

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES NOON MEETING MINUTES
May 14, 2013**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, May 14, 2013, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Beth Stone who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joseph Babb, Mr. Eddie Prather, Mrs. Beth Stone, and Mr. Kenneth Wheeler. Mr. Rob Hudson was absent for the entire meeting. Mrs. Stone announced a quorum and stated that the meeting was lawfully in Session. Attorney Otis Tims was also present. Ms. Bonnie Sowell, a summer intern at Mitchell, McNutt and Sams, also was present.

CONFIRMATION OR AMENDMENT OF AGENDA

On a motion by Mr. Hudson, seconded by Mr. Wheeler, the Board voted unanimously to adopt the agenda for May 14, 2013, as amended below:

- **ADD** Recognition of the Stock Market Regional winners from Milam Elementary to Section V. Item C. Recognitions
- **ADD** Section IX. Unfinished Business, Item A. Awarding of Advertised Bid #BD1305 Carver Replacement Windows

The President of the Board declared the motion passed.

REVIEW OF THE MINUTES

The minutes from the following meetings were presented for consideration for approval:

- a. April 9, 2013, 9:30 a.m. Work Session
- b. April 9, 2013, Noon Regular Meeting
- c. April 9, 2013, Five o'clock Regular Meeting
- d. April 25, 2013 2:00 p.m. Special Called Meeting

PUBLIC COMMENTS

No requests for public comments were received for this meeting of the Board.

RECOGNITIONS

Mrs. Stone announced that several recognitions were scheduled for the 5:00 p.m. meeting of the Board at Rankin Elementary School.

COMMUNICATION TO THE BOARD

The following reports were presented to the Board of Trustees as information:

- A. Update on THS' Councils of Excellence presented by Mrs. Sally Gray and Mrs. Mary Ann Plasencia (TPSD Goal #4)
- B. TPSD "At a Glance" Video Segment presented by Mrs. Mary Ann Plasencia (TPSD Goal #4)
- C. Day Treatment Services presented by Mrs. Diana Ezell (TPSD Goals #1 and #2)
- D. Common Core State Standards Plan presented by Mrs. Amy Ferguson (TPSD Goal #1)
- E. New Accountability Model presented by Mrs. Diana Ezell (TPSD Goal #1)
- F. Ad Valorem Tax Receipts presented by Mrs. Linda Pannell (TPSD Goal #5)
- G. Wellness Program Update presented by Mr. Jim Turner (TPSD Goal #3)
- H. Recruiting Update Report presented by Mr. Jim Turner (TPSD Goals #1 and #3)
- I. National School Boards Association (NSBA) Annual Conference Trip Report presented by Mrs. Beth Stone, Mr. Eddie Prather and Mr. Ken Wheeler (TPSD Goals #1 through #4)

CONSENT AGENDA

A. Office of Finance Director Mrs. Linda Pannell (TPSD Goal #5)

- 1. Contractual Agreements
 - a. Contract #CO1321 and #CO1322
 - b. Charter Bus Service Contract #BC2012-2013-009
 - c. Rental of School Facilities Contract #SFR1333
- 2. Donations #2012-2013-047 through #2012-2013-051
- 3. Permission to Submit TPSD Grant #1322
- 4. Permission to Advertise for Bids #BD1318 through #BD1321
- 5. Cash Flow Statements for Month Ending March 31, 2013

B. Office of Assistant Superintendent Dr. Matthew Dillon

- 1. Student Transfer Report presented by Mrs. Pamela Traylor
- 2. Readmission of Student #53-2, Student #68-2, and Student #79-2 (TPSD Goal #2)
- 3. Overnight Field Trip Request (TPSD Goals #2 and #4) presented by Mr. Jason Harris
 - THS Cheerleaders, Summer Camp, Tuscaloosa, AL, June 14-16
- 4. Bus Transportation for Summer Food Service Program for students to and from the Summer Boys and Girls Club Program (TPSD Goals #1 and #2) presented by Mrs. Lynne Rogers
- 5. Tupelo High School Extended School Year 2013 (TPSD Goal #1) presented by Mr. Jason Harris
- 6. Drivers Education, Tupelo High School, June 3-30, 2013 (TPSD Goal #2) presented by Mr. Jason Harris

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #5)

1. Docket of Claims

Board Member Eddie Prather reviewed the Docket of Claims and Check Registers prior to the meeting and advised that at the 5:00 p.m. meeting of the Board he will recommend approval of the Docket of Claims for the period March 28, 2013 through May 3, 2013, Docket of Claims #9686 through #10579, Accounts Payable Checks #5889 through #6472 in the amount of \$1,541,977.21; Tupelo High School Activity Check Register for the period March, 2013, Checks #1217 through #1229 in the amount of \$4,413.17; for the period April, 2013, Checks #1230 through #1265 in the amount of \$12,198.37; and the Athletic Check Register for March, 2013, Checks #1372 through #1415 in the amount of \$3,372.00; and for April, 2013, Checks #1416 through #1480 in the amount of \$8,603.95. The grand total for all funds is \$1,568,564.70.

2. Financial Statement for the Month Ending March 31, 2013

Finance Director Linda Pannell presented the Financial Statement for the month ending March 31, 2013 for consideration for approval.

B. Office of Assistant Superintendent Matthew Dillon (TPSD Goal #2)

Student Case #92-2012-2013 and Student Case #101-2012-2013

Mrs. Pamela Traylor and Dr. Matthew Dillon presented information regarding Student Discipline Case #92-2012-2013 and Student Discipline Case 101-2012-2013.

C. Office of Assistant Superintendent Mrs. Diana Ezell (TPSD Goal #1)

1. Proposed Revisions to Current TPSD Policies

Mrs. Ezell recommended that the following TPSD policies be amended:

- a. JBCC Student Tuition for Out-of-District Students IHA
- b. IFCB Field Trips and Excursions
- c. CMBA Regulations Communications

2. First Reading of New TPSD Policies

Mrs. Ezell introduced the following new policies for a first reading:

- a. IDAG Dual Enrollment/Credit
- b. IJBA Personal Electronic Devices, Laptops, Tablets, and Mobile Devices (BYOD Policy)

3. Day Treatment Services Agreement (TPSD Goals #1 and #2)

Mrs. Ezell recommended for consideration for approval an agreement between TPSD and Northeast Mental Health for Day Treatment Services beginning on August 5, 2013, and ending on May 31, 2014, unless sooner terminated as provided for in paragraph six.

D. Office of Executive Director of Curriculum and Instruction

Summer 2013 Barton (Dyslexia) Reading Program (TPSD Goal #1)

Dr. Leigh Mobley and Mrs. Cepia Buchanan presented for consideration for approval an extension of the Barton Reading Program during the months of June and July. The program will be available to current and identified Barton students in the district.

E. Office of Director of Human Resources Mr. Jim Turner

1. Personnel Recommendations (TPSD Goal #3)

Mr. Turner presented Licensed Staff recommendations for consideration for approval.

2. Proposed 2013-2014 Supplements (TPSD Goal #3)

Mr. Turner presented for consideration for approval proposed 2013-2014 Supplements for the 2013-2014 school year.

3. Salary Schedules for 2013-2014 School Year

Mr. Turner stated that this report is not complete, and will be placed on the June 11 regular meeting of the Board. No action is requested at this time.

F. Office of Superintendent of Schools Dr. Gearl Loden (TPSD Goals #3 and #4)

Information Items

Information was provided regarding the following items:

1. Scheduled for June 11 Regular Board Meeting:
 - a. ADA Changes beginning 2013-2014 School Year
 - b. Third Grade Gate
 - c. At-Risk Senior Update Report
2. Important Dates: May 17 Graduation; May 22 Last Day for Students; May 23 End of the Year Celebration; June 12-14 Administrative Retreat; June 19-20 Board Retreat; June 21-22 New Board Member Training

UNFINISHED BUSINESS

A. Awarding of Advertised Bids #BD1305 Carver Replacement Windows, #BD1306 Carver Flooring; #BD1307 Baseball Field Renovation; and #BD1311 Rubber Floor Gym Phase I

Dr. Matthew Dillon summarized the advertised bids as follows:

1. #BD1305 Carver Replacement Windows

Recommendation: Award to Maloney Glass (lowest and best bid)

2. #BD1306 Carver Flooring

Recommendation: Award to F. L. Crane (next low bidder)

Continental Flooring submitted the lowest dollar bid, however, it appears that Continental Flooring did not comply with bid requirements.

3. #BD1307 Baseball Field Renovation

Recommendation: Reject all bids. The project will be re-evaluated and re-bid at a later date.

4. BD1311 Rubber Floor Gym Phase I

Recommendation: Reject all bids. The bids were over-budget.

B. Note Resolutions for Qualified School Construction Bond #3 (TPSD Goal #3)

Mrs. Pannell stated that on April 9, 2013 the Board of Trustees adopted a Resolution of Intent declaring the necessity of issuing notes in the maximum amount for Four Million Six Hundred Thousand and No/100 Dollars (\$4,600,000) for the purpose of making repairs, alterations and additions for school buildings of the District, for the purposes of purchasing heating plants, air conditioning, fixtures and equipment for such buildings, for the purpose of purchasing land for school purposes, school buses and transportation equipment, and for the purpose of improving and equipping such lands for school recreational and athletic purposes and paying the cost of such borrowing.

Intermediate Resolution

The Board considered for adoption an Intermediate Resolution giving final approval for the borrowing of an amount not to exceed Four Million Six Hundred Thousand and No/100 Dollars (\$4,600,000) for the purpose of acquiring, improving, constructing, renovating, heating, cooling and equipping school buildings and related facilities, purchasing land, performing site work and paying the costs of such borrowing as stated in the April 9, 2013, resolution.

Note Resolution

The Board also considered adopting the Note Resolution authorizing the issuance of a Limited-Tax Note in the maximum principal amount of Four Million, Four Hundred Thirty-

Five Thousand and No/100 Dollars (\$4,435,000) for the costs of the construction, rehabilitation or repair of Public school facilities, acquiring land, equipping the facility and to pay the cost of the borrowing. The resolution states that the Board “sells the note to Trustmark National Bank, Jackson, Mississippi” at zero percent interest (0%) in accordance with the Note Purchase Agreement attached to the Note Resolution as an Exhibit. The Note Resolution also authorizes the Superintendent to execute and deliver on behalf of the Board the Note Purchase Agreement.

NEW BUSINESS

1. 2013-2014 Handbooks (TPSD Goals #1 through #5)

Mrs. Diana Ezell recommended approval of the 2013-2014 school handbooks, elementary guidebook, and secondary guidebook. Mrs. Ezell stated that once approved each handbook and guidebook will be placed on the appropriate website. Hard copies will be available upon request.

2. Discussion regarding July 3 and July 5

Superintendent Gearl Loden explained that the Central Administrative Office will be staffed by a skeletal crew during July 1-5 as 238 day personnel will be off July 3 and July 5 for their two furlough days.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics (June 11)

1. Year-End Discipline Update
2. Year-End ADA/Enrollment
3. Safe Splash Update
4. Dual Enrollment Credit Update
5. AP Courses Update (requested by Mr. Eddie Prather)

B. Executive Session

Board President Beth Stone suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing student and pending litigation matters.

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by Mrs. Stone with the following people present: Mr. Joe Babb, Mr. Eddie Prather, Mrs. Beth Stone, Mr. Ken Wheeler, Dr. Gearl Loden, Mr. Otis Tims (and law clerk, Ms. Patrice Tate, Mrs. Kimberly Britton, Dr. Matt Dillon, Mrs. Pamela Traylor, and Mr. Terry Hatch.

The executive session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mr. Prather, with a second by Mr. Wheeler, the Board voted unanimously to remain in executive session for the purpose of discussing student and pending litigation matters. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

Mrs. Stone reopened the meeting to tell all those in attendance the reason for going into executive session was to discuss student and pending litigation matters.

The Board heard brief background information regarding Student Appeal #91 from Mrs. Kimberly Britton. Next, the parent (mother) of Student #91 entered the meeting and addressed the Board. After that, the parent left the meeting.

At this point, Dr. Kristy Luse and Mr. Kenneth McGaha entered the meeting and answered additional questions by the Board. Following the discussion, Dr. Luse, Mr. McGaha, Mrs. Traylor and Mr. Hatch left the meeting.

Thereafter, the Board deliberated on the matters presented at the appeal.

At this point of the meeting, pending litigation matters were presented by Board Attorney Otis Tims.

Following the discussion, Mr. Prather moved to come out of Executive Session. Mr. Wheeler seconded the motion, and upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed and the Board in Open Session.

Mrs. Stone reopened the meeting to tell all in attendance that the Board was back in Open Session. Everyone waiting re-entered the meeting, and Mrs. Stone stated that the Board was back in Open Session.

ACTION BY THE BOARD – APPEAL OF STUDENT #91

On a motion by Mr. Prather, seconded by Mr. Wheeler the Board voted unanimously by all members present to uphold the action of the District Disciplinary Committee in regards to Student #91. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Detailed information regarding Student Discipline Case #91 is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

May 14, 2013
Noon, Hancock Leadership Center

Tupelo Public School District
Board of Trustees – Meeting Minutes
PENDING APPROVAL

ADJOURNMENT

On a motion by Mr. Babb, seconded by Mr. Wheeler, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 3:15 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Elizabeth Stone, President

Kenneth Wheeler, Secretary