

Mid-Valley Special Education Cooperative

Executive Advisory Board Meeting

Wednesday, October 3, 2012

1304 Ronzheimer Avenue

St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, October 3, 2012 at the Mid Valley Special Education Cooperative Administrative Office.

1. Call to Order

Dr. Schlomann, Board Chairman called the meeting to order at 8:04 am

Roll Call

Upon roll call the following members were present: Dr. Barshinger, Superintendent D101; Dr. Stirn, Superintendent D301; Dr. Mutchler, Superintendent D304; and Dr. Schuler, Superintendent D302.

Also present: Dr. Cumblad, Mid-Valley Executive Director; Sue Caddy, Mid-Valley Director of Business and Human Resources Services; Fran Eggleston, Special Education Director D302; Dr. John Knewitz, Assistant Superintendent D303; Greg Rabenhorst, D301; Jerel Waide Assistant Superintendent, Student Services D304; Melissa Jackson, Mid-Valley Program Coordinator; Paige McNulty, Mid-Valley Program Coordinator; Natalie Assell, Mid-Valley Technical Assistant; MaryAnn Domaracki, Mid-Valley Social Worker, Bonnie Carlson Mid-Valley Executive Assistant and Karin Alber, Recording Secretary.

2. Approval of Agenda

Dr. Schlomann called for the Approval of the Agenda. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of the agenda was confirmed by unanimous roll call vote.

3. Public Comments

None

4. Consent Agenda

- 4.1 Approval of Minutes, Executive Board Meeting, September 5, 2012
- 4.2 Approval of Executive Board Workshop Minutes, September 5, 2012
- 4.3 Approval of Closed Session Minutes, September 5, 2012
- 4.4 Approval of Bills, September, 2012
- 4.5 Financial Report, September, 2012
- 4.6 Certificate of Child Find Publication Notice

Dr. Schlomann called for the Approval of the Consent Agenda. Dr. Barshinger moved and Dr. Mutchler seconded the motion. Approval of the Consent Agenda was confirmed by unanimous roll call vote.

5. Information

- 5.1 **Student and Staff Enrollment, Enrolled for September, 2012**
The enrollment and staffing report for September was presented. Increased referrals in OT and Hearing Itinerants were noted.
- 5.2 **Administrative Liaison Minutes, September 2012**

Highlights included a discussion of (a) improved communication regarding the referral process, (b) the assessment procedures and revisions, (c) procedures regarding the services of the behavior technical assistant, (e) procedures regarding new course codes for elementary students, and (f) dates for ESY programming in the summer of 2013.

5.3 Freedom of Information Request

A Freedom of Information Request (FOIA) was received from Patti Lopuszanski. The number of administrator hours/fee for completion of this task was \$250. The legal fee for the previous FOIA request from Ms. Lopuszanski was \$1,228. The information requested is summarized below:

(a) Any form of communication and documentation among many people and organizations involved in discussing/determining whether a Mid-Valley Special Education Cooperative former or current employee could/would be considered for employment within the five cooperative districts that stated the directive was given that no current, or former Mid-Valley Special Education Cooperative employee, was allowed to be considered for employment in any support staff, or teaching position that became available and/or that any person applied or interviewed for within any school in the State of Illinois.

(b) All documentation that was provided to MVSEC staff members at the time that information was initially presented and discussed that MVSEC would become its own entity. All names and their positions of the current/former administrators from St. Charles CUSD 303, MVSEC Administrators, union representation and legal counsel in attendance at the presentation. The lists of all Mid-Valley employees covered under the Intergovernmental Agreement and their seniority hire date.

(c) Any and all forms of communication as it relates to Ms. Lopuszanski's employment with MVSEC, e-mails amongst many people.

(d) Any and all forms of communication as it relates to Ms. Lopuszanski's interest in being hired for a 10 month secretarial position at Munhall School in St. Charles CUSD 303; e-mails amongst many people.

5.4 2011-2012 Behavior Technical Assistance Report

Natalie Assell shared the final 2011-12 Behavior Technical Assistance Report. Over 550 staff members participated in training last year. Natalie provided consultation services regarding 58 students with behavior problems. Suggestions for improvement of the service were made and will be implemented this school year.

5.5 Testing Coordinator Meeting, September 14, 2012

Dr. Cumblad reported that Melissa Jackson facilitated a successful Testing Coordinator Meeting on September 14, 2012. The participation of the district testing coordinators has been helpful. The most recent challenge is the implementation of the EXPLORE/PLAN testing this year.

5.6 Change in Location for November 7, 2012 Regular Board Meeting

The location for November 7, Regular Board Meeting will be at the administration center after the Transition Open House.

6. For Discussion

6.1 Extended School Year Time and Locations

Proposed dates are July 8-August 1st with school hours from 8:00-12:00. The dates are proposed due to required asbestos removal in the MJC gymnasium.

6.2 Safe Schools and New Directions Transportation

For some students, transporting high school and elementary school students in the same bus is a problem. This issue was referred back to the administrative liaisons with additional information gathered by MVSEC staff to consider individual district solutions.

6.3 Discussion of Additional Support for New Directions/Safe Schools

Ms. McNulty has had very productive conversations with St. Charles Police Department and will be making presentations to two of their shifts in October. Two police officers will drop in to MJC periodically to establish a presence and get to know the students.

7. For Action

7.1 Approval of the Personnel Report, September 2012

Dr. Barshinger motioned and Dr. Stirn seconded to approve the Personnel Report, September 2012.

7.2 Approval of the Revised Certified Staff Evaluation Plan

Dr. Barshinger motioned and Dr. Stirn seconded to approve the Revised Certified Staff Evaluation Plan.

7.3 Approval of the Revised Teaching Assistant Evaluation Plan

Dr. Barshinger motioned and Dr. Stirn seconded to approve the Revised Teaching Assistant Evaluation Plan

7.4 Approval for a Separate, New Activity Account for the Transition Program

Dr. Stirn motioned and Dr. Barshinger seconded to approve for a separate, new activity account for the transition program.

7.5 Approval for Posting MVSEC Employee Compensation

Dr. Barshinger motioned and Dr. Stirn seconded to approve the required posting MVSEC Employee Compensation as presented.

8. Adjournment to Closed Session

(1)The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against and employee of the public body to determine its validity 5 ILCS 120/2 (c)(1).

(2)Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (ILCS 120/2 (c) (12).

Motion to move to Closed Session: Motion made by Dr. Barshinger and seconded by Dr. Mutchler at 9:58.

9. Closed Session

Dr. Schlomann called for a motion to return to Open Session.

10. Return to Open Session

Open session began at 9:12. Motion made by Dr. Stirn and seconded by Dr. Schuler. By consensus the motion carried 5-0: Ayes

11. Action Possible

None

12. Adjournment

Motion made by Dr. Mutchler and seconded by Dr. Stirn. By consensus the motion was carried 5-0 Ayes.

The meeting was adjourned at 9:12 am.

Chair of the Mid-Valley Board