

# **Administration Reports**

## **January 2016**

Due to the short number of days school was in session since the last board report, there are no administration reports from building principals this month.

### **Management's Discussion and Analysis**

#### **Financial Report Talking Points:**

Financial Statement Highlights:

Page 1 (Revenue): Donations went down in the general fund by \$25M due to the HHS Gym floor donation from the Booster club posted into the wrong fund. The donation was moved from general fund to special revenue fund (capital projects).

Page 4 (Cash flow): The cash flow page reflects property taxes collected in November and December. Current taxes year to date tax collections exceed budget by approximately \$800M.

Revenue in lieu of taxes also exceed budget by \$25M.

The sale of the Boardman property was finalized January 4<sup>th</sup> and the funds of \$35M will be deposited into the Technology Fund in January to be used for Elementary Computer labs.

### **Maintenance, Facilities & Vehicles Update – January 2016**

McKinstry's commissioning team got through most of the commissioning efforts over the holidays and is expect to be complete with their work for this project by the end of this week with a final commissioning report ready by the 12th. This report will be included in the closeout binders which will be provided to the district for the project.

Once the commissioning is complete we can schedule training for our staff on the new controls system, which I would expect to occur in the next 2-3 weeks.

In the meantime, during the commissioning they discovered a handful of other existing system deficiencies that are not directly associated with the new controls integration that was completed, but that may impact the overall operation of MCSD facilities. I have attached the list of these deficiencies for your reference.

#### **Additional follow-up from last board report:**

- \* Sold the Ford Taurus #005 and The Chevy Astro Cargo Van #99-5 during our fall/winter surplus sale.
- \* Will be conducting another vehicle surplus sale this spring.
- \* The Lexington building is still expected to close on or before March 31, 2016.
- \* Ordered another VAN for Irrigon from Northside Trucks.
- \* Ordered another Ford Focus Sedan from Gresham Ford.
- \* In process of doing upgrades at Boardman bus yard including installation of electrical meter bases w/lighting and gravel overlay.
- \* In process of doing gravel/parking lot upgrades at Heppner bus yard as well to fix potholes etc...

#### **Work Related Injuries**

- None