

Technology Committee Minutes
March 1, 2011

Meeting was called to order at 4:05 p.m. at the Pana Unit Office Board Room

Chairman Schafer called the meeting to order.

Members present: Schafer, Koontz, Mizeur

Members absent:

Superintendent Present: Yes (Arrived at 4:40)

Visitors: Scott Savage, David Dively

The committee discussed the following:

1. ***Approval of the Minutes from Jan. 11, 2011*** - Motion by Koontz ; Second by Mizeur.
2. ***Budget Update*** - Mr. Dively gave a brief update on the Budget. At the present time, the district has expended 56.96% of the Technology Budget.
3. **E-Rate Update** -Mr. Dively reported that the district has begun to receive E-Rate discounts for FY2011 in February. Mr. Savage reported that the district had been through 2 E-Rate Audits. There were no findings from either audit. Mr. Savage explained that he was preparing to file the Form 471 for the 2012 funding year. The 471 will determine the discounts that are received for 2012.
4. ***Projects Update*** – Mr. Savage provided a report on the status of projects. He stated that he had installed 25 new computers and monitors in high school vocational computers labs. The equipment was purchased through the Perkins Grant. Mr. Savage indicated that he is upgrading RAM in computers at Washington and Lincoln Schools. He reported that DNDC had been on site to install upgrades and licenses to Fax over IP. This will permit staff members to send faxes from their computers. They also were there to repair the call recording server. Both of these were covered under the existing warranty.
5. ***Student Administration Software*** – Mr. Savage explained his plans to select a new student administration program. He plans to identify 3 possible vendors and select a team of staff members to assist in the selection of the program. The three programs are Skyward, Lumens WebSIS, and Teacher Ease/Common Goal. Mr. Savage plans to involve representatives of the teaching staff, secretaries, administration, counselors, and nurses on the selection team. He hopes to have a recommendation for the April Board of Education meeting.
6. Next Meeting Date: Scheduled for May 3, 2011 at 4:00 p.m. in the Unit Office Board Room.

A motion was made by Mizeur and seconded by Koontz to adjourn the meeting of March 1, 2011 at 5:15 p.m.

Member

Member