



Oak Park Elementary School District 97

260 Madison Oak Park Illinois 60302 ph: 708.524.3000 fax: 708.524.3019 www.op97.org

TO: Members, Board of Education
Dr. Carol Kelley, Superintendent

FROM: Jim Hackett, Safety and Security Manager
Michael Arensdorff, Senior Director of Technology

SUBJECT: Security Camera RFP

DATE: August 13, 2019

Background:

In 2010, the District 97 Board of Education approved what is now known as policy 4:172 (Video Surveillance and Electronic Monitoring). This policy includes information regarding the purpose/use of our security cameras, as well as details about the location of cameras, the retention of recorded images, the authorization to view electronic recordings, etc.

There are several issues with our existing camera system that violate or are in conflict with this policy. These issues include:

- Several cameras that are inoperable
- A Video Management System (VMS) that is proprietary and inefficient for reviewing/retaining video recordings
- Scalability to refresh cameras as needed

Due Diligence:

On June 26, 2019, the RFP was disseminated in accordance with the advertisement and bidder notification requirements that are spelled out in Section 10-20.21 of the School Code and board policy 4:20 (Purchases and Contracts). An optional walk-through was held on July 1, 2019, and a public opening of the bids was completed on July 10, 2019. Each bid was evaluated based on the cost of services, completeness/quality of the proposal, prior experience with the school district, service quality and technical expertise. Many bids provided a full-replacement of all of our cameras because of compatibility issues with out-of-date technology that our cameras employ. On August 2, 2019, the recommended bidder agreed to perform a compatibility test to ensure compliance with all of our camera models. These tests confirmed that 77 of our cameras would not work on their selected platform (which is also the platform of three of the other vendors). These cameras would have been replaced next year as part of continuing technological upgrades. None of the other bidding vendors completed a compliance test and their bids would need to be adjusted to reflect this.

Recommendation:

Administration will be seeking a motion that the Board of Education of Oak Park District 97 accepts the proposed bid of \$137,647.13 from IPVision per the information that was shared with the board on Friday, July 26 and August 2. This bid addresses every item in the RFP, provides a common VMS that is user-friendly, and doubles the number of cameras being replaced (advances the camera replacement phase by 1-year).