

Collin County Community College District Board of Trustees

2018-5-2

May 22, 2018

Resource: Kim Davison

Sr. Vice President of Organizational Effectiveness

AGENDA ITEM:

Report Out of the Organization, Education, and Policy Committee; Campus Facilities and Construction Committee; and Finance and Audit Committee and First Reading of Local Board Policies

- BBF Board Members - Ethics
- BCB Board Internal Organization – Board Committees
- CDC Accounting Audits
- CHF Site Management - Weapons
- CR Technology Resources
- CS Information Security
- CT Intellectual Property

DISCUSSION:

As a part of the college's comprehensive review of all policies, and with input from the Texas Association of School Board's Legal and Policy Service, the local policies outlined below are being presented for your review as a first reading. The Campus Facilities and Construction Committee reviewed policy BCB at its meeting of May 15; the Finance and Audit Committee reviewed policies BCB and CDC also on May 15. The Organization, Education, and Policy Committee met on May 22 and reviewed all policies presented in this item.

- **BBF Board Members – Ethics** – Modifications are recommended in response to a change in the statement of principles established by the Southern Association of Colleges and Schools Commission on Colleges that establishes an expectation that the Board of Trustees “defines and regularly evaluates its responsibilities and expectations. (*Board self-evaluation*)”
- **BCB Board Internal Organization – Board Committees** – Revisions are proposed to address the organizational change associated with the Internal Audit function.
- **CDC Accounting Audits** – Revised to improve the description of the college's external audit process and expectations.

- **CHF Site Management – Weapons** – Revised to reflect a change in terminology from "illegal knife" to "location- restricted knife" as a result of HB1935. Other revisions include new language pertaining to ceremonial swords at Collin College-sponsored events.
- **CR Technology Resources** – Moved provisions addressing access of electronic information by individuals with disabilities from policy CS. Other revisions are to clarify provisions addressing the use of drones and to eliminate the reference to the "general information" shared email folder that no longer exists.
- **CS Information Security** – Provisions relating to access of electronic information by individuals with disabilities have been moved to CR(Local).
- **CT Intellectual Property** – Adds definitions of Incidental Use, Scholarly Works, and College District Time. Clarifies ownership of scholarly works produced with incidental use of college resources. Requires an employee to disclose planned projects with potential commercial value. Finally, clarifies that classroom lectures and materials are covered by the policy and are not available for distribution to the general public or for non-Collin College academic purposes.

SUGGESTED MOTION:

This being a first reading of local board policies, no action is required.