

REGULAR BOARD MEETING MINUTES

December 19, 2023

9:00 A.M. NPT Office

CALL REGULAR BOARD MEETING TO ORDER AND ROLL CALL at 9:00 am

Mr. Bauer called the meeting to order and roll call was taken with three board members present. Board members in attendance were Mr. Jason Bauer, Dr. Scott Doerr and Mrs. Deborah Philpot. Also present was NPT Director, Kelly Suey, Program Coordinator/Transition Specialist, Sabrina Jones and NPT Business Manager, Deanna Tarter.

Others in attendance: Lori Wemple

RECOGNITION OF VISITORS, PUBLIC COMMENT, AND CORRESPONDENCE

No public comment or correspondence.

MOVE TO APPROVE THE December 19, 2023 CONSENT AGENDA AS PRESENTED.

Financial reports were presented.

Motion by Doerr, seconded by Philpot to approve the December 19, 2023 consent agenda as presented. Bauer - YEA, Doerr - YEA, Philpot- YEA. Motion passes 3-0.

The consent agenda included Regular Minutes from November 21, 2023 Executive Board meeting and Bills/Treasurer's Report for November.

NEW BUSINESS

Discuss and Approve Hourly Wage for Business Manager, Deanna Tarter

Action came from a closed session that Deanna Tarter would receive an approved raise.

Motion by Philpot, seconded by Doerr to approve the new hourly wage for Business Manager, Deanna Tarter as presented. Bauer - YEA, Doerr - YEA, Philpot- YEA. Motion passes 3-0.

Review and Approve NPT's Threat Assessment Plan

Mrs. Suey created NPT's Threat Assessment Plan due to PA 103-175 now requires special education cooperatives that operate separate schools or programs within schools to develop a Threat Assessment Team and RTO oversight team. threat assessment procedures. According to the law, this has to be approved by NPT's board and posted on the website. The Executive Board did not feel it is necessary to post online, so NPT will not do that.

Motion by Philpot, seconded by Doerr to approve NPT's Threat Assessment Plan as presented. Bauer - YEA, Doerr - YEA, Philpot- YEA. Motion passes 3-0.

Open Discussion

Mrs. Philpot wanted to discuss the ABLE classroom for the 2024-2025 school year. Mrs. Suey would like to find a placement for the FACeS classroom located at Lincoln for the 2024-2025 school year before we discuss the next steps for the ABLE classroom. Mrs. Suey wants to also have a discussion with Mrs. Puzey since she is the Program Coordinator for this classroom. The issue with all of this is that there is no space in the member districts. She also wants to look at the Special Education numbers in the building where the ABLE classroom is held and making a teacher a resource teacher. Taylorville's caseloads are smaller than the other member districts of the Cooperative. She also discussed that she wants to talk to ISBE about the possibility of making the FACeS program a placement or private facility to help the districts out.

REPORTS

Director's Report

Mrs. Suey wanted to update the board on the contract ending with AMN Healthcare on December 1, 2023. She has met with the NPT psychologists and have divided the outstanding caseload and they have been working very hard to ensure that deadlines are being met, paperwork is being completed and students are being tested.

Mrs. Suey gave an update on the FACeS classrooms. They had a "Stuff the Bus" food drive campaign and students collected donations (food and monetary) in all three towns. With any money that was donated, the students went in and shopped for food to be donated. An invitation was also sent out to all schools offering them the opportunity to collect items to be donated. Over 1000 pounds of food was collected and distributed to the food pantries in all three communities. The annual Christmas movie and party was on December 14th. All of the FACeS students, staff and families enjoyed the movie "Santa Clause" at the Taylorville Movie Theatre. After that, we traveled to the Methodist Church in Taylorville and enjoyed pizza, Santa and games. They all had a great time. Mrs. Suey also wanted to give a huge shout-out to Cayla Beyers for organizing, coordinating and working both of these events. She also thanked the member districts transportation for adjusting their pick-up locations so that the students could enjoy the entire day with their families and friends.

Mrs. Suey has begun adding teachers and students to the Kite Portal (DLM). DLM Window will open on March 13 and close on May 8. Case Load Totals and TCT numbers are included for all three districts. Mrs. Suey is also currently working on staff evaluations. She also handed out a flier for the Psychologist Expo that will be held on January 19th at Pana high school that is being hosted by SIUE, EIU and NPT. There were no questions for Mrs. Suey.

Program Coordinator/Transaction Report

As Program Coordinator, Mrs. Jones has been reviewing IEP's, attending IEP and TCT meetings, assisting with the NPT special education teacher mentoring program with Pana Jr High and High School teachers, and has been preparing for 2nd quarter team meetings. As Transition Specialist, Mrs. Jones has 11 outcomes and is serving 58 students. There are 17 students who are expected outcomes by the end of the contract and 6 referring students at this time. The STEP contract is written currently for 20 outcomes while serving 50 students. Mrs. Jones is working on amending the contract. There were no questions for Mrs. Jones.

Business Manager Report

Mrs. Tarter stated she has completed two out of the three payrolls for the month, bills and reconciling the statement. She is working on the PCG annual report, medicaid billing and liability tracking. Dee is gearing up to work on 941s, W2s, 1099s, IDEA grant expenditure reports, and FACeS 2nd quarter review. For Excess Cost, she has received Taylorville's and hopefully will get that submitted this week. She is waiting on Pana and Nokomis to get their AFRs before their Excess Cost can be completed. There were no questions for Mrs. Tarter.

CLOSED SESSION

Motion by Doerr, seconded by Philpot to move into closed session for the purpose of employment, evaluation, compensation, appointment, and discipline of personnel. Bauer- YEA, Doerr- YEA, Philpot-YEA. Motion passed.

Entered into closed session at 9:20 am.

Closed session concluded at 9:48 am

A motion made by Philpot and seconded by Doerr to approve minutes read in closed session and to re-enter regular session. Bauer- YEA, Doerr- YEA, Philpot-YEA. Motion passed.

MOVE TO ADJOURN AT 9:49 a.m.

Doerr made a motion to adjourn the meeting. Bauer seconded the motion. Motion passed by a voice vote.

Mr. Jason Bauer, President

Dr. Scott Doerr, Secretary