

OFFICIAL MINUTES –AUGUST 25, 2008 REGULAR MEETING



PARKROSE SCHOOL DISTRICT NO. 3
 10636 N.E. Prescott Street
 Portland OR 97220-2699

**Regular Session of the Parkrose Board of Education of School
 District No. 3, Multnomah County, Oregon
 Monday, August 25, 2008**

M I N U T E S

<p>THE REGULAR BOARD MEETING WAS CONVENED</p>	<p><u>REGULAR BOARD MEETING – CALL TO ORDER 7:00 P.M.</u></p> <p>The Parkrose Board of Education of School District No. 3, Multnomah County, Oregon, convened in Regular Session in Room L-13/14 at the Parkrose High School Community Center in the said District, County, and State at the hour of 7:00 p.m. on the date hereinabove shown and by common consent of the directors.</p> <p>a> Chair Woods called the meeting to order at 7:00 p.m. and welcomed staff and patrons. Chair Woods reviewed the “Citizen Comment” process for those in attendance for the first time.</p> <p>Board Chair Woods noted the following were present.</p> <p>b> <u>PRESENT:</u> James Woods, Chair Ed Grassel, Vice-Chair Guy Crawford Katie Larsell Alesia Reese</p> <p>Others in attendance: Superintendent Karen Fischer Gray, administrators, Director of School Improvement Yuki Monteith, Director of Student Services Kathy Keim-Robinson, Director of Human Resources Marian Young, Director of Business Operations Mary Larson, and Board Secretary Apryl Jump.</p>
<p>RECOGNITION OF JOHN DIPASQUALE</p>	<p><u>SCHOOL PRESENTATIONS/RECOGNITION</u></p> <p>a> <u>Recognition</u> Director of Business Operations Mary Larson recognized John DiPasquale, President of the Parkrose Education Foundation. She shared how Mr. DiPasquale was instrumental in helping revitalize the Foundation. Mr. DiPasquale was presented with a certificate of appreciation.</p>
<p>BOARD REPORTS</p>	<p><u>BOARD OF EDUCATION</u></p> <p>a> <u>Board Reports</u> <i>Katie Larsell: (printed here verbatim)</i> Many of my school board activities including the Community Partnership subcommittee have been on hiatus during the summer. The one exception was an opportunity to serve on a Blue Ribbon panel for the Oregon Department of Education reviewing applications for Oregon Teacher of the Year.</p> <p>The Parkrose Board and District is getting a reputation for being responsibly activist and well spoken in the political arena. I often receive requests for Parkrose input into political issues. Mary Larson will represent Parkrose at a meeting with Representative Earl Blumenauer’s staff on green schools because we responded to a request from David Williams of OSBA.</p> <p>I am continuing into the implementation phase of the East Portland Action Planning team meetings.</p> <p>Here is my activity log:</p>

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<p>NO COMMITTEE REPORTS WERE OFFERED</p> <p>REVIEW OF BOARD/SUPERINTENDENT WORKING AGREEMENT</p>	<p>July 14 Regular monthly Parkrose Board Mtg July 24 EPAP meeting July 28 Lunch meeting Dr. Ski, Mt Hood Community College President Aug. 2 Parkrose Business Association Cruise In Aug. 5 Volunteer Neighbors Night Out for Argay Neighborhood Association Aug. 6 Columbia Corridor Association luncheon, Ted Wheeler and Jeff Cogin Aug. 11 Board Work-session Aug. 14 Blue Ribbon Panel – Oregon Teacher of the Year Aug. 16 Board Retreat – hosted at my house</p> <p><i>Alesia Reese:</i> Ms. Reese shared she had attended a Bureau of Parks and Recreation Partners and Friends luncheon to strengthen the partnership the superintendent had worked on with Portland Parks and Rec.</p> <p><i>Guy Crawford:</i> Mr. Crawford announced there would be a booster bus leaving the high school to attend the first game at Lebanon High School. He also reminded the Board and audience there was a soccer game a week from tomorrow (Tuesday, September 2, 2008) at Parkrose with Portland Christian at 5 pm.</p> <p><i>James Woods:</i> Dr. Woods noted he had been a fundraising machine for Parkrose. He worked at the Mt. Hood Pool timing for the senior swim competition helping boosters earn \$3000. The next week he cooked dinner for 15 at Principal Roy Reynolds house. Dr. Woods noted he was “purchased” at the auction.</p> <p><i>Ed Grassel:</i> Mr. Grassel shared he had attended the Superintendents Institute with Dr Monteith and various high/middle school administrators to discuss changes in Oregon education, including diplomas. He especially enjoyed a key speaker who spoke about brain research and how different boy brains and girls’ brains were and how education treated boys as defective girls.</p> <p>b> <u>Committee Reports</u> No committee reports were given.</p> <p>c> <u>Board/Superintendent Working Agreement – Draft Review</u> Two changes were made primarily to item 9g and item 7.</p> <p><u>Discussion:</u> A change was requested on page 1, item 6, by adding the word “official” to “conflict of interest.” A discussion began about what an “official legal conflict” was and how that was reflected/documented in policy.</p> <p>It was requested the title of the Community Partnerships Committee be used instead of Intergovernmental Committee on the last page.</p>
<p>CITIZEN COMMENTS</p>	<p><u>CITIZEN COMMENTS</u> There were no citizen comments.</p>
<p>OREGON VIRTUAL ACADEMY</p>	<p><u>SUPERINTENDENT REPORTS</u> a> <u>Oregon Virtual Academy</u> Superintendent Gray provided the Board information regarding the Oregon Virtual Academy (ORVA) that was opened through North Bend School District. ORVA was different from most charter schools in that Oregon Department of Education (ODE) had waived their own law governing attendance to allow ORVA to have more than 50% of enrollment from outside the North Bend School District. ODE has allowed superintendent’s to deny entrance. Superintendent Gray expressed a commitment to not release Parkrose students to enroll with ORVA and suggested the district look into online opportunities for students.</p>

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<p>SWIM CLUB LETTER DISCUSSION</p>	<p><u>Discussion:</u> Discussion ensued regarding the interaction of students and teachers in an online environment, funding allocations and student privacy.</p>
<p>NSBA, OSBA CONFERENCE ANNOUNCEMENT AND OPENING DAY REVIEW</p>	<p>b> <u>Swim Club Letter</u> Superintendent Gray shared the swim club letter as the end product of working session discussion held earlier in the month. The letter stated Parkrose was changing the relationship and no longer recognized the swim club as a district organization because they did not feed the district’s programs. Thus, the club would not be able to access the discount rate as in previous years.</p> <p>c> <u>NSBA Conference/Opening Day Ceremony/OSBA Employment Conference</u> Superintendent Gray reviewed a National School Board’s Conference opportunity in San Diego. She asked if anyone wished to attend with her. Ms. Reese stated she would like to attend and Mr. Crawford would check his calendar.</p> <p>Superintendent Gray reminded the Board the opening day ceremony was August 26th and would begin with breakfast at 7:00 a.m.</p> <p>Superintendent Gray inquired of the Board if anyone wanted to attend the OSBA Employment Conference September 26th-27th. Superintendent Gray, Director of Business Operations Mary Larson, and Director of Human Resources Marian Young were attending.</p> <p><i>*Note: The athletic code of conduct presentation was postponed until later in the agenda.</i></p>
<p>FINANCIAL UPDATE</p>	<p>d> <u>Financial Update</u> Director of Business Operations Mary Larson clarified the financial report was for July, not August. She reviewed the small amount of activity and reminded the Board of the auditors’ presence in October. In addition, she shared the financial activity in the summer involved the summer projects and construction. A summer projects report would be provided at the September regular meeting.</p>
<p>ENERGY PROJECTS</p>	<p>e> <u>Energy Projects</u> Director of Business Operations Mary Larson updated the Board on the energy projects underway. She explained some timelines were off due to issues with vendors having difficulty acquiring the appropriate materials. Ms. Larson updated the Board on the charge order involving the Desert Air System for the pool noting there was a 24 week lapse between ordering and receiving the system.</p> <p><u>Discussion:</u> There was discussion regarding penalties for schedule delays, RFPs and the establishment of minimum qualifications and whether the delays were being funded out of contingency. Ms. Larson explained in the situation with the windows the vendor was taking care of the overtime. The other projects did not have a formal RFP. Ms. Larson confirmed delays were not funded from contingency.</p> <p><i>* Note: The code of conduct presentation was moved here due to the arrival of the presenter.</i></p>
<p>ATHLETIC CODE OF CONDUCT REVIEW</p>	<p>f> <u>Athletic Code of Conduct</u> Athletic Director Sanjay Bedi reviewed the new athletic code of conduct. The document had two focal points – attendance and academics. The code of conduct was the first for the athletic department and attempted to spell out some language to be fair to kids and set up clear expectations.</p> <p>The Board expressed its support for the athletic department noting that kids who participated in athletics stayed in school but also expressed gratitude for the staff’s</p>

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<p>NEW USER AGREEMENT</p>	<p>hard work and effort in bettering Parkrose programs and students.</p> <p>g> <u>Policy/AR IIBGA: Electronic Communications Systems</u> Superintendent Gray reviewed the new user agreement as part of Policy/AR IIBGA: Those unwilling to sign the form would not be permitted to use the district’s network.</p>
<p>FINE ARTS HVAC SYSTEM</p>	<p>h> <u>Fine Arts HVAC System</u> Director of Business Operations Mary Larson explained the fine arts building boiler had expired. The boiler was original to the building and heated the two outside rooms (ceramic and art rooms).The middle section had already been retrofitted with gas packs to heat and cool the four other classrooms. Ms. Larson asked permission to declare the boiler an emergency repair which would provide her the authority to get the boiler fixed. She recommended the district place an additional gas pack on the roof to heat and cool the outside rooms. It was an excellent item to add to the energy projects. If that became a possibility, it would require a change order.</p> <p><u>Discussion:</u> There was discussion of other boilers in the district that may fail, whether the district had a guarantee on the numbers being reasonable and the life expectancy of a gas pack.</p>
<p>AVID TRAINING REVIEW</p>	<p>i> <u>Advancement Via Individual Determination (AVID) Update</u> Director of School Improvement Yuki Monteith reviewed the AVID summer institute training that occurred in July. A district level team attended a week-long training. It was planned to implement AVID in the ninth grade this school year. The team came away with goals and assessments with the overall goal of becoming an AVID certified site in two years.</p> <p><u>Discussion:</u> The Board made several inquiries/comments about a tracking system for students applying for college as well as concerns about acquiring important information for college preparation and application.</p>
<p>ALTERNATIVE EDUCATION REPORT</p>	<p>j> <u>Alternative Education Report</u> Director of Student Services Kathy Keim-Robinson reviewed the alternative education program noting it was the third year Parkrose had participated in the alternative education project with East Multnomah county schools. She reviewed the program matrix in the board packet sharing Parkrose did not want to send kids away but recognized some students needed a period of time to comply with a situation. It is Parkrose’s intention to have students return. Parkrose recognized there were students who may need another program.</p>
<p>SUMMER PROGRAMS UPDATE</p>	<p>k> <u>Summer Programs Update</u> Director of Student Services Kathy Keim-Robinson reviewed the summer programs. Programs shared included Project Rebound which had 160 elementary students in a half day program at Shaver. There were 17 students from the gateway homeless program employed as youth leaders or role models.</p>
<p>STAFFING CHANGES REVIEW</p>	<p>l> <u>Staffing Changes Review</u> Human Resources Director Marian Young shared the district had 6 positions that hadn’t been filled at the compilation of the evening’s report; three were speech language and/or physical therapy positions. It is difficult to fill these positions across the state thus Parkrose was pursuing contract services for these positions. The district had three certified teaching positions open that were now filled. The district had hired five new certified staff in the last week.</p>

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<p>NEW TEACHER ORIENTATION REVIEW</p>	<p>m> <u>New Teacher Orientation Review</u> Director of Human Resources Marian Young shared there were twenty teachers new to the district. All who met and worked with them commented on how nice they were.</p>
<p>CONSENT AGENDA</p>	<p><u>ACTION ITEMS</u></p> <p>a> <u>CONSENT AGENDA</u> WOODS MOVED to ACCEPT the consent calendar as presented with the following items listed:</p> <ul style="list-style-type: none"> ● PERSONNEL <ul style="list-style-type: none"> <i>New Hires</i> <ul style="list-style-type: none"> Craig Hume, PHS PE/Health Teacher Claudia Rusek, Sacramento School Counselor <i>Retirements</i> <ul style="list-style-type: none"> None <i>Resignations</i> <ul style="list-style-type: none"> Mitch Neilson, PHS Business Teacher ● BOARD MINUTES <ul style="list-style-type: none"> Regular Business Meeting, Monday, July 14, 2008 Working Session Meeting, Monday, August 11, 2009 ● BUSINESS/FINANCE <ul style="list-style-type: none"> * Facility Use Request – Free/Reduced (Stephanie Thomas) ● EXTENDED TRAVEL <ul style="list-style-type: none"> * Travel request for Karen Gray and two Board members to attend the National School Board Association conference in San Diego, CA from April 3rd through April 7th, 2009. * Travel request for Mary Larson to the annual Association of School Business Officials conference in Denver, CO, from November 7th through November 11th, 2008. * Travel Request for Marian Young to attend the American Association of School Personnel Administrators conference in Seattle, WA from October 14th through October 18th, 2008. * Travel for Yuki Monteith to attend an AVID District Leadership conference in Burlington, WA from September 29th through October 3rd, 2008. * Travel for Yuki Monteith to attend the Association of Supervisors and Curriculum Development conference in Los Angeles, CA from October 23rd through October 26th, 2008. * Travel for Yuki Monteith to attend AVID Data Analysis training in San Diego, CA on November 10th through November 12th, 2008. <p>Chair Woods called for any objections. Hearing no objections to the consent agenda, it was so ordered. Chair Woods noted several travel items, a facility request, and the minutes.</p>
<p>THE BOARD APPROVED THE CONSENT AGENDA</p>	
<p>THE BOARD APPROVED THE FINE ARTS HVAC SYSTEM</p>	<p>a> <u>ACCEPT/REJECT</u> the Fine Arts HVAC System (change order) Ms. Reese moved to accept the Fine Arts HVAC change order. Hearing no discussion, the MOTION to ACCEPT the Fine Arts HVAC change order passed by a 5-0 vote with Katie Larsell, Guy Crawford, James Woods, Alesia Reese, and Ed Grassel voting in the affirmative.</p>
<p>THE BOARD APPROVED THE ALTERNATIVE EDUCATION PROGRAMS</p>	<p>b> <u>ACCEPT/REJECT</u> Alternative Education Programs Ms. Reese moved to accept the Alternative Education programs. Hearing no discussion, the MOTION to APPROVE the alternative education programs passed by a</p>

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	5-0 vote with Katie Larsell, Guy Crawford, James Woods, Alesia Reese, and Ed Grassel voting in the affirmative.
	<u>DISCUSSION ITEMS</u> There were no discussion items.
FUTURE AGENDA ITEMS	<u>CORRESPONDENCE/ANNOUNCEMENTS/REQUESTS</u> <u>Agenda Item #100</u> a> Future Agenda Items b> Chair Woods announced the following meetings: <ul style="list-style-type: none"> ● Board Working Session, Monday, September 8, 2008, District Office, Boardroom, 5:00 p.m. ● Board Business Session, Monday, September 22, 2008, District Office, Boardroom, 7:00 p.m. The chair noted the change of venue. All regular meetings will now be held at the district office located at 10636 NE Prescott St.
ADJOURNMENT	<u>Adjournment</u> Chair Woods adjourned the regular meeting of the Parkrose Board of Education at 9:00 p.m.