

Alsea School District
July 2025 Board Meeting Board Report
Stacy Knudson, Superintendent and Special Education Director

1. Facilities - Seismic Grant

The seismic project is progressing nicely, with incredible upgrades to our building. We are slightly behind schedule which will require a delayed start to the 2025-26 school year for students. They are now projected to complete on August 25th with cleaning to follow. Thank you to Chris and Nancy Giggy for all their help in ensuring that things are moving along with schedule, as well as ensuring that the right questions are being asked.

Athletics Fall practice date is August 18th and Joe Harris is working with coaches and surrounding schools to secure alternate practice facilities. That information will be shared to all stakeholders once it is finalized.

2. Human Resources / Payroll

Don Staehely and Roxie Smallwood have been working hard to get calendars set, payroll set up based on the calendars, and contracts ready for the start of the school year. We have systems and processes in place that they have been working with and refining to ensure set up is seamless. Thank you to both of them for all the hard work they have been doing and the teamwork playing out as I enter the system.

3. State Reporting

Lora Nickle and Don Staehely have successfully completed the state reporting for the past school year and are working on setting up the reports for the upcoming school year. There are 96 total reports that each school is required to do each school year, in addition to other reporting that come with monies, such as IP (HSS, SIA, Early Lit., etc.), Menstrual Dignity Act, etc. We also completed the ODE Sped Stipend report as well.

4. Facilities/Maintenance

Keenan and his crew have been working hard on summer projects. YTP students are also working hard to upgrade the playground and prep the area with new bark chips.

Please remember due to construction, our building will be closed to all except maintenance employees and administration from June 24th – August 17th.

5. Schedules and Systems

- ☐ The master schedules for K-6 and MS/HS are being updated and finalized to ensure RTI systems are in place, staffed adequately and aligned to meet the needs of a K-12 system.
- ☐ PLC meeting/Staff meeting schedule is being developed.
- ☐ The advisory schedule is complete.
- ☐ The bell schedule is finalized.
- ☐ An Organizational Chart is being developed and will post to our site once staff pictures are accessible.
- ☐ K-6 and MS/HS Student Handbooks are being updated to reflect new staff and aligned personal electronic device protocols per EO 25-09. These will be available online and during registration by August 1.
- ☐ Staff in-service will be August 18th – 20^s. Teacher workdays will begin on August 21st. We are planning for creative work space for these training sessions and meetings. I will be sending out a Welcome Back packet to all staff and a Wolverine 25-26 packet to all new and returning families the first of August.

6. Community Engagement

- a. Monthly visits are being scheduled with local businesses.
 - i. Taco 'Bout our Schools 7/22 4:00- 5:00 @ Alsea Mercantile
 - ii. Grounds for Discussion 7/24 7:00 - 8:00a.m @ The Little Heifer
- b. The Interim Superintendent newsletter was sent to families and staff via email as well as on our social media outlets. It included a quick introduction, contact information, educational philosophy, registration information and tips/tricks to the start of a successful new school year.
- c. Our online registration for both Brick and Mortar and Learn at Home are open on the website. We will also host two sessions on campus (in the District Office) for families to access computers and/or receive assistance with online registration.
 - i. August 12th will be from noon to 5:00p.m.
 - ii. August 13th from 5:00p.m. to 7p.m.