



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
FACILITIES COMMITTEE MEETING MINUTES  
TUESDAY, JULY 20, 2021 AT **6:00 PM**

BOARD OF EDUCATION  
Scott L. Anderson, *President*  
Kevin Daly, *Vice President*  
John P. Vranas, *Secretary*  
Myra A. Foutris  
Elaina Geraghty  
Rupal Shah Mandal  
Peter D. Theodore

ADMINISTRATION  
Dr. Kimberly A. Nasshan, *Superintendent of Schools*  
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*  
Courtney Whited, *Business Manager/CSBO*

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,  
Cook County, Illinois, was held in the Marvin Garlich Administration Building  
6950 N. East Prairie Road, Lincolnwood, Illinois 60712,  
with ZOOM Video Conferencing available for public participation on Tuesday, July 20, 2021*

1. CALL TO ORDER/ROLL CALL

Chairman Vranas called the Facilities Committee meeting to order at 6:02 p.m

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair  
Elaina Geraghty (BOE), Co-Chair  
Rupal Shah Mandal (BOE)  
Wendy Grano, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Emily McCall, Community Member  
Zade Tagani, Community Member

OTHER BOARD MEMBERS PRESENT

Scott L. Anderson (BOE)

ADMINISTRATORS/STAFF

Dr. Kimberly A. Nasshan, Superintendent of Schools  
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction  
Courtney Whited, Business Manager/CSBO (via Zoom)

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **JUNE 8, 2021**

A motion was made, seconded and passed to approve the June 8, 2021 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors
  - a. StudioGC architecture+interiors Project(s) Update
    1. Rutledge Hall Stairwell Flooring: The work began in June. Most of the landings are complete with a material shipment due next week. Estimated completion at the beginning of August.
    2. Todd Hall Roofing: This project is underway and on schedule.
    3. Rutledge Hall Library Classrooms: The walls and lighting are complete and ready for paint and flooring. President Anderson noted that the work sites are very clean, contractors are being very respectful of existing space. Athi Toufexis, StudioGC, provided samples of epoxy flooring solutions, limited color options are available nationwide. To maintain consistency in the STEM spaces Districtwide, the Committee chose to use an epoxy floor finish, color: Lake Louie and wall base color: Charcoal. The Committee directed the Administration to have a window placed in the STEM closet door. Athi described conditions necessitating the use of contingency funds.
    4. Todd Hall and Rutledge Hall Fire Alarm Update: This is an ongoing project since FY21. Completion estimated for the end of July. Athi, explained to the Committee why some of the contingency funds related to the project had been spent.
    5. Todd Hall and Rutledge Hall Door Project: The masonry is nearly complete, soffits, frames and all doors on site. This project is estimated to be completed August 6th. Athi Toufexis, StudioGC, explained the uses of the contingency dollars associated with the project. The Committee inquired about the return to Todd Hall for CCDC. The District will coordinate the walkthrough date so the necessary inspections can take place for their return.
    6. Todd Hall Grades 1-2 Playground: Waiting on shipping dates for the equipment.  
Rutledge Hall Grades 5 and Specials Furniture: Furniture delivery expected July 27th. Some staff related items are scheduled to arrive in September. Furniture has been allocated for the new classroom spaces.
  - b. Rutledge Hall Window Film Location  
Athi Toufexis, StudioGC, presented a sample of the window film and where the window film would be located. The Committee approved the sample.
  - c. Todd Hall PreK Doors  
Athi Toufexis, StudioGC, presented the paint color options for the wall adjacent to the new classroom doors at Todd Hall in the PreK corridor. The Committee chose the blue wall option.
  - d. Rutledge Hall Gate/STEM Paint  
Athi Toufexis, StudioGC, presented the color scheme of the classrooms throughout Rutledge Hall. The Committee chose the standard color scheme for the Rutledge Hall Library project.
  - e. IMEG's Analysis of the HVAC Piping in Lincoln Hall  
Courtney Whited, Business Manager/CSBO explained that pumps 3 and 4 would benefit from larger pipes and variable frequency drives so the system does not have to run so high. The Committee directed the District to purchase the equipment and seek proposals for the installation. Athi will look into the lead time on materials and determine which school break might allow for the work to be completed.
  - f. Lock Cores and Keys for Todd Hall

Courtney Whited, Business Manager/CSBO explained the rationale for choosing this vendor and described the scope of the work. The committee directed the Administration to seek a greater refund from the general contractor on the original proposal.

A motion was made, seconded and passed that the Facilities Committee concur with the Administration's recommendation to approve the quote from Anderson Lock for lock and key services in the amount of \$11,314.72 to be completed before August 20, 2021.

5. OLD BUSINESS  
None

6. NEW BUSINESS

a. Extension from Electric Supplier, IGS

A motion was made, seconded and passed that the Facilities Committee concur with the Administration's recommendation to the Board of Education to approve the 30-month extension proposed by IGS so long as the pricing rate maintains a level at or below the current \$0.0582/kWh at the time of the August 5, 2021 Board of Education meeting.

7. District Facilities Update

Courtney Whited, Business Manager/CSBO, explained the Village of Lincolnwood construction related to Street Storage- Stage 2 that may impact bus routes. The Committee directed the Administration to ensure the water main issue outside of Rutledge is completed by the Village of Lincolnwood prior to the start of school.

8. ADJOURNMENT.

A motion was made, seconded and passed to adjourn the Facilities Committee meeting at 6:55 p.m. The next Facilities Committee meeting will be held Tuesday, August 17, 2021 at 6:00 p.m. The public is welcome.

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John P. Vranas, Chairman

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Elaina Geraghty, Member