

Browning Public Schools

Board Agenda Request

Meeting To Be Held: January 31, 2018__



- Recognition:** Students Staff Parents
- Information:** Building Report Old Business Superintendent's Report
- Action:** Resignation Hiring Contract Service Agreements
- Travel Out-of-State Travel In State Approvals
- Termination Legal Matters Other:
- This action request pertains to Elementary (only) High School/District Wide

Date: 1/24/17

To: **Corrina Guardipee-Hall**
Superintendent

From: Jeri Matt
Title: B/NAS Coordinator

Subject: Out of State Travel: Blackfoot Confederacy Education Conference

Description: I am requesting approval for Robert Hall, B/NAS Coordinator, to attend the Blackfoot Confederacy Education Conference in Siksika Alberta February 22 and February 23, 2018.

Financial Impact: \$508.49

Funding Source (Budget/grant, etc.): Impact Aid

Attachment(s): Conference Registration/Travel Request

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



**BLACKFOOT CONFEDERACY EDUCATION CONFERENCE
2018 Host: Siksika Board of Education**

“Treaty Right to Education amidst the Transformation on First Nations Education”

February 22, 2018 - February 23, 2018

REGISTRATION FORM

DEADLINE JANUARY 25, 2018

Name: Robert Hall
Position: Blackfeet Native American Studies Director for Browning Public Schools
Mailing Address: PO BOX 610 Browning, MT 59417-0610
Business Phone: (406) 338-2715
Email: roberth@bps.k12.mt.us

Please circle:

- Registration fee \$300.00 (Registration: Feb.22/18 @ 4:00pm / Feb 23/18 @ 7:30am)
- Student & Elder \$250.00
(Grand Entry 5:00pm February 22, 2018)

Submit Registrations & Payments to: Siksika Board of Education
PO Box 1099, Siksika Alberta, T0J-3W0
Fax: 403-734-2505

Cheques payable to: “Siksika Board of Education”

All travel, related costs & accommodations are the responsibility of the delegates

P.O. Box 1099 Siksika, Alberta T0J 3W0 Phone: 403-734-4028 Fax: 403-734-2505
www.siksikaboardofeducation.com



**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Robert Hall
Building Admin

Employee # 13839
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>February 22</u>	<u>8</u>	<u>EX/SR</u>
<u>February 23</u>	<u>8</u>	<u>EX/SR</u>

Employee Signature _____ **Date** _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ **Date** _____

TYPE OF LEAVE

- | | | |
|--|------------------------------------|-------------------------------|
| AN Annual | PL Personal Leave | ALWO Approved Leave W/O Pay |
| SL Sick Leave | JD Jury Duty (attach verification) | ULWO Unapproved Leave w/o Pay |
| *EX/SR Extra-Curricular/School Related | NG National Guard | SWP Suspended w/Pay |
| | FN Funeral _____ | SWOP Suspended w/o Pay |
- (Master Contract Relationship)**

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Blackfoot Confederacy Education Conference (**Attach Brochure/Agenda**)

Location Siksika, Alberta, Canada

Departure Date February 22, 2018

Return Date February 23, 2018

Departure Time 8:00am

Return Time 8:00pm

Transportation: Personal Vehicle

Mileage 414 x .535 = \$ 221.49

District Vehicle

Per Diem 2 lunch+1Bkfst+1Dnr = \$ 47.00

Professional Development

Registration PO# _____ = \$ 300.00(canadian) \$ 243 (American)

Hotel PO# _____ = \$ 240.00

Other PO# _____ = \$ 00

Other PO# _____ = \$ 00

Sub Total \$508.49

Budget 126.90.413.2940.582 (75 %) \$ 201.37

226.90.413.2940.582 (25 %) \$ 67.12

Check Total \$268.49

Employee Signature _____

Date _____

Principal/Supervisor _____

Date _____

Superintendent Signature _____

Date _____