



BOARD MEMBER EXPENSE REIMBURSEMENT REQUEST FORM

Make a copy of this form to fill out and save to your Google Drive: file > make a copy

Please type form, sign and staple supporting documentation.

Submit to the Superintendent, who will include this request in the monthly list of bills presented to the School Board.

Use of this form is required by 2:125-E3, Resolution to Regulate Expense Reimbursements.

Travel from 1/1/23-12/31/23 = \$0.655 per mile Travel from 1/1/24-current = \$0.67 per mile

Name Angela Balanag Title/Office Board Member

Name of conference/meeting IASB 2024 Joint Annual Conference

Date(s) of conference/meeting 11/22/2024 - 11/23/2024 Location Chicago

Travel Departure Date 11/22/2024 Travel Return Date 23-Nov-24

Receipts Attached

Approved Expense Advancement Voucher attached, if applicable

ACTUAL EXPENSES									
Auto Travel Allowance: \$0.670 per mile									
DATE	MILEAGE		LODGING	MEALS			OTHER		DAILY TOTAL
	# OF MILES	AUTO FILLED AMOUNT		BREAKFAST	LUNCH	DINNER	ITEM	COST	
06/03/24		\$ -					Registratic	\$ 520.00	\$ 520.00
11/22/24		\$ -	\$ 274.69			\$ 16.04	Metra	\$ 6.75	\$ 297.48
11/22/24		\$ -					Taxi	\$ 10.25	\$ 10.25
11/23/24		\$ -					Metra	\$ 6.75	\$ 6.75
		\$ -							\$ -
		\$ -							\$ -
		\$ -							\$ -
		\$ -							\$ -
								Subtotal	\$ 834.48
								- Advances	\$794.69
Reimbursable Amount (negative amount indicates refund due from employee)									\$39.79

Angela Balanag
Submitting Board Member's Signature

11/5/2024
Date

Superintendent Signature (if total is below maximum allowable amount)

Date

School Board Action (if total exceeds maximum allowable amount)

- Approved in full Approved in Part Denied



Katie Coyle <kcoyle@d70schools.org>

Confirmation of 237646

1 message

info@iasb.com <info@iasb.com>
To: kcoyle@d70schools.org

Mon, Jun 3, 2024 at 12:15 PM



This message is to confirm the receipt of your recent order.

For questions regarding this order, please email us at registrar@iasb.com

Customer's Name:	Katie Coyle
Date:	6/3/2024
Billing Address:	Libertyville SD 70 1381 Lake St Libertyville, IL 60048-1729

Payment Code: 237646 Transaction Date: 6/3/2024 12:00:00 AM

Invoice Notes:

Total: 9079.45

Payment Amount: 9079.45

Balance: 0.00

Authorization: 68061Q

Reference Number: 8651827984340118

Bill to: Libertyville SD 70
1381 Lake St
Libertyville, IL 60048-1729

Payment Method: Mastercard

Customer	Qty	Item	Price	Discount	Taxes	Shipping	Sub-Total	Paid	Balance
Bachar Stacey	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Bachar Stacey	1.0000	Housing Deposit (Non-Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Balanag Angela	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Balanag Angela	1.0000	Housing Deposit (Non-Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Bowlby Barb	1.0000	Early Bird Registration Joint Annual Conference (payment	520.00	0.00	0.00	0.00	520.00	520.00	0.00

		due before October 15)							
Bowlby Barb	1.0000	Housing Deposit (Non- Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Bowlby Barb	1.0000	Spouse/Child Registration Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Coyle Katie	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Coyle Katie	1.0000	Housing Deposit (Non- Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Dahlke Nanette	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Dahlke Nanette	1.0000	Housing Deposit (Non- Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Donev Zuica	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Donev Zuica	1.0000	Housing Deposit (Non- Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Jenkins Rebecca	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Jenkins Rebecca	1.0000	Housing Deposit (Non- Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Jenkins Rebecca	1.0000	Spouse/Child Registration Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jenkins Rebecca	1.0000	Spouse/Child Registration Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Khan Jennifer	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Khan Jennifer	1.0000	Housing Deposit (Non-Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Khan Jennifer	1.0000	Spouse/Child Registration Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Khan Jennifer	1.0000	Spouse/Child Registration Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Khan Jennifer	1.0000	Spouse/Child Registration Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lawton Brian	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Lawton Brian	1.0000	Housing Deposit (Non-Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Lawton Brian	1.0000	School Finance For Board Members - AM	175.00	0.00	0.00	0.00	175.00	175.00	0.00
Sticklen Stephen	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Sticklen Stephen	1.0000	Housing Deposit (Non-Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Theis Pete	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Theis Pete	1.0000	Housing Deposit (Non-Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Theis Pete	1.0000	Spouse/Child Registration	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Vipond Chris	1.0000	Joint Annual Conference Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Vipond Chris	1.0000	Housing Deposit (Non- Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Vipond Chris	1.0000	Spouse/Child Registration Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Vipond Chris	1.0000	Spouse/Child Registration Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Vipond Chris	1.0000	Spouse/Child Registration Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Coyle Katie	1.0000	Credit Card Fee	264.45	0.00	0.00	0.00	264.45	264.45	0.00

Lighting the Way to Excellence in School Governance

Illinois Association of School Boards

2921 Baker Drive, Springfield, Illinois 62703-5929 | Phone: (217) 528-9688

One Imperial Place, 1 East 22nd Street, Suite 310, Lombard, Illinois 60148-6159 | Phone: (630) 629-3776



151 East Wacker Drive
 Chicago, IL 60601
 Tel: 312-565-1234
 Fax: 312-239-4414
 chicagoregency.hyatt.com

INVOICE

Angela Balanag
 1381 Lake St
 Jac24-49156
 Libertyville IL 60048-1729

Room No. 0425
 Arrival 11-22-24
 Departure 11-23-24
 Folio Window 1
 Folio No. 4130402

Confirmation No. 5396896501
 Group Name IL Assn School Boards
 Booking No. BB 48 GTD

Date	Description	Charges	Credits
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Total

Balance

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Thank you for choosing the Hyatt Regency Chicago.
 Please feel free to provide us with feedback regarding your visit.

Please send comments to Hyatt at Chicago.Regency@hyatt.com
 or 888-565-5586.

For inquiries concerning your bill please call 855-869-0846
 or email na.customerservice@hyatt.com

World of Hyatt Summary

No Membership to be credited

Join World of Hyatt today and start earning points for stays, dining and more.
 Visit www.worldofhyatt.com

Please remit payment to:
 Hyatt Regency Chicago
 Lockbox 301588
 Dallas, TX 75303-1588
 FEIN # 94-1649123



Hyatt Regency Chicago
 151 East Wacker Drive
 Chicago, IL 60601
 Tel: 312-565-1234
 Fax: 312-239-4414
 chicagoregency.hyatt.com

INVOICE

Angela Balanag
 1381 Lake St
 Jac24-49156
 Libertyville IL 60048-1729

Room No. 0425
 Arrival 11-22-24
 Departure 11-23-24
 Folio Window 2
 Folio No. 4130403

Confirmation No. 5396896501
 Group Name IL Assn School Boards
 Booking No. BB 48 GTD

Date	Description	Charges	Credits
11-22-24	Deposit Transferred at C/I		200.00
11-22-24	Package Room	234.00	
11-22-24	Occupancy Tax	40.69	
11-23-24	Master Card	XXXXXXXXXXXX8632 XX/XX	74.69
Total		274.69	274.69

Guest Signature

Balance 0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Thank you for choosing the Hyatt Regency Chicago. Please feel free to provide us with feedback regarding your visit.

Please send comments to Hyatt at Chicago.Regency@hyatt.com or 888-565-5586.

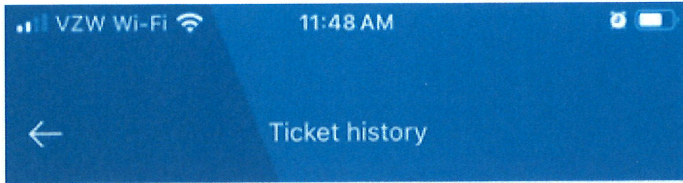
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World of Hyatt Summary

No Membership to be credited

Join World of Hyatt today and start earning points for stays, dining and more. Visit www.worldofhyatt.com

Please remit payment to:
 Hyatt Regency Chicago
 Lockbox 301588
 Dallas, TX 75303-1588
 FEIN # 94-1649123



 Transaction may take a few minutes to display.

COMPLETED		
Metra Ticket		\$6.75
11/23/24 12:12:35PM		
COMPLETED		
Metra Ticket		\$6.75
11/22/24 5:20:52AM		
COMPLETED		
Metra Ticket		\$8.25
11/17/22 4:58:16PM		
COMPLETED		
Metra Tickets		\$14.00
1/15/22 9:45:40AM		
COMPLETED		
Metra Tickets		\$14.00
12/31/21 9:00:38PM		
COMPLETED		
Metra Tickets		\$14.00
11/21/21 2:04:08PM		
COMPLETED		
Metra Ticket		\$4.00
11/19/21 5:02:10PM		
COMPLETED		
Metra Ticket		\$8.25

