

MEMORANDUM TO: Dalhart ISD

SUBJECT: Adjunct Faculty

The State Board of Education passed an amendment to 19 TAC§129.21 (k)(1). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

(4-12) 1. The student is participating in an activity which is approved by the local board and is under the direction of a professional staff member of the school district or an adjunct staff member. This adjunct staff member must have a minimum of a bachelor's degree and be eligible for participation in the Teacher Retirement System of Texas.

(4-13) Students participating in any activity which is not approved by the local school board and/or without certified district personnel supervision are counted absent [see 9412]. To qualify for funding purposes, the certified district staff member/adjunct staff member must be accompanying the students as an official of the school district for the specific purpose of supervising the students and must be approved by the school board to supervise the activity. For example, students participating in 4-H activities which are supervised solely by a County Extension Agent are reported present.

This amendment provides local school boards the opportunity to recognize county Extension agents as adjunct staff members and to count students participating in 4-H/Extension educational activities "in attendance for Foundation School Program purposes."

Dallam/Hartley County requests adjunct staff member status for the county Extension agents for the school year 2010-2011. The following faculty are eligible for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor's degree.

Name: Rebekah Cathey Title: County Extension Agent-4-H & Youth Development

Degree: BS Animal Science Date: May 2008 Institution: Sam Houston State University

**Dallam & Hartley Extension Office**  
401 Denrock Avenue  
Dalhart TX 79022

Tel. 806-244-4434  
Fax. 806-244-7434  
[dallam@tamu.edu](mailto:dallam@tamu.edu)  
<http://dallam-tx.tamu.edu>

**Dallam & Hartley Extension Office**



Name: Mike Bragg Title: County Extension Agent- Agriculture/ Natural Resources

Degree: MS Agribusiness/Economics Date: May 2000 Institution: West Texas A&M

Name: Megan Becking Title: County Extension Agent- Family Consumer Science

Degree: BS Sociology/ Education Date: June 2003 Institution: University of Northern Colorado

We hope that Dalhart Independent School District will accept this request. Please let us know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Sincerely,

A handwritten signature in blue ink that reads "Rebekah Cathey".

Rebekah Cathey  
County Extension Agent  
4-H & Youth Development

A handwritten signature in blue ink that reads "Mike Bragg".

Mike Bragg  
County Extension Agent  
Agriculture/ Natural Resource

A handwritten signature in blue ink that reads "Megan Becking".

Megan Becking  
County Extension Agent  
Family Consumer Science

Attachments: Adjunct Faculty Agreement

**Dallam & Hartley Extension Office**  
401 Denrock Avenue  
Dalhart TX 79022

Tel. 806-244-4434  
Fax. 806-244-7434  
[dallam@tamu.edu](mailto:dallam@tamu.edu)  
<http://dallam-tx.tamu.edu>



## **ADJUNCT FACULTY AGREEMENT**

THE STATE OF TEXAS COUNTY OF DALLAM AND HARTLEY

On this date, at regularly scheduled and posted meeting, came the Board of Trustees of the Dalhart Independent School District, hereinafter referred to as "District. " A quorum having been established, the Board proceeded to consider the appointment of the herein named individual as an adjunct faculty member of the Dalhart Independent School District.

Upon consideration and vote of \_\_\_\_\_ in favor, Rebekah Cathey, Mike Bragg, and Megan Becking are hereby named as adjunct faculty members of the Dalhart Independent School District subject to the following conditions and provisions of such appointment, to wit:

- 1 This appointment shall commence on the \_\_\_\_\_ day of \_\_\_\_\_ and end on the day \_\_\_\_\_ of \_\_\_\_\_, being the end of the 2010-2011 academic year.
- 2 Adjunct faculty member will receive no compensation, salary, or remuneration from Dalhart Independent School District.
- 3 Adjunct faculty member is and shall remain an employee, in good standing, of the Texas Agrilife Extension Service.
- 4 Adjunct faculty member shall be under the direct supervision of the District Extension Administrator of District 1.
- 5 Adjunct faculty member shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty member for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member is not the employee of School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Dallam/Hartley County Extension Agents who has been herein designated as an adjunct faculty member.

This appointment is made by Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by Texas AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by Texas AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (k)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Dallam/Hartley County Extension Agents are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Dalhart Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

Dalhart Independent School District

By: \_\_\_\_\_

Adjunct Faculty Appointment Accepted By: Dallam/Hartley County Extension Agents

Approved:

By: County/District Extension Administrator, District 1  
Texas AgriLife Extension Service