

**Policy Committee**

January 30, 2018 6:30 PM  
Derby Middle School Cafetorium  
73 Chatfield Street

**Attendance Taken at 6:30 PM:**

Present Board Members:

Mr. Dan Foley  
Mrs. Laura Harris  
Mrs. Casey Picheco

**I. Call To Order**

**I.a. Opening Ceremonies**

**I.b. Roll Call**

**II. Public Participation**

Discussion:  
No one from the public was present.

**III. Approval of Minutes**

Discussion:

**Motion Passed:** The policy committee approve the minutes from the November 29, 2017 meeting. passed with a motion by Mr. Dan Foley and a second by Mrs. Casey Picheco.

|                    |     |
|--------------------|-----|
| Mr. Dan Foley      | Yes |
| Mrs. Laura Harris  | Yes |
| Mrs. Casey Picheco | Yes |

**IV. Policy 9130 - Bylaws Board Committees**

Discussion:  
Take the first paragraph and add it to 9132. Omit policy 9130.

**V. Other 9000 Series Policies as Determined by the Committee**

Discussion:  
Review of the 9000 Series:9125 - Board Attorney: added one sentence that the Board would request the presence of attorney at the first Board meeting after an election. changed "may" appoint to "will" appoint.

9132 - Standing Committees: a board member may attend any hearing and participate, but can only vote if they are a member of said committee.

9250 - Renumeration and Reimbursement: Added a second paragraph to be transparent with expense reports for the Board. "In such case where the timing of an event does not allow for prior approval by the Board of Education, the member shall submit attendance and expense reports for Board approval at the next scheduled meeting."

9271 - Code of Ethics: No need to change anything. It is going to the full Board for a first read at our meeting on 2/8/18.

9321 - Time, Place, Notification of Meetings: Make a change under regular Board meetings, 4th sentence change January to December.

9323 - Agenda Construction/Meeting Materials: Changed second paragraph to read distributed electronically 7 days in advance. Also add "If any pressing business needs to be put forth, it will be added on the agenda at the discretion of the Superintendent of Schools or Board Chairman. Agenda and supporting materials will be distributed electronically in such cases where item or items of interest is requested to be added to the agenda."

9327 - Electronic Mail: add #3 all email will be sent through the derbyps.org email and Board members should check their email periodically. 9130 - Committees: add first paragraph to 9132. Omit policy 9130.

9132 - Standing Committees: Added first paragraph from 9130.

**VI. Policy 6153 - Field Trips and In-State and Out-of-State Field Trip Forms**

Discussion:

Add check box No students are identified with Health Concerns on forms for In State and Out of State Field Trips. Add check box with statement No students are identified with Health Concerns under the Checklist for Out of State Trips.

**VII. Adjourn**

Discussion:

**Motion Passed:** The policy committee adjourn its meeting. Passed with a motion by Mr. Dan Foley and a second by Mrs. Casey Picheco.

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|--------------------|-----|
| Mr. Dan Foley      | Yes |
| Mrs. Laura Harris  | Yes |
| Mrs. Casey Picheco | Yes |

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Terri Kuskowski  
Recording Secretary

Minutes are subject to approval at the next Board meeting.