

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: May 14, 2019



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**Recognition:**     Students                       Staff                       Parents  
**Information:**    Building Report             Old Business             Superintendent's Report  
**Action:**         Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State             Travel In State             Approvals  
                     Termination                       Legal Matters             Other:  
                    This action request pertains to  Elementary (only)     High School/District Wide

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**Date:**        May 6, 2019

**To:**            Corrina Guardipee-Hall  
                    Superintendent of Schools

**From:**        John E Salois  
**Title:**         Director of Human Resources

**Subject: Hiring: Part Time Child Care Aide I**

**Description:** Nikki Hannon is recommending the following for hire:

✚ Tristan Bird, Part Time Child Care Aide I L1/Exp0

**Financial Impact:** Per Classified Salary Scale \$12.94 (\$13.53 after successful completion of 90 day probationary period0

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>Part Time Child Care Aide I</b>		Applicant Recommended Tristan Bird	
Department/Location Child Care/PCOP		Supervisor Nikki Hannon	
Type of Position Classified	Starting Date 5/16/19	Term 9 Month Position	

<b>Recruiting</b>	Date Posted: 3/22/19	Closing Date: 4/12/19
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Tristan Bird	4/10/19	Yes	4/17/19
	Shelly Butterfly	4/3/19	Yes	declined
	Lacie Goss	4/12/19	no	n/a
	Courtney LittleDog	4/9/19	Yes	4/17/19/19

Interview Committee	Title	Name	Title
Nikki Hannon	Child Care/PCOP Director		
Kayla Jeckell	Teacher		
Bristin Belcourt	Child Care Aide		

**Recommendation:** Tristan Bird is recommended for hire based on her current enrollment in an elementary education program. She has on the job experience as a substitute at BPS Child Care Program. Her love of educating children make her an ideal candidate for the job. She has expressed that she would like to make a long term commitment to employment at Browning Public Schools.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Ok
State & Federal Criminal background check	On file	Yes	Ok
Tribal Background check	On file	Yes	OK
TB documentation	4/10/19	Yes	Ok

Salary: \$12.94/\$13.53	Placement: <u>L1/ Exp: 0</u>	Contract Days: 9 Months
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Prepared by: John E. Salois      Date 1/17/2019      Approved by: \_\_\_\_\_      Date: \_\_\_\_\_