

Denton Independent School District
Purchasing Cooperatives Fees & Rebates for Fiscal Year 2023
July 25, 2023

SUMMARY:

This is an informational item to report the District's membership fees for participation in purchasing cooperatives and the rebates received from purchases through various cooperatives.

BOARD GOAL:

Growth & Management - Demonstrate effective and efficient management of district resources

PREVIOUS BOARD ACTION:

Each purchasing cooperative requires an interlocal membership and a resolution be passed by the member's Board of Trustees or governing body. The last purchasing cooperative the District joined was the Equalis Group (ESC Region 10). The interlocal agreement and the resolution was passed by the Board of Trustees on March 2, 2021.

BACKGROUND INFORMATION:

Texas Education Code 44.031(b) requires that any management fees paid to cooperative purchasing organizations must be presented in a written report and submitted annually in an open meeting of the Board of Trustees of the school district.

SIGNIFICANT ISSUES:

Denton ISD has active memberships in twenty-nine (29) purchasing cooperatives. Membership in purchasing cooperatives has several advantages for the District. Advantages include being able to provide a broad variety of vendors for the District needs, less price fluctuation throughout the year, and the ability to increase the efficiency of purchasing process.

FISCAL IMPLICATIONS:

Membership fees for participation in purchasing cooperatives are borne by the Purchasing Department budget. Rebates received from a purchasing cooperative are recorded as revenue to the General Fund. The exception is when a rebate has been received from a purchase using a federal funding source, that rebate must be reallocated to the funds from which the purchase was made.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the report for purchasing cooperative membership fees and rebates be accepted for the District's fiscal year 2023.

ATTACHMENT:

Purchasing Cooperatives Fees & Rebates for Fiscal Year 2023

STAFF PERSONS RESPONSIBLE:

Cindy Willis, Director of Purchasing
Vicki Garcia, Executive Director of Financial Operations

APPROVAL:

Signature of Staff Member Proposing Recommendation_____

Signature of Divisional Asst. Superintendent_____

Signature of Superintendent_____