ENVIROMENTAL

11301 NEWKIRK ST.
DALLAS, TEXAS 75229
PHONE: (972) 243-4505
FAX: (469) 461-6065
ALAN GOHEKE
alan.goheke@liquidenviro.com

RC SERVICES

1512 DRAKE
LAREDO, TEXAS 78041
PHONE: 956.717.5870
CELL: 956.206.0075
RICARDO CALDERON
rcservices2004@yahoo.com

STATE INDUSTRIAL PRODUCTS

3100 HAMILTON AVE
CLEVELAND, OH 44114
PHONE: 800-782-2436
FAX: 888-771-9670
JIM VINSON
jvinson@stateindustrial.com
PHONE: 1-800-299-3482
FAX: (830) 663-9424
CELL: (210) 827-2800
ROSE DEL TORO

Board Approval
Awarding of Bids/Proposals
November 19, 2008

RFP# 2008-081 Mail Processing Services

Recommendation:

Requesting approval to purchase from the best bidder(s)/ offer(s) meeting specifications as follows:

<u>Recommended Vendor</u>	<u>Est. Annual Amount</u>
Laredo Direct Marketing Services	See Tabulation

Administration distributed seven (7) proposals and advertised on October 12, 2008 and October 19, 2008. One (1) proposal was received on October 29, 2008 @ 3:00 p.m. at the UISD Service Center Purchasing Department.

Budget Information:

2008-2009 Tax Office

Resource Personnel:

Norma Farabough, Tax Assessor-Collector
Cordelia Flores Jackson, Director of Purchasing
Hector Cavazos, Purchasing Manager
Venesa Navarro, Procurement Officer




UNITED INDEPENDENT SCHOOL DISTRICT

Norma Farabough
Tax Assessor-Collector

MEMORANDUM

TO: Mrs. Cordelia Flores-Jackson, Director of Purchasing

FROM: Norma Farabough, Tax Assessor-Collector 

RE: RFP No. 2008-081- Mail Processing Services

DATE: November 06, 2008

After reviewing of the tabulation information provide by your staff, for the above mentioned RFP, I recommend, for your consideration, based on, value to the district and the ability to perform and provide the services require for the 2008- 2009 Fiscal year.

Laredo Direct Marketing Services

The services that they will be providing to the district will enable us to save additional discounts on our outgoing mail outs. We were able to use some of these services last year and noted a major reduction in our postage costs.

If you have any questions or concerns, please let me know.

Thank you

**UNITED INDEPENDENT SCHOOL DISTRICT
MAIL PROCESSING SERVICES
RFP 2008-081**

VENDOR	LAREDO DIRECT MARKETING SERVICES
FIRST CLASS MAIL	PROCESSING FEE
Qualifying 1 oz Mail	0.06
Qualifying 2 oz Mail	0.06
NON-PROFIT STANDARD MAIL	PROCESSING FEE
Qualifying Mail up to 3.3 oz	0.05
INKJETTING SERVICES	UNIT COST
Campus Connection Newsletter	0.06

**UNITED INDEPENDENT SCHOOL DISTRICT
MAIL PROCESSING SERVICES
RFP 2008-081
VENDOR LIST**

ACTION MAIL SERVICES INC
1904 PREMIER ROW
ORLANDO, FL 32809
PHONE: 407.855.9277
FAX: 407.855.8807
sales@actionmailservices.com

DMS MAIL MANAGEMENT
8282 SEIGEN LANE
BATON ROUGE, LA 70810
PHONE: 225.763.6245
PHONE: 800.349.6245
FAX: 225.763.6284
info@dmsmail.com
jaypoche@dmsmail.com

GET & SHIP
9003 SAN DARIO AVE
LAREDO, TX 78045
PHONE: 956.753.9994

MARKETING LAREDO DIRECT SERVICES
1816 PAPPAS ST
LAREDO, TX 78041
PHONE: 956.206.8576
FAX:
CRISTIAN FORNO
cristian.forno@hotmail.com

NATIONAL MAIL IT
P.O. BOX 815
HARLIGEN, TX 78551
PHONE: 956.727.9954
FAX: 956.423.0300
MELY DELEON
melyd@nationalmailit.com

RAPID PRINT
820 SAN DARIO
LAREDO, TX 78040
PHONE: 956.727.2100
FAX: 956.727.1854
rapidprintlaredo@yahoo.com

THE POSTAL EXPRESS
9505 FM 1472
LAREDO, TX 78045
PHONE: 956.791.2500