

Minutes of Regular Board Meeting

The Board of Trustees Wharton County Junior College

A Regular Board Meeting of the Board of Trustees of Wharton County Junior College was held remotely Tuesday, March 30, 2021, beginning at 2:30 P.M. Mrs. Rod presided.

Trustees present: Mrs. Amy Rod, Chair; Mr. Danny Gertson; Mr. Scott Glass; Mr. Larry Sitka; and Dr. Sue Zanne Williamson-Urbis

Trustees absent: Mrs. Ann Hundl; Vice Chair; Mrs. Mary Ellen Meyer, Secretary; Mr. Jack Moses; and Mr. Paul Pope

I. Determination of Quorum and Call to Order

-Mrs. Rod called the meeting to order and declared a quorum.

II. Pledge of Allegiance

-Mrs. Rod led the Pledge of Allegiance.

III. Reading of the Minutes

A. Approve the February 23, 2021 Board of Trustees Meeting Minutes

-The regular board of trustee's minutes from February 23, 2021 was approved as presented.

IV. Citizens' Comments (approved by board on 5-20-99)

V. Special Items

VI. Presentations, Awards, and/or President's Report

A. President's Report on actions taken during the Pandemic shutdown

-Ms. McCrohan gave a report on actions taken during the pandemic and the current status.

VII. Student Success

VIII. Reports to the Board

A. Financial Reports for February 2021

-Mr. Kocian presented the financial reports for February 2021.

BOARD ACTION: On a motion by Mr. Gertson and a second, the board unanimously approved the February 2021 financial reports as presented.

B. Management Reports

1. Technology Report

2. Financial Aid Report

3. Testing Report

C. Reports from College Governance Councils

IX. CONSENT AGENDA

X. Matters Relating to General Administration

A. Information Item:

1. Seek sealed proposals from companies to provide all services to redesign the College's website (cost based on proposals received. Grant funds from the Coronavirus Response and Relief Supplemental Appropriations Act: Higher Education Emergency Relief Fund - HEERF II)

XI. Matters Relating to Academic Affairs

A. Approval to waive dual credit welding lab/materials fees - El Campo ISD

B. Approve the Nursing Innovation Grant Program Supporting Clinical Learning Experiences to Mitigate Impediments due to COVID-19

C. Approve reorganization of residence hall supervisor positions (savings within current budget)

XII. Matters Relating to Administrative Services

A. Approve ThyssenKrupp Elevator to perform a modernization of the Peace building elevator (\$65,000.00 - \$32,500.00 current operating budget 2020 - 2021, \$32,500.00 current operating budget 2021 - 2022)

B. Information Item:

1. Use the sealed request for proposal form in order to solicit and select offers from prospective banks to serve as the College District's official bank depository (\$0.00 - unrestricted operating budget for 2021 - 2022)

XIII. Matters Relating to Technology

XIV. Matters Relating to Planning & Institutional Effectiveness

A. Notification to Board of Trustees that WCJC has been awarded the Texas Reskilling Support Fund Grant in the amount of \$112,500.00

B. Notification to Board of Trustees of Coronavirus Response and Relief Supplemental Appropriations Act (\$6,686,632 - award amount; no cost to college)

XV. Matters Relating to Personnel

A. Board of Trustees

1. Approve contract actions as listed in the attached agenda brief

B. Office of President

C. Office of Academic Affairs

1. Lilly D. Garcia employed as temporary, full-time Title V Hispanic Serving Institutions Project Director, CA-4-10, effective April 1, 2021
2. Robert J. Sanchez employed as temporary, full-time Title V HSI Career Development and Transfer Coordinator, GNT-7-5, effective April 1, 2021
3. Kamal M. Adhikari employed as regular, full-time instructor of mathematics, FAC-7-10, effective August 23, 2021
4. Anna Marie Casteen employed as regular, full-time instructor of developmental math, FAC-2-8, effective August 23, 2021
5. Amanda Wetz received a change in title/assignment from temporary, full-time instructor of emergency medical services (fall 2020 semester), FAC-1-8, to regular, full-time instructor of emergency medical services, FAC-1-8, effective August 23, 2021

D. Office of Administrative Services

E. Office of Student Services

F. Office of Technology

G. Office of Planning & Institutional Effectiveness

1. Terri N. Barnes employed as regular, full-time director of admissions and registrar, CA-15-6, effective April 1, 2021
2. Emily Voulgaris received a change in title/assignment from temporary, full-time assistant director of admissions and registration, AA-1-6, to regular, full-time assistant director of admissions and registration, AA-1-6, effective April 1, 2021

XVI. END OF CONSENT AGENDA

BOARD ACTION: On a motion by Mr. Gertson and a second, the board unanimously approved the consent agenda as presented.

XVII. Paid Professional Assignments

XVIII. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices, or a security audit (661.076), deliberation regarding economic development negotiations (551.086).

XIX. Consideration and possible action on items discussed in closed session

XX. Discuss Matters Relating to Formal Policy

XXI. Other Business

A. Discuss creation of board committees

-Mrs. Rod explained the history of board committees. Ms. McCrohan explained the proposal for board committees. Mrs. Rod asked board members to send her their choices for committees in preference order. Dr. Williamson-Urbis asked for charges for each committee. Dr. Williamson-Urbis also asked if some of the committees could be

combined. Ms. McCrohan will email the charges for each committee to the board members.

XXII. **Adjourn**

-The meeting adjourned at 3:02 P.M.

Board Secretary